



HATFIELD TOWN COUNCIL HERTFORDSHIRE

Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN

28 March 2019

Dear Sir/Madam,

Hatfield Play

Please find enclosed a set of tender documents for this project. No tender will be accepted unless it is received in an envelope marked "TENDER DOCUMENTS DO NOT OPEN". Please could you return the "Document for Return" fully completed to this office by 12 noon on **Monday 29 April**.

The tender rates are to be valid for 90 days, and the work is to be completed by July 2019. Method statements are to be submitted with the tender. For details refer to the preliminaries/schedule.

Please phone or email if you have any queries about the project.

Yours faithfully,

Carrie Lloyd
01707 280400
Carrie.lloyd@hatfield-herts.gov.uk

Enc: Tender return envelope, Document for Return, Preliminaries and Specification,
Drawings