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**United Kingdom-Moor Row: Pension fund administration services
2018/S 097-221626**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Combined Nuclear Pension Plan Trustee Ltd
C/O Nuclear Decommissioning Authority Herdus House Westlakes Science & Technology Park
Moor Row
CA24 3HU
United Kingdom
Contact person: Damon Lacey
Telephone: +44 2037454854
E-mail: damon@museadvisory.com
NUTS code: UKD11

Internet address(es):

Main address: www.cnpp.org.uk

I.2) **Information about joint procurement**

The contract is awarded by a central purchasing body

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://musead.sharepoint.com/sites/CNPP>

Additional information can be obtained from another address:

Combined Nuclear Pension Plan Trustee Ltd
Moor Row
United Kingdom

E-mail: damon@museadvisory.com

NUTS code: UKD11

Internet address(es):

Main address: <https://musead.sharepoint.com/sites/CNPP>

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Body governed by public law

I.5) **Main activity**

Other activity: Pension Scheme

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

CNPP Pension Administration Services

II.1.2) **Main CPV code**

66523100

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Provision of defined benefit pension administration services.

All tender documents will be held in the electronic data room.

To access the procurement documents tenders should email damon@museadvisory.com When first accessing the electronic data room tenderers will be issued with a secure code to their registered email address which they will need to enter before being able to access the data room.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

66520000

66522000

II.2.3) **Place of performance**

NUTS code: UKJ14

Main site or place of performance:

NDA, Building 587 Curie Avenue, Harwell Oxford, DIDCOT, OX11 0RH, UK.

II.2.4) **Description of the procurement:**

The Combined nuclear pension plan (CNPP) is a trust based multi-employer segregated pension scheme for workers of certain employers engaged in UK civil nuclear decommissioning activities. The Trustee is seeking to procure defined benefit pension administration services to cover existing final salary benefit structures and a new CARE benefit structure yet to be introduced. The selected provider will be required to deliver the administration service no later than 1.4.2019. This procurement excludes the pension administration of the Nirex Section and of any defined contribution benefit structures.

The procurement is being undertaken by CNPP Trustee Ltd the trustee to the CNPP. The Trustee is conducting this procurement as if it were subject to the requirements of the Public Contract Regulations 2015.

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II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2018

End: 31/03/2029

This contract is subject to renewal: no

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

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To access the procurement documents tenders should email damon@museadvisory.com When first accessing the electronic data room tenderers will be issued with a secure code to their registered email address which they will need to enter before being able to access the data room.

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Obligation to indicate the names, professional qualifications and experience of the Transition project manager assigned to performing the contract.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 21/06/2018

Local time: 10:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 21/06/2018

Local time: 14:00

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The Authority shall not be liable for any costs incurred by those applicants tendering for this contract.

The Authority reserves the right to terminate the tendering exercise at any time without the award of a contract.

Please note that all applicants are required to accept a Non-disclosure agreement prior to access additional information in the Data Room.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Combined Nuclear Pension Plan Trustee Ltd

Didcot

United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

21/05/2018