

NHS Leadership Academy  
No. 3 The Embankment,  
Sovereign Street,  
Leeds, LS1 4BJ


Everything Is Connected Ltd  


FAO: 

22/08/22

**Contract Award Notice – Specification Reference NHSLA.NAT.364**

Thank you for your application, received 27/06/22, for the provision of GMTS Action Learning Set (ALS) - September 2022 Intake; Cohort 11 Lot 1.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: GMTS Action Learning Set (ALS) - September 2022 Intake; Cohort 11 Lot 1.
2. The award criteria for this contract were detailed in the Specification document shared via email on 16/06/22. The technical / quality element made up of 80% of the total score, with the price element 20% of the total score. The overall score you obtained against the award criteria for your written bid was 84 out of a maximum of 100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total day rate price of . Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 01/09/22 to 31/08/24.
5. The contract will come into existence once the Academy receives your email confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.364 and your associated bidder response. Please forward this to [Faculty@leadershipacademy.nhs.uk](mailto:Faculty@leadershipacademy.nhs.uk) by return.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

**Faculty Resource Team, NHS Leadership Academy**  
**Leadership and Lifelong Learning**

## **AGREEMENT**

Signed for and on behalf of **NHS England**.

Signed for and on behalf of **Everything Is Connected Ltd**:

## APPENDIX A: CONTRACT DETAIL

Everything Is Connected Ltd

NHSLA.NAT.364

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 01/09/22 to 31/08/24

### 1. Summary Programme Information

- Lead the programme and provide overall direction including the ongoing evaluation of programme content and its relevance to the NHS System and the trainees working in it
- Act as a key point of contact and guidance for co-facilitators and their practice
- Provide Quality Assurance of the programme and its delivery, looking at feedback from Co-Faculty and trainees alike and working with the GMTS Team to implement this where appropriate
- Report back to the GMTS Team at key points throughout the contract of work
- Be responsible for ensuring all aspects of the programme are inclusive and accessible, leading on or advising of training and/or change where necessary, including a key focus on neurodiversity and disability, what these mean and what they mean for trainees
- Support with co-facilitation when needed.
- Have oversight of, and provide direction to, all groups under their remit within the cohort, engaging and supporting the wider co-facilitation team in their practice and delivery
- Attend, design and deliver mobilisation days for facilitators who may be new to the ALS programme, with support from the GMTS team
- Provide advice and guidance on any participant facing documents, including but not limited to the ALS Programme Handbook and any refresh as seen fit
- Assess and mark facilitator portfolios allowing them to graduate from the ALS Programme
- Working with Alan Nobbs, attend and assess ALS Facilitators at the ALS facilitator Assessment Centres, appointing those successful to the programme
- Work with the experiential learning Programme Director to ensure alignment of ALS with the overall programme design

### 2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:

Item / Activity	Days	Day Rate	Total Price
<b>SUB-TOTAL (DAY RATES)</b>		N/A	
Expenses (Estimated – add detail if applicable)	N/A	N/A	N/A
<b>SUB-TOTAL (EXPENSES)</b>	N/A	N/A	N/A
<b>TOTAL</b>		N/A	£36,000.00

Additional Notes:

1. All prices above exclude VAT at the prevailing rate, where applicable

2. *Expenses are not payable under this specification*