**GVA Grimley Limited**,

**65 Gresham Street,  
London  
EC2V 7NQ**

Attn: Redacted

Date: 22 September 2017

Procurement ref: CCCC17B09

Dear Sir/Madam,

**Award of contract for the supply of Estates Professional Services for Windsor House Estate**

Further to your submission of a Proposal for the above Procurement, on behalf of Shadow Government Procurement Agency (GPA)(the “Authority”), I am writing to advise that the procurement is now complete.

The call-off contract shall commence 22nd day of September 2017 and the Expiry Date will be 5th day of October 2017. The total contract value shall be £37,000 (excluding VAT).

This procurement activity was a direct award under framework RM3816 Estates Professional Services Lot 1 and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward electronically to:

Redacted

I will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted by 25th September 2017.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| --- | --- |
| Signed for and on behalf of  Shadow Government Property Agency | |
| Name: Redacted  Commercial Manager |  |
| Signature: |  |
| Date: 22nd September 2017   |  |  | | --- | --- | |  |  |   We accept the terms set out in this letter and its Annexes, including the Conditions.   |  |  | | --- | --- | | Signed for and on behalf of GVA Grimley Limited (“the Supplier”) | | | Name: |  | | Signature: | Date: | |  |