**Invitation to Tender for Supply and Installation of Solar Lighting Scheme.**

Newport Town Council is currently looking to replace the existing lights and install new sustainable lighting in Victoria Park in Newport on the path leading from the Newport Swimming Baths towards the Victoria Park car park.

Newport is a small Market Town rich in heritage. Victoria Park is located adjacent to the Shrewsbury and Newport canal which is a Site of Special Scientific Interest which has a Scheduled Ancient Monument. We would like the new lighting to reflect this in its design and be in keeping with the town’s conservation area.

This tender is primarily directed to solar lighting installers for the purchase and installation of solar lighting. If you are planning to use a third party as the installers, please can you indicate this in your proposal?

The contract will require disconnection of the current lights from the existing power supply and the columns to be correctly disposed of.

**A map of the location is attached.**

Please register your intention to submit a tender by sending an email to [enquiries@newportshropshire-tc.gov.uk](mailto:enquiries@newportshropshire-tc.gov.uk) and include all contact details. This will enable us to inform you of any alterations or additions to the specification.

All interested companies will be required to complete the Tenderer Questionnaire. Failure to complete all necessary paperwork will result in your tender being excluded from the process.

The objectives of this scheme are to:

* Improve sustainability
* Improve lighting levels
* Improve public safety

Full details of the contract are outlined below:

**General Scope of Contract**

* Disconnection, removal and disposal of existing lights
* Supply and installation of solar lanterns.
* Lanterns to be in keeping with the conservation area. Heritage style lanterns preferred.
* A passive level of lighting to provide walker assurance on personal safety and visibility of the path.
* Innovative designs to ensure optimum solar capture.
* Sensors to limit the ambient lighting when no foot traffic is in the area,
* The use of Dusk till Dawn photocells.
* Timers to be set at an agreed timescale to enable pedestrians to walk from one light source to the next without having to walk in darkness
* Low maintenance solutions with affordable replacement options for battery packs and heads.
* Universal fitting to ensure future proofing.

**Health and Safety Requirements**

Staff employed on this contract must be formally accredited with G39 Category 1

**Qualifications**

* Employees must have IPAF training for MEWP highways working.
* A copy of the public liability certificate must be submitted with your tender.
* Your company must be NICEIC accredited or equivalent (please provide evidence of such accreditation including levels of accreditation with your tender)
* A copy of your company’s Health and Safety policy must be submitted with your tender.
* A project coordinator or single point of contact must be nominated by the successful tenderer who should be readily contactable to deal with any queries and problems that may arise. This point of contact must be available from the date that contract is awarded until satisfactory completion of the project.

**Timescale for installation**

This is to be agreed between the preferred contractor and the Town Council. Within your submission, please provide your outline timescale for this project.

**Payment**

Payment to be made at the completion of the project or at agreed stages of the contract.

**Evaluation and awarding of the contract**

The contract will be awarded to the company that complies with all written requirements, has satisfactory references and offers the best value for money.

Guarantees/warrantees and after sale service will also be assessed. We may require further information from tenderers after submission of tenders.

**Guarantees and Warranties**

Provision of warrantees on all luminaires, drivers, PIR’s and lanterns will form part of the tender evaluation and must be included with the quote.

Please provide details of your own and manufacturer’s guarantees and warranties on the column's installation work.

If you wish to submit a tender for these works please submit your tender in an envelope bearing no mark of the company marked **Solar Lighting/VP/22-23** and return it to:

Newport Town Council

The Guildhall

1High Street

Newport

Shropshire

TF10 7AR

no later than 1pm on Friday 27th January 2023.

**Timetable for tendering**

Invitation to tender Monday 5th December 2022

Closing date for tenders no later than 1pm on Friday 27th January 2023

Award of Contract Monday 13th February 2023

If you have any queries, please contact Newport Town Council on 01952 814338 or email [enquiries@newportshropshire-tc.gov.uk](mailto:enquiries@newportshropshire-tc.gov.uk)

Submit the following:

* Tenderer questionnaire
* Cost submission Form
* Copies of requested forms

**Quotation breakdown**

To be included with your tender

|  |  |
| --- | --- |
| Preliminaries | £ |
| Cost of Columns | £ |
| Cost pf Lighting Head | £ |
| Installation Costs | £ |
| Replacement Batteries | £ |
| Reinstatement | £ |
| Contingencies | £ |
| Project Total | £ |