



Purchase Order

Purchase Order Number:	PO-3000585
Order Revision Number:	0
Date:	01/09/2015

Supplier
Department For Business Innovation & Skills [Redacted]

Delivery Address
IPO Purchasing Dept. [Redacted]

Invoice Address
IPO Accounts Payable [Redacted]

Contact Details
Contact for Enquiries: [Redacted] Contact Telephone: [Redacted] Contact Email: [Redacted]

Line No.	Quantity Ordered	Item Number and Description	Unit Price £	Line Value £
1		BIS press officer on loan to IPO to cover IP issues. As agreed IPO to cover salary costs excluding overtime [Redacted]	[Redacted]	[Redacted]

Please quote the Purchase Order number above (including the prefix) on your invoice.

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Total Order Value £
(exc VAT)

36,357.97

For payment by BACS please state on your invoice your bank name, sort code, account number and account name

Intellectual Property Office Terms and Conditions indicated below will apply to this procurement and are attached / available upon request from the contact number as above.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/318950/termconditionsservices.pdf

Please be advised that this purchase order and any contractual documentation related to it may be published and made available to the public. The IPO's policy in relation to this subject can be seen at:

<http://www.ipso.gov.uk/about/supply/supply-transparency.htm>