



Department
for Environment
Food & Rural Affairs

T: 03459 335577
helpline@defra.gov.uk
www.gov.uk/defra

Our ref: 29029
Date: 25-6-2020



Dear

Award of contract for the supply of 132 DataCamp Enterprise licenses.

Following your quote for the supply of 132 DataCamp Enterprise licenses, to Defra, we are pleased to award this contract to you.

This letter (Award Letter) and its Annex set out the terms of the contract between Defra as the Authority and DataCamp as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter and the Conditions, this Award Letter shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Authority and may delay the conclusion of the Agreement.

For the purposes of the Agreement, the Authority and the Supplier agree as follows:

1. The charges for the Services shall be as set out in DataCamp’s quotation contained within Annex 2.

2. The Term shall commence on 29th June 2020 and the Expiry Date shall be 29th June 2021 unless extended or subject to early termination.

3. The address for notices of the Parties are:

Authority	Supplier
[Defra, 2 Marsham Street, Seacole Block, London, SW1P 4DF] [REDACTED] [REDACTED]	DataCamp, Inc. [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

4. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title
[REDACTED]	

5. The Authority may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Authority, or is of a type otherwise advised by the Authority (each such conviction a “**Relevant Conviction**”), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

Payment

Our preference is for all invoices to be sent electronically, quoting a valid purchase order number (PO Number), to Accounts-payable.def@gov.sscl.com. Within 10 working days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Authority contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section either by email to [REDACTED]

Liaison

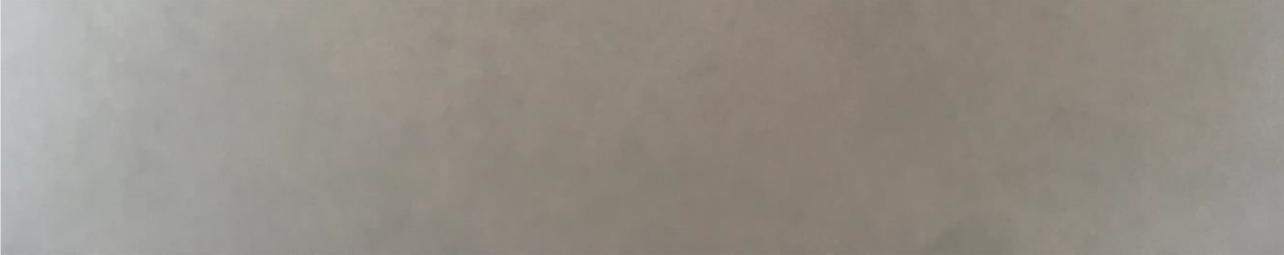
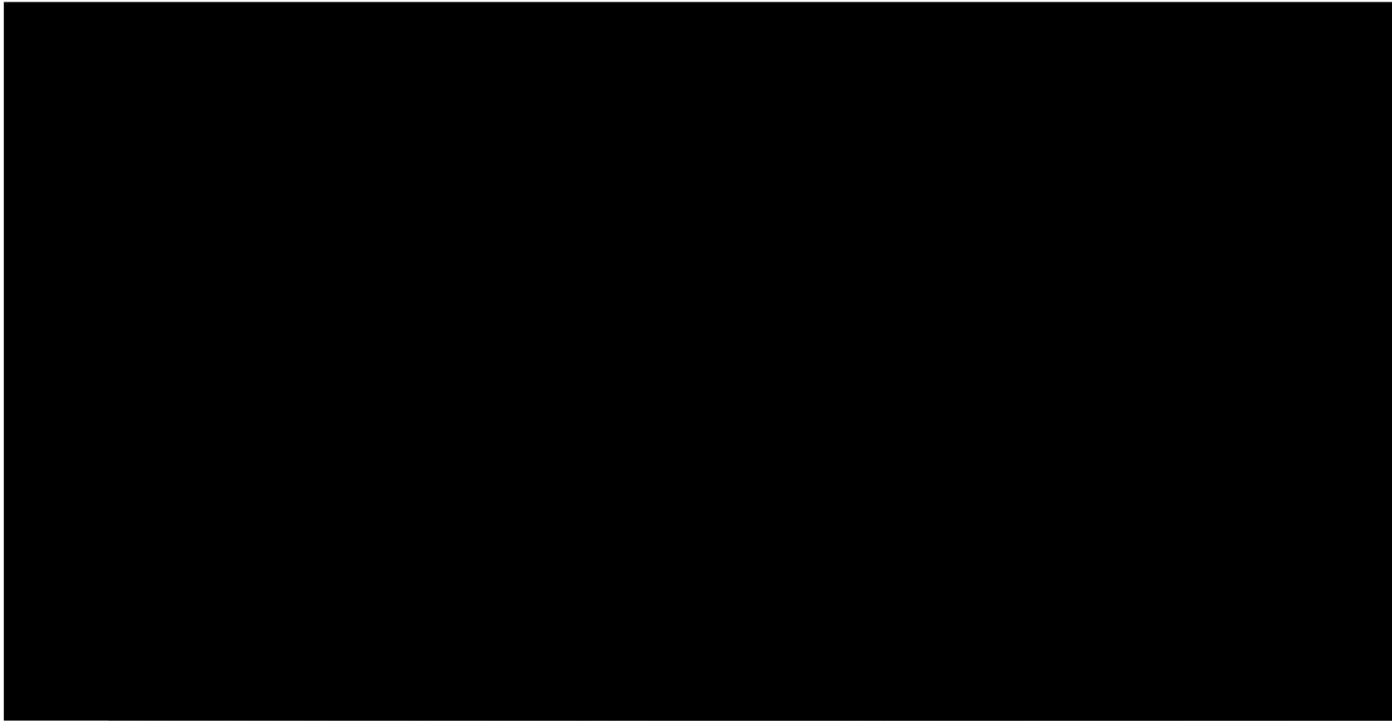
For general liaison your contact will continue to be [REDACTED], email address [REDACTED].

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. The Authority would be grateful if you could arrange the contract to be executed, by way of electronic signature, on behalf of DataCamp within 5 days.

Yours faithfully,

Execution of this award notification letter is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The Contract will be formed on the date on which both Parties communicate acceptance of its terms on the Authority's eSourcing System.

[REDACTED]



Signature:

Date: 25th June 2020

We accept the terms set out in this Award letter and the annexed Conditions.

Signed for and on behalf of [



Annex – Conditions of Contract

