



Driver & Vehicle  
Standards  
Agency

XXXXXX redacted under  
FOIA section  
40 [www.gov.uk/dvsa](https://www.gov.uk/dvsa)

Finance & Corporate  
Services  
Berkeley House, Croydon

BUPA Limited  
1 Angel Court,  
London  
England,  
EC2R 7HJ

12 July 2023

Dear Sir/Madam,

**K280022158: Flu Vaccination Voucher Scheme 2023**

On behalf of the Driver and Vehicle Standards Agency (DVSA), I write to accept your quote valued at £12,600.00 for the above contract. This letter and the documents listed below form a binding contract between you and the DVSA.

1. Your quote
2. This Award Letter

The contract will commence on 1 September 2023 and expire on 31 December 2023.

The value of the contract is £12,600.00 exclusive of VAT.

You must be in receipt of a valid purchase order (PO), before commencing any work. The purchase order number will follow shortly.

Invoices submitted to the Department **must quote the PO number** and must be submitted in accordance with DVSA's invoicing procedures.

**Send invoices to:**

DVSA Accounts Payable  
DfT Shared Service Centre  
5 Sandringham Park  
Swansea Vale  
Swansea  
SA7 0EA

Helping you **stay safe** on **Britain's roads**

Alternatively, electronic invoices can be sent to: [ssa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

**Invoices received without a purchase order number will be returned to you delaying payment.**

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the space below and returning it to me at the email address below.

Accepted on behalf of: BUPA Limited
Signature: XXXXXX redacted under FOIA section 40
Name: XXXXXX redacted under FOIA section 40
Role: XXXXXX redacted under FOIA section 40
Date: 18 July 2023

Yours sincerely

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**On behalf of the Secretary of State for Transport**