**AHDB SPECIFICATION**

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| **Contract Title:** | **AHDB Cereals & Oilseeds Labour & Machinery Reviews** |
| **Contract Reference:** | **2022-585** |
| **Contract period:** | **September 2022 to May 2023** |
| **Date:** | **29/07/2022** |

1. **Background / Aims**

The aim of this work is to provide a Labour & Machinery Report on each of the 4 new Cereals & Oilseeds Monitor Farms, launched summer 2022.

These will be used at Monitor Farm meetings to inform and encourage farmer attendees to look at, monitor and manage their own costs within their business.

The four farms are located in; Cheltenham, Limavady (Northern Ireland), Cambridge and Glamorgan.

1. **Service Requirement**

The reports for our Monitor Farms should include:

* Cost review of each machine with an engine. i.e., tractor, combine, sprayer & telehandler. (telehandler & trailers etc can be costed on a time basis)
* Detailing; depreciation, repairs, interest, insurance, total standing cost, total hrs/yr. & cost per hour.
* Cost review of each implement with details as above.
* By matching implement to tractor, provide an operation cost per hectare including fuel consumption and labour cost based on workrate, ha/hr.
* The review will give a detailed view of mechanised operation cost across the farm business in a **£/ha** format.
* A full labour profile for each business is also required.
* Using the operational costs, Record the ‘average year’ crop establishment cost, for combinable crops. List the operations used.
* Summary and Recommendation; Produce a paragraph on recommendations (at least 3 points) for the farm business to identify and evaluate areas and actions where resource efficiency (labour time and work - life balance, machine capacity, fuel efficiency and work rates for example) could be improved in the face of reduced income from rural payments.
1. **Structure / Format of Submission**

Responses should include the process and methodology of gathering the data from each farm. A realistic timeframe that data can be collected, and report written. Please also include a sample report.

Submissions should be sent electronically to harry.henderson@ahdb.org.uk by the deadline.

1. **Evaluation and Award of Contract**

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|  | Weighting (100%) |
| Quality:List sub criteria | 50% |
| Price: | 50% |

1. **Tender submissions**

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| **Quotes must be received by Noon:** | **26/08/2022** |

|  |  |
| --- | --- |
| Email address: | harry.henderson@ahdb.org.uk |
| Reference *(entered as the subject)*: | AHDB Cereals & Oilseeds Labour & Machinery Reviews |

Submissions will remain unopened until after the closing date and time has passed.

1. **Timetable**

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|  | Deadline |
| Specification circulated | 02/08/2022 |
| Last date for suppliers to ask clarification questions | 22/08/2022 |
| Deadline for receipt of submissions | 26/08/2022 |
| Notification of intended award of contract | 05/09/2022 |
| Contract commencement | 08/09/2022 |

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Please note these timescales are approximate and may change.

1. **Additional Information**

The work will be for the report only. No involvement in the Monitor Farm meeting will be necessary.

1. **Terms / Conditions of Participation**

AHDB Terms and Conditions for the supply of goods and services shall apply to any contract awarded as a result of this request for quote.

If you have any questions relating to this tender please contact:-

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| Email address: | harry.henderson@ahdb.org.uk |
| Reference *(entered as the subject)*: | AHDB Cereals & Oilseeds Labour & Machinery Reviews |