**Tender Submission Compliance Sheet**

**The below list of documents are to be completed and returned as part of the tender submission. Failure to return the below documents may result in your tender being non-compliant. Please include a copy of this tender submission compliance sheet, signed and dated with your submission.**

 **Documents to be completed and submitted Tick Box**

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| 1. | Form of Tender (Appendix A) |  |
|  |  |  |
| 2. | Completed cost information and a separate pricing document with complete cost breakdown |  |
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| 3. | Management Summary (as per section 4.2) |  |
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| 4. | Detailed Programme and Resource Schedule |  |
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| 5. | Answers/proposal to the Additional questions raised in section 5 of tender document. |  |
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| 6. | Acknowledgement of NML Procurement Protocol form (Appendix E) |  |
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| 7. | Acknowledgement of Contract Agreement (Appendix F) |  |
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| 8. | Signed H&S Questionnaire |  |
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| 9. | Provide portfolio of previous work and provide an approach suggestion to tender briefs |  |

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| Director Signature |  |
| Date |  |