

Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details					
This variation is between:	UK Research & Innovation, Polaris House, North Star Avenue, Swindon, SN2 1FL (the "Contracting Authority") And Reed Specialist Recruitment, Academy Court, 94 Chancery Lane, London, WC21 1DT ("the Supplier")				
Contract name:	THE SUPPLY OF NON CLINICAL STAFFING RM6277 CALL OFF ("the Contract")				
Contract reference number:	GSS24370				
Details of Proposed Variation					
Variation initiated by:	Contracting Authority				
Variation number:	Variation 002				
Date variation is raised:	23/01/2025				
Proposed variation	To increase the day rate from [REDACTED] retrospective from [REDACTED]				
Reason for the variation:	To increase the contract day rate				
An Impact Assessment shall be provided within:	N/A				
Impact of Variation					
Likely impact of the proposed variation:	Low				
Outcome of Variation					
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <ul style="list-style-type: none"> [REDACTED] / Personal Assistant <p>Contract end date: [REDACTED]</p> <p>[REDACTED] = £33,360.00 excluding VAT.</p> <p>Difference between Variation 001 and Variation 002 = £12,646.30</p> <p>The total contract variation shall not exceed £12,646.30 excluding VAT.</p>				
Financial variation:	<table border="1"> <tr> <td>Original Contract Value:</td> <td>£13,863.50 ex VAT.</td> </tr> <tr> <td>Additional cost due to variation 001:</td> <td>£20,713.70 ex VAT.</td> </tr> </table>	Original Contract Value:	£13,863.50 ex VAT.	Additional cost due to variation 001:	£20,713.70 ex VAT.
Original Contract Value:	£13,863.50 ex VAT.				
Additional cost due to variation 001:	£20,713.70 ex VAT.				

	Additional cost due to variation 002:	£12,646.30 ex VAT.
	New Contract value:	£47,223.50 ex VAT.

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Contracting Authority.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature

Date

Name (in Capitals)

Address



Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

Date

Name (in Capitals)

Address

