

Levati Ltd
[Redacted]

NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

FAO: [Redacted]

26 September 2022

Contract Award Notice – Specification Reference NHSLA.NAT.361

Thank you for your application, received 2 August 2022, for the provision of Leading for Systems Change 2022/23.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: Lot 1, Lead (1 x Cohort) and Lot 2, Co-facilitator (1 x Cohort), for Leading for Systems Change 2022/23.
2. The award criteria for this contract were detailed in the Specification document shared via email on 15 July 2022. The technical / quality element made up of 80% of the total score, and the price element made up 20% of the total score.
3. For your bid, Lot 1 was scored at 70/80 (quality) and 17/20 (price), for a total score against the award criteria for Lot 1 of 87 out of 100. Lot 2 was scored at 64/80 (quality) and 13.7/20 (price), for a total score against the award criteria for Lot 2 of 77.7 out of 100.
4. The contract is awarded based on the costings submitted in your response, up to a total day rate price of [Redacted]. Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are payable separately under this specification, with an allowance for these included within the total award.
5. The contract period for this specification is 28 September 2022 to 31 March 2024.
6. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.361 and your associated bidder response.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning



AGREEMENT

Signed for and on behalf of **NHS England**:

Signed for and on behalf of **Levati Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.NAT.361 Leading for Systems Change 2022/32.

Contract Date: 28 September 2022 to 31 March 2024

Provision of Lead (██████████ – 1 x Cohort) and Co-Facilitator (██████████ – 1 x Cohort) for Leading for Systems Change Programme 2022/23, including the following key deliverables:

Activity	Lead Allocation (Lot 1: 1 x Cohort)	Co-Facilitator Allocation (Lot 2: 1 x Cohort)
TOTAL		

2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:

LOT 1: LEAD ROLE	DAY RATE	DAYS	TOTAL
LOT 1 SUB-TOTAL			
LOT 2: CO-FACILITATOR	DAY RATE	DAYS	TOTAL
LOT 2 SUB-TOTAL			
TOTAL			£50,175.00

Additional Notes:

1. All costings exclude VAT at the prevailing rate, where applicable
2. Expenses are payable under this specification, for face-to-face delivery, with maximum capacity included under item 5 "Expenses Allowance". Expense requirements should be managed within this total value and must not exceed this. Expenses are not payable for virtual delivery.
3. It should be noted that delivery of cohorts is dependent on demand from the system, with cohorts expected to begin on a staggered basis over 2022/23.