



Department for Transport

Mr [REDACTED]
Insight Direct (UK) Ltd
The Atrium
1 Harefield Road
Uxbridge
UB8 1PH

[REDACTED]@insight.com

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL
Phone: 01792 788272
Web Site: www.dft.gov.uk
Your ref:
Our ref: PPRO 004/047/228
Date: 22 March 2018

Dear Supplier

PPRO 004/047/228 – PURCHASE OF SMARTPHONES FOR DFT

On behalf of the Secretary of State for Transport, I accept your quote dated 14 March 2018 under the terms and conditions of the Technology Products 2 Crown Commercial Framework RM 3733. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM3733
2. The Department's Request for Proposal letter dated 14 March 2016.
3. The Department's Call Off Agreement.
4. Your quote dated 14 March 2016.

The period of the contract will be for a period of 2 years commencing on 27 March 2018 and expiring on 26 March 2020 with an option to extend for a further 1 + 1 years.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



SSA.doc

Please contact the Contract Owner [REDACTED] on telephone number [REDACTED] or via email [REDACTED]@dft.gsi.gov.uk to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me at the above address.

Accepted for and on behalf of Insight Direct
(UK) Ltd by:-

Signature:

Name:

Capacity: Contracts Manager

Date: 22/03/2018

Yours sincerely

Sent via email unsigned

██████████
Procurement Business Partner
Department for Transport
Swansea (DVLA)

██████████@dft.gsi.gov.uk
On behalf of the Secretary of State for Transport