|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PARK** | **WORK REQUIRED** | **FORTNIGHTLY** | **MONTHLY** | **ANNUALLY** | ACTION / DATE CARRIED OUT |
| **HOWARD PALMER**  **GARDENS** | Litter picking, grass cut to golf course standard (horizontal stripes), cut edges, **remove all clippings after each cut** | **X** |  |  |  |
| Strim around park seats, litter bins and silver birch trees | **X** |  |  |  |
| Autumn and winter pick up of leaves (October till December) | **X** |  |  |  |
| Footpath/paved edges to be reinstated to avoid grass encroachment to be completed in May and October. |  |  | **X** |  |
| **JOEL PARK / HOLT COPSE** | Litter picking, grass cut to playing field standard **Note**: Area of Lady’s Smock flowers, at the Jubilee Avenue end of Red Oaks, not to be cut April – July **Normal schedule after end of July** | **X** |  |  |  |
| Cut back / strim grass around and under wooden adventure trail adjacent to play area | **X** |  |  |  |
| Cut back / strim grass strip on Martins Drive side of Jubilee Avenue, including edges of footpath from Jubilee Avenue to Martins Drive, and grass triangle area near to Milton Road bus stop / roundabout |  | **X** |  |  |
| Cut back / strim 10” strip of grass between Holt Copse hedging & pavement along Jubilee Avenue, for full length of Holt Copse |  | **X** |  |  |
| Autumn and winter pick up of leaves (October till December) | **X** |  |  |  |
| Ditches cleared of silt / debris Nov/Dec |  |  | **X** |  |
| Cut back brambles / nettles abutting and around play area |  | **X** |  |  |
| Keep main footpaths clear of intruding brambles / nettles and debris / leaves |  | **X** |  |  |
| Strim around park seats, dog bins, and play area | **X** |  |  |  |
| **KGV PLAYING**  **FIELD** | Litter picking, and playing field grass cut | **X** |  |  |  |
| White line running track and 100m track as required for St Teresa’s school sports day in June |  |  | **X** |  |
| Cut back brambles / nettles abutting and around play area |  | **X** |  |  |
| Cut back / strim grass in play area | **X** |  |  |  |
| Strim around park seats, fencing, dog bins and play area | **X** |  |  |  |
| Cut grass verge alongside entrance path | **X** |  |  |  |
| Autumn and winter pick up of leaves (October till December) | **X** |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PARK** | **WORK REQUIRED** | **FORTNIGHTLY** | **MONTHLY** | **ANNUALLY** | ACTION/DATE CARRIED OUT |
| **LANGBOROUGH**  **RECREATION GROUND** | Litter picking, cut recreation ground grass to playing field standard | **X** |  |  |  |
| Re-define main footpath edges and clear leaves |  |  | **X** |  |
| Autumn and winter pick up of leaves (October till December) | **X** |  |  |  |
| Strim around park seats, dog bins and play area | **X** |  |  |  |
| Cut back brambles / nettles abutting and around play area |  | **X** |  |  |
| **LESLIE SEARS** | Litter picking, cut field to playing field standard | **X** |  |  |  |
| Strim around seats and dog bins |  |  |  |  |
| Cut grass in play area, strim around seats, fencing & bins | **X** |  |  |  |
| Cut back brambles / nettles abutting and around play area |  | **X** |  |  |
| Strim / cut back 1m either side of footpath from field to Roberts Grove | **X** |  |  |  |
| Strim / cut back brambles / nettles on footpaths leading to/from Viking Field | **X** |  |  |  |
| VIKING FIELD | Litter picking, cut existing perimeter path around field, strim around seats | **X** |  |  |  |
| One full grass cut of meadow area late July, early August. Cuttings to be removed from site |  |  | **X** |  |
| Sow six varieties of wildflower seeds along central footpath, minimum 600m2 |  |  | **X** |  |
| **REDLANDS FARM PARK** | Litter picking, field grass cut, strim around dog bins/seats. **Note:** leave grass / shrub belt in front of Leylandii hedge uncut and area under Veteran Oak tree (top end) | **X** |  |  |  |
| Litter picking, cut grass and strim around Scout hut area | **X** |  |  |  |