

Procurement Department working for and on behalf of:

United Lincolnshire Teaching Hospitals NHS Trust

Lincolnshire Partnership NHS Foundation Trust

Lincolnshire Community Health Services NHS Trust

NHS Lincolnshire Integrated Care Board

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| Contract Ref: C312766 | Procurement Department | |
| Please ask for: Paul Oke | Lincoln County Hospital | |
| Telephone: 01522 512512 | Greetwell Road | |
| E-mail address: [paul.oke@ulh.nhs.uk](mailto:paul.oke@ulh.nhs.uk) | Lincoln | |
| Date: 22nd November 2024 | LN2 5QY | |
| **By e-Tendering Portal** |  | | |
| Website: [www.ulh.nhs.uk](http://www.ulh.nhs.uk) |
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Dear Bidder,

**Provision of an EPR Strategic Advisory Service Partner** ***–* Call for competition: C312766 *–* Invitation to Tender**

**Contract Period: 1 year with an option to extend for a further 1 year**

United Lincolnshire Teaching Hospitals NHS Trust (the Authority) is issuing an invitation to tender ("**ITT**") in connection with a competitive procurement of an EPR Strategic Advisory Partner.

The Authority will be seeking partners across multiple workstreams related to our EPR and wider digital transformation programmes over the next few months, seeking a range of delivery/consultancy support across multiple procurement exercises over the coming months. We have assessed these workstreams to ensure that they are unique and cannot be accessed under a single exercise, therefore, suppliers can be confident that we are not duplicating requests.

The ITT comprises the following documents:

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| **Section A – Instructions and information** | |
| 1 | Introduction and background |
| 2 | Tender timetable |
| 3 | Instructions to Bidders |
| 4 | Tender evaluation methodology and criteria |
| Annex A1 | NHS Terms and Conditions |
| **Section B – Tender Schedules (to be returned by Bidders)** | |
| Annex B1 | Part 3 of the Eligibility questions and responses |
| Annex B2 | Specification |
| Annex B3 | Tender Response Document |
| Annex B4 | Commercial Schedule |
| Annex B5 | Confidential and commercially sensitive information |  |
| Annex B6 | Administrative instructions |  |
| Annex B7 | Form of Tender |  |
| Annex B8 | Statement of Works Template |  |
| **Additional Documents** | |
| Appendix 1 | Atamis Supplier Guide |
| Appendix 2 | Statement of Works for EPR Advisor |
| Appendix 3 | Statement of Works for EDMS & Scanning Partner Project Support |

Copies of these documents are available on the e-tendering portal used by the Authority for this procurement (“the e-Tendering Portal”).

The response documents in Section B of the ITT and the Atamis Response Envelopes must be submitted using the e-Tendering Portal by no later than 12 noon, Wednesday 23rd December 2024.

If you have any queries relating to this ITT, please see the contact details set out in Section A of the ITT.

Yours Faithfully



For and on behalf of

United Lincolnshire Teaching Hospitals NHS Trust