



**KPMG LLP,
1 Canada Square,
London, E14 5AG.**

Attn: **REDACTED**
REDACTED

Date: 24/05/2017

Procurement ref: CCCC17A44

Dear Sir,

Award of contract for the supply of Economic Crime Consultancy

Following your tender / proposal for the supply of consultancy services to Cabinet Office we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between Cabinet Office as the Customer and KPMG LLP as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in 'Annex 1 – Terms and Conditions' to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The Services shall predominantly be performed at the Supplier's premises at 1 Canada Square, London E14 5AG. Although the Supplier will be expected to attend meetings at the Customers premises at 70 Whitehall, London SW1A 2AS.
- 1.2. The charges for the services shall be as set out in 'Annex 2 - KPMG letter 27042017'. The total contract value shall be £375,000 excluding VAT (not including any extension options). If the Authority elects to extend the contract to add additional services then the Contract Value may need to be varied. This will be agreed between the Authority and the Supplier based upon the day rates established in the ConsultancyONE - RM1502/L1 framework.
- 1.3. The specification of the Services to be supplied is as set out in 'Annex 4 – Statement of Requirements' and within the Supplier's response at 'Annex 5 – Provider Response'

1.4. The Term shall commence on 27/04/2017 (the “Start Date”) and the Expiry Date shall be 28/06/2017. The Authority reserves the option to extend the contract by 2 weeks to 12/07/2017.

1.5. The address for notices of the Parties are:

Customer

Cabinet Office
70 Whitehall
London SW1A 2AS
Attention: REDACTED
Email: REDACTED

Supplier

KPMG LLP
1 Canada Square
London E14 5AG
Attention: REDACTED
Email: REDACTED

1.6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACTED	REDACTED
REDACTED	REDACTED

1.7. The Customer may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Customer, or is of a type otherwise advised by the Customer (each such conviction a “**Relevant Conviction**”), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

2. Payment

2.1. Full payment can only be made following satisfactory delivery of the requirement.

2.2. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

2.3. REDACTED

2.4. REDACTED

2.5. REDACTED of the fee will be paid at the end of the contract upon satisfactory delivery of all key milestones as detailed in Section 7 of Annex 4 – Statement of Requirements.

2.6. All invoices must be sent, quoting a valid purchase order number (PO Number), to: Shared Services Accounts Payable, Room 6124, Tomlinson House, Norcross Blackpool, FY5 3TA. Within 10 working days of receipt of your countersigned copy of this letter, the Customer will



send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

- 2.7. To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact Cabinet Office's Accounts Payable section either by email to SSCL.POINVOICEPAYMENTS@DWP.GSI.GOV.UK or by telephone on 0845 602 8244 between 09:00-17:00 Monday to Friday.

3. Liaison

For general liaison your contact will continue to be REDACTED, in their absence, REDACTED

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter via email only to REDACTED at the above address **within 7** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of Cabinet Office ("the Customer")

Name: REDACTED

REDACTED

Signature:

REDACTED

Date: 24/05/2017

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of KPMG LLP ("the Supplier")

Name: REDACTED

REDACTED

Signature:

Date:



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