



Schedule 32 (Background Checks)

1. When you should use this Schedule

This Schedule should be used where Supplier Staff must be vetted before working on Contract.

2. Definitions

“DBS Relevant Conviction” means the list of convictions set out on the following website (as updated from time to time): [List of offences that will never be filtered from a DBS certificate - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/list-of-offences-that-will-never-be-filtered-from-a-dbs-certificate)

“DV Relevant Conviction” means any conviction which would bar the person from obtaining Developed Vetting (DV) clearance.

3. Relevant Convictions

3.1 The Supplier must ensure that no person who discloses that they have a DBS Relevant Conviction and/or DV Relevant Conviction, or a person who is found to have any DBS Relevant Conviction and/or DV Relevant Conviction (whether as a result of a police check or through the procedure of the Disclosure and Barring Service (DBS) or otherwise), is employed or engaged in any part of the provision of the Deliverables without Approval.

3.2 Notwithstanding Paragraph 3.1 for each member of Supplier Staff who, in providing the Deliverables, has, will have or is likely to have access to children, vulnerable persons or other members of the public to whom the Buyer owes a special duty of care, the Supplier must (and shall procure that the relevant Sub-Contractor must):

- a) carry out a check with the records held by the Department for Education (DfE);
- b) conduct thorough questioning regarding any DBS Relevant Conviction and/or DV Relevant Conviction; and
- c) ensure a police check is completed and such other checks as may be carried out through the Disclosure and Barring Service (DBS),

and the Supplier shall not (and shall ensure that any Sub-Contractor shall not) engage or continue to employ in the provision of the Deliverables any person who has a DBS Relevant Conviction and/or DV Relevant Conviction or an inappropriate record.