

## Schedule 3 (Tasking Order Form)

**Final**

### Tasking Identification

Unique Tasking Order Number	HELSS/0085 <i>(Insert additional 9 characters Max)</i>	Version No. & Date	2 – 16/02/2017
FATS Business Case Number	FBC6129	Unique Reference Number	TBC
Project / Equipment for which task is in support	Merlin Helicopters	UOR	
Task Title	SPECIALIST TECHNICAL SUPPORT FOR COMPLETION OF ESTABLISHMENT OF MERLIN COMPONENT LIFE HISTORY IN THE UK MERLIN FLEET		
NCA's Selected (in accordance with MKM search)	NCA <u>Numbers</u> : 2850, 2880, 2930		

Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	DG Hels Merlin Project Team	Supplier Name	Aviation Requirements Ltd T/A ARCON
PT Leader/ Project Manager	[REDACTED]	Post	[REDACTED]
Post	Mech EA	Address	Suite 2 York House
Address	Box 307		Coldharbour Business Park
	Leonardo Helicopters		Sherborne
	Lysander Road, Yeovil		
Postcode	BA20 2YB	Postcode	DT9 4JW
Telephone	[REDACTED]	Telephone / Fax No	[REDACTED]
E-mail	[REDACTED]	E-mail	[REDACTED]
UIN & RAC	UIN:D1948A RAC:NPD006	CPV Code	

**Date Tasking Order Issued** 17<sup>th</sup> February 2017

**Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Order**

# 1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	As detailed in TOF Schedule 3	
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# STATEMENT OF REQUIREMENT

<b>Unique Tasking Order Number:</b> HELSS/0085	<b>Issue Number &amp; Date:</b> 1 – 04/10/16	<b>Unique Reference Number:</b>
<b>Task Title:</b> SPECIALIST TECHNICAL SUPPORT FOR COMPLETION OF ESTABLISHMENT OF MERLIN COMPONENT LIFE HISTORY ON THE UK MERLIN FLEET		
<b>Brief Description of Task:</b> To carry out component life history checks for components utilised on Merlin aircraft (all Marks) to provide assurance that the usage and life consumed by any component is appropriate, reflects operating history and does not exceed safe limits detailed in the aircraft document set.		
<b>Background/Justification:</b> 		

## Activities to be Undertaken:

As detailed in TOR Schedule 3, in addition:

1. All work will be directed and prioritised by the Merlin Mech EA Section in line with the MPT management strategy for component life history.
2. Recording activity will be required to be undertaken in line with the extant process.
3. GOLDesp action will be required to be undertaken to claim the RTI task codes against the basic life history checks where full component lives can be established, or in order to alter a sanction code to represent the L109C requirement IAW the RTI..
4. It should be noted that Life History Checks should establish each lifing criteria as required by the item (eg flying hours, landings, calendar).
5. **Basic Life History Checks.** These will be undertaken as required by RTI1223, RTI1275, (or any successor RTIs as released by the MPT) and the CCRL Policy letter (17C or any future version of this policy letter as published). They will include reviewing data held against these components within available E&AM sources on MoD IT, including but not limited to AW Buildbase, WRAM RedHat, EHUDs and GOLDesp using a MechEA approved basic methodology which could be based on the outline provided by MERDIT and embedded below. If full component life history is unable to be established from these sources a full life history check requirement is to be raised in accordance with the Policy leaflet 109 Annex C, detailing the life history that has been established and what life history data is available from which source, and where any gap in life history is apparent. GoldESP action, in accordance with the relevant RTI/Policy Letter and JAP(D)100A-0409-1, is required to be completed.
6. **Full Component Life History Checks.** As per the embedded Policy Leaflet 109, full component life history checks will be required to be undertaken against components that have an L109 Annex C raised against them either as a result of a basic life history check, or from a front line query. All available sources will require to be searched in an attempt to establish the location of the component during its life, and any lifing (eg flying hours, landings, etc) accrued using a Mech EA approved methodology which could be based on the outline provided by MERDIT and embedded below. Data sources include but are not limited to: AW Buildbase, WRAM RedHat, EHUDS, GOLDesp, MJDI, AW SAP, AW Serena, ELTS Log Card archives, etc. On completion of the L109C Life History Check fully documented evidence is required to be provided for EA sign off.
7. **Application of Penalty Life.** Where full component life history cannot be established a penalty life must be applied against the component that will be calculated through the MPT provided process which will depend upon the period of missing information. Application of penalty life is to be minimised through thorough life history searches, with a target of less than 20% of components having penalty life applied, with a stretch target less than 15%.
8. **Recording/Filing/Distributing.** All activity undertaken in to be recorded IAW the extant MPT process (utilising an Excel spread sheet), with completed, signed L109Cs scanned and filed in both MOSS and AW SharePoint. L109Cs completed against:
  - a. On-aircraft components should be forwarded (post EA signature) to the SA Front Desk for onward transmission to the Unit.
  - b. Uninstalled components the life should be updated in GoldESP by the contractor (post EA Signature), so the lifing details shown in the E&AM system are correct.
9. **Reporting Activity.** Provide objective feedback, including issues and risks arising.
10. Adopt and maintain a collegiate approach with the Authority personnel and LHD in order to concentrate resources effectively.

## Constraints

11. There are 5 desks with terminals available on site within the Merlin PT estate at Leonardo Helicopters, Yeovil which will allow access to both MoD and AW systems.
12. Further desk requests can be made on site at RNAS Culdrose, RNAS Yeovilton or DE&S Yeovil for access to MoD systems only.

### Skills and Experience Required

13. The following requirements are **essential**:
  - a. Experience of the WRAM Redhat, GOLDesp and EHUDS E&AM Systems.
  - b. Recent experience of military aircraft documentation procedures; previous RN AEO Wtr (or equivalent) or Senior Supervisor/3<sup>rd</sup> signatory (or equivalent).
  - c. Proficient in the use of Microsoft Word and Excel.
14. The following requirements are **preferred**:
  - a. Experience of the AW systems utilised for component build and repair history
  - b. Previous experience of component life history investigation

### Costing Information

15. Contract price shall include the cost of :
  - a. Provision of the service.
  - b. Travel and subsistence for any travel required.

### Deliverables:

The outline deliverables for this task are to:

- c. Complete life history checks on all on aircraft components that do not have a complete life history (requirement established via L109C request from forward units/Boundary Cell) generating required investigation summaries and any associated recording action.
- d. Undertake basic life history checks using the methodology outlined in the Merlin Data Integrity Team (MERDIT) Basic Life Check process, on uninstalled assets (that are extant for Merlin ac and are within the Merlin CIETP Illustrated Parts Catalogue) that have an outstanding RTI/CCRL task code for this requirement in GoldESP, and as prioritised by Mech EA with IMOS, raising the requirement for a full life history check via L109C when the required information is not available, updating the GOLDesp record IAW JAP 100A-0409, as required by the relevant RTI/Policy Leaflet..
- e. Undertake full component life history checks on uninstalled assets that are shown to lack the information during the basic life history check and have a corresponding L109C raised for a life history check. Generate the required investigation summary for EA signature and undertake all required recording action (GoldESP/MPT records).

In addition Interim Task Progress Reports and a Final Task Report will be required as per the TOR Schedule 3.

### Key Project Indicators (KPIs):

Basic Life History checks undertaken and GOLDtask code claimed or L109C task raised as required.

Processed L109C investigation summaries, with associated recording action

Interim task Progress Reports

Final Task Report

**Government Furnished Assets (GFA) (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 07/10) & 694 (Edn 02/12)):**

Merlin PT will arrange access to any necessary facilities, Information Systems (IS) or provision of requested documentary evidence. The Authority will host all briefings or meetings associated with this task. The Authority will provide working accommodation where necessary to access IS.

<p>Additional Quality Requirements &amp; Standards:</p> <p><b><u>See AOF Quality Assurance Website:</u></b> <b><u><a href="http://www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm">www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm</a></u></b></p>	<p>Timescale:</p> <p>Commencement Date: Jan 17</p> <p>Delivery Date: Commencement Date plus 15 months</p>
<p><b>Project Manager:</b> [REDACTED]</p> <p><b>Signature:</b> <i>Original signed</i> <b>Date:</b> 21 Sep 16</p>	

Please See Annex A for expanded details on requirement.

## TECHNICAL SUPPORT STATEMENT OF WORK

### KEY DELIVERABLES TEMPLATE

**Notes:**

1. Full details of activity to be undertaken is provided as an Enclosure to the ITT
2. GFA is limited to documentation held by the MOD.

Task Number	MKM Capability Area	Activities to be undertaken by the Supplier	Key Deliverables and Required Delivery Dates	Delivery Date [Months after CTT Award]	Acceptance Criteria
1	Multiple	Undertake basic life history checks on 4500 uninstalled assets, utilising an approved methodology, raising L109 Annex Cs as required.	<p>1.1 Undertake basic component life history checks utilising All available systems on UK MoD IT systems (including but not limited to: WRAM RedHat, EHUDS, GOLDesp, AW Buildbase) in order to establish full component life history on a priority basis as directed by the Mech EA team.</p> <p>1.2 If able to establish complete life history, check the recorded life and update as required IAW JAP10)(D)-0409-01 policy.... Update the RTI/Policy Letter task code in GoldESP.</p> <p>1.3 If unable to establish complete life history through the basic life history check, raise an L109C IAW Policy Leaflet 109, detailing all life history details that could be established within the search undertaken. Update the task code IAW the extant RTI/Policy Letter direction</p> <p>1.4 Components to be investigated to be advised by Merlin PT Mechanical EA Section.</p>	Within 12 months of contract award.	<p>Each milestone payment will be based upon the completion of 375 basic life history checks.</p> <p>Please note the Authority will not accept delivery of more than three milestone payments (1125 basic life history checks) within the first three months of Contract Award.</p>

			<p>1.5 4500 basic life history checks to be completed within 12 months of contract award (to facilitate any L109Cs raised to be actioned within the contract).</p> <p>1.5 Report on progress to include number of basic life history checks successfully completed and number of consequential L109C's raised.</p> <p>1.6 2.8 Raise any issues as they arise to the Mech EA.</p>		
2	Multiple	Undertake 4125 L109 Annex C Full Life History Checks, utilising an approved methodology.	<p>2.1 Undertake full component life history checks on 4125 components against which an L109C has been raised, in priority order as directed by MPT Mechanical EA Section, utilising an approved methodology and all UK MoD and AW resources including but not limited to WRAM RedHat, EHUDS, GOLDesp, AW Buildbase, MJDI, AW SAP, AW Serena, ELTS Log Card archives, etc, and other pertinent information as available.</p> <p>2.2 If able to establish the complete life history, complete the L109C form with all information to support the life (including any changes required) ready for EA signature.</p> <p>2.3 If unable to establish the complete life history, complete the L109C form with all information gained from each system, highlighting the gaps in life history. Apply a penalty life in accordance with the extant MPT policy (provided on contract start date). Prepare the L109C for signature by the EA.</p> <p>2.4 Provide L109Cs to the signing EA, answering queries as required.</p>	Within 15 months of contract award.	<p>Each milestone payment will be based upon completion of 275 full life history checks.</p> <p>Please note the Authority will not accept delivery of more than three milestone payments (825 full life history checks) within the first three months of Contract Award.</p>

			<p>2.5 For all completed L109Cs, complete the MPT Component Life History record (in Excel) as required by MPT. Scan in L109C and file in AW SharePoint and MoD MOSS. Forward completed L109Cs to MPT Front Desk for onward transmission</p> <p>2.6 Minimum rate for L109Cs to be completed is 25 per week. All L109Cs to be completed within 15 months.</p> <p>2.7 Report on progress to include any reduction in component life due to application of penalties, or any life recovered through assessment of items previously penalised under the L109C process.</p> <p>2.8 Raise any issues as they arise to the Mech EA.</p>		
3.	Multiple	Final Summary Report	<p>4.1 Provide a summary report at the end of the contracted period to MERSA to explain activity completed, and improvement in life gained over and above mandated MAA penalty life policy. This will quantify the benefit gained in conducting this work over and above cursory investigations that would be conducted by EAs.</p>	Completion of task	Milestone payment will be upon completion of the Final Summary Report.

## 2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
<p><b>Competitive</b></p> <p><b>Competitive Award Criteria &amp; Weightings</b></p>	<p style="text-align: right;"><input checked="" type="checkbox"/></p> <p>1 – Performance (weighting 40%). The tenderer shall provide a written statement <u>against each of the [sub] Task deliverables</u> (as detailed on the Key Deliverable Template) that includes:</p> <p>(a) evidence that they have a full understanding of the task requirement and</p> <p>(b) a statement demonstrating how they will perform the task to successfully deliver the required output.</p> <p>2 – Performance (weighting 40%). The tenderer shall provide written evidence of the suitably qualified and experienced resource they are proposing to utilise for the task, detailing:</p> <p>(a) how they will meet the required skill set</p> <p>(b) how they will provide the capability required to meet each of the Market Knowledge Matrix Narrow Codes</p> <p>3 – Commercial Compliance (Pass/Fail). The tenderer shall provide confirmation of compliance with:</p> <p>(a) all of the Authority's designated terms and conditions,</p> <p>(b) the requirement to comply with the Appendix 2 to Schedule 3 Confidentiality Undertaking on this Task.</p> <p>4 – Price (weighting 20%). Price scoring will be in accordance with the table at Annex C (tenderer to complete Appendix 3 to Schedule 3) and compliance with the Pricing Conditions of the FATS/STS General Agreement.</p>
<p><b>Reverse Auction used?</b></p>	<p style="text-align: right;"><input type="checkbox"/></p>
<p><b>Single Tender</b></p>	<p style="text-align: right;"><input type="checkbox"/></p>

## General Conditions

DEFCON 624 (Edn 11/13) – Use of Asbestos in Arms, Munitions or War Materials

DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure

DEFCON 176A (Edn 06/08) – MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)

Additional Conditions

*A sheet is to be attached detailing any conditions that have been added*

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### **Choose one of the following:**

DEFCON 92 (Edn 08/90) – Failure of Performance

DEFCON 614 (Edn 09/03) – Default

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## Special Indemnity Conditions

DEFCON 661 (Edn 10/06) – War Risk Indemnity

DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)

DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products

DEFCON 638 (Edn 11/14) – Flights Liability and Indemnity

Professional Indemnity Insurance

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## Pricing Conditions Required

Firm Priced at Outset (*this applies to all tasks other than by exception*)

For single source tasks valued below £5M, the following conditions shall apply:

DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value

DEFCON 812 (Edn 12/14) – Single Source Open Book

DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts

Exceptionally, if other than Firm Priced at Outset (*include additional conditions in attachment & complete Appendix 4*)

## Payment Terms

*(Use of P2P and Payment on Completion are the default)*

~~DEFCON 522J (Edn 05/03) –~~

~~Payment Under P2P~~

~~(If applicable attach completed Form 522A) DEFCON 522 (Edn 18/11/16)~~

Payment and Recovery of Sums Due

DEFCON 693 (Edn 04/06) – Government Procurement Card

Milestone/Stage Payments  
(*see DEFCON 649 (Edn 07/99) below*)

DEFCON 649 (Edn 07/99) – Vesting  
(*applicable to Tasks with deliverables where provision has been made for milestone /Stage payments in advance of completion*)

DEFCON 5J (Edn 07/99) – Unique Identifiers

DEFCON 129 (Edn 07/08) – Packaging  
(For Articles other than Ammunition & Explosives)

**Alternative Payment Arrangements Required**

(Where payment cannot be made through the MOD invoice payment department (e.g. for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)

**Milestone/Stage Payments**

(Expand table as appropriate)

Milestone/Stage No	Key Deliverable	Date	Price (ex VAT)
1-12	Per Batch of 375 Basic Life History Checks (Max 12)	Monthly in arrears for Batches completed, limited to no more than 3 batches within the first 3 months post contract award (1125) All deliveries to be complete by: CED +12 months	██████████
1A-12A	Per Batch of 275 Full Life History Checks (Max 14)	Monthly in arrears for Batches completed, limited to no more than 3 batches within the first 3 months post contract award (825) Combined Monthly Progress Report to include progress on Serials 1-12 above All deliveries to be complete by: CED +14 months	██████████
13	Final Batch of 275 Full Life History Checks (1)	Final MS CED +15 or before together with Final Summary Report (Content as defined in SOR)	██████████
		Maximum Value of contract	<b>£848,130.00</b>

**Intellectual Property Rights** Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick As Applicable		Tasking Order Line Item ( tick as appropriate)			
<b><i>If DEFCON 703 does not apply then select either:</i></b>						
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
<b>OR:</b>						
DEFCON 14 (Edn 11/05), 15 (insert edition that applies) 21 (insert edition that applies), 126 (Edn 11/06) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
DEFCON 14 (Edn 11/05), 16 (Edn 10/04), 21 (insert edition that applies) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
DEFCON 14 (Edn 11/05), 90 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)			
No intellectual property conditions apply ( <i>refer to DIPR before ticking this box</i> ).			<input type="checkbox"/>			
<b>Issue of Government Stores</b>						
DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment						<input type="checkbox"/>
<b>Controlled Information</b>						
Issue of Controlled Information ( <i>subject Condition 40 of Schedule 1</i> ) <i>As detailed in Annex A</i>						<input type="checkbox"/>
<b>Payment of Customs Duty – select one box only</b>						
DEFCON 619A (Edn 09/97) – Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003			<input type="checkbox"/>	
<b>Progress Reports</b>						
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.		<input checked="" type="checkbox"/>	DEFCON 642 (Edn 06/97) – Progress Meetings	<input type="checkbox"/>	Frequency required	Monthly
Brief Description						

**Transport – select one box only**

DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>
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<b>Liquidated Damages applicable? Tick box if “Yes”</b> (Refer to Condition 46 of Schedule 1)			<input type="checkbox"/>
Task Item 1	£	per day/week/month up to a maximum of £	
Task Item 2	£	per day/week/month up to a maximum of £	
Task Item 3	£	per day/week/month up to a maximum of £	
Task Item 4	£	per day/week/month up to a maximum of £	
Task Item 5	£	per day/week/month up to a maximum of £	
<b>Force Majeure</b>			
Maximum period of extension of time in the case of a Force Majeure Event			

**Quality Assurance Conditions**

According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:

AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production

**Deliverable Quality Plan requirements**

DEFCON 602A (Edn 12/06) – Quality Assurance with Quality Plan  DEFCON 602B (Edn 12/06) – Quality Assurance without Quality Plan

AQAP 2105 – NATO Requirements for Delivering Quality Plans

**Software Quality Assurance requirements**

AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110

**Air Environment Quality Assurance requirements**

Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)

Relevant MAA Regulatory Publications (See attachment for details)

Additional Quality Requirements

DEF. Stan 05-61 Part 4

**Warranty**

Express Warranty (See attachment for details)  Warranty – remedies implied by general law

<b>Security</b>	
DEFCON 659a (11/14) and DEFCON 660 (11/14) – Reportable Official Sensitive Security Requirements.	<input type="checkbox"/>

**3. Price**

TOTAL CONTRACT PRICE	TYPE OF PRICING
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TOTAL CONTRACT PRICE	TYPE OF PRICING
£848,130.00 (Max)	FIRM

#### 4. Authority Tasking Order Commercial Officer Authorisation

Name	[REDACTED]	
Position	Commercial Officer	
Signature		
Date	Telephone Number	[REDACTED]

#### 5. Acknowledgement by supplier

Name		
Position		
Signature		
Date	Telephone Number	

#### 6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

#### 7. Final Administration

Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the [www.dstl.gov.uk](http://www.dstl.gov.uk). **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,  
 Bldg 247,  
 Dstl Porton Down,  
 Salisbury  
 Wilts SP4 0JQ.  
 Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

**On receipt of the order acknowledgement from the Contractor, the Authority's Commercial Manager (who placed the task) must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 08/14) to:**

**DGFM-FMSSC**

**Walker House**

**Exchange Flags**

**Liverpool**

**L2 3YL**

A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS team at the following address:

**defcomrclcc-fatscases@mod.uk**

However, if this is not possible, please send a hard copy to:

Def Comrcl CC-TechSpt1c, Larch Level 0 #2017, MOD Abbey Wood South, Bristol, BS34 8JH.

## Appendix - Addresses and Other Information

### 1. Commercial Officer

[Redacted]



### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

[Redacted]



### 3. Packaging Design Authority Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)



### 4. (a) Supply / Support Management Branch or Order Manager: Branch/Name:



(b) U.I.N.

### 5. Drawings/Specifications are available from

### 6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to

(where no address is shown the mauve copy should be destroyed)

### 7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

### 8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

### 9. Consignment Instructions

The items are to be consigned as follows:

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

#### Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

#### Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

#### B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority (see Note 1)

Ministry of Defence

☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Fax: 0151-242-2809

Liverpool, L2 3YL

**Website is:**

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

### 12. Forms and Documentation are available through \*:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [DESLCSLS-OpsFormsandPubs@mod.uk](mailto:DESLCSLS-OpsFormsandPubs@mod.uk)

### NOTES

1. **Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.\* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

## **Appendix 2 to Schedule 3 (Confidentiality Agreement)**

The provisions of this Clause are supplemental to DEFCON 531

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
  - (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and
- I Any Task placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking Order shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 43 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or

I If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

### Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form.

1. To:

2. From:

Date of submission:

In response to your request for a quotation  
reference FTS/DE /

Dated

\*The work can be undertaken and our detailed response is attached.

\*We are unable to provide the resources/deliverables identified on this occasion.

(\* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

2. Task title):

3. Unique Reference Number:

4. Start Date:

Completion Date:

5a. Quotation

Broad  
Capability  
Area No.

Grade

Daily rate  
quoted at  
ITT

Daily rate  
quoted for  
this task

Reduction on  
original ITT  
rate

No of  
Hours

Total

5b. Travel

Unit cost

Number of  
Journeys / Miles

Total

Rail  
Motor Mileage  
Air  
Sea

5c. Subsistence

Estimated expenditure on:

Unit cost

Number of  
Night/Days

Total

Accommodation  
Meals

Misc (please state below)

The above T&S costs relate to the period

to

5d. Other  
Costs

Sub-contractor  
Price  
Sub-Contractor Details

**Materials**

Other (Please provide  
details below)  
Description

Cost

Total Price

(excl. VAT)

## **Appendix 4 to Schedule 3 (Contract Pricing Statement)**

This is now DEFFORM 815, which is available on request from Def Comrcl CC-FATS Cases

## Appendix 5 to Schedule 3 (Montreal Protocol Substances)

**CFCs** - Production of controlled CFCs has stopped.

CFC-11 (trichlorofluoromethane)	CFC-211
CFC-12 (dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)  
CFC-502 (CFC-115/HCFC-22).

**Halons** - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane – BFC)  
Halon-1301 (bromotrifluoromethane – BTM)  
Halon-2402

**HBFCs** - Production has stopped.

CHBr <sub>2</sub>	C <sub>2</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>2</sub>	C <sub>3</sub> HF <sub>4</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>2</sub> Br <sub>3</sub>
CHF <sub>2</sub> Br	C <sub>2</sub> H <sub>2</sub> F <sub>3</sub> Br	C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>3</sub> Br <sub>2</sub>
CH <sub>2</sub> FBr	C <sub>2</sub> H <sub>3</sub> FBr <sub>2</sub>	C <sub>3</sub> HF <sub>6</sub> Br	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Br
	C <sub>2</sub> H <sub>3</sub> F <sub>2</sub> Br	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>
C <sub>2</sub> HFBr <sub>4</sub>	C <sub>2</sub> H <sub>4</sub> FBr	C <sub>3</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>2</sub> Br <sub>2</sub>
C <sub>2</sub> HF <sub>2</sub> Br <sub>3</sub>		C <sub>3</sub> H <sub>2</sub> F <sub>3</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Br
C <sub>2</sub> HF <sub>3</sub> Br <sub>2</sub>	C <sub>3</sub> HFBr <sub>6</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>4</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>5</sub> FBr <sub>2</sub>
C <sub>2</sub> HF <sub>4</sub> Br	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Br	C <sub>3</sub> H <sub>5</sub> F <sub>2</sub> Br
C <sub>2</sub> H <sub>2</sub> FBr <sub>3</sub>	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>3</sub> FBr <sub>4</sub>	C <sub>3</sub> H <sub>6</sub> FBr

**HCFCs** - Production to be run down and phased out by 2015.  
Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

**CARBON TETRACHLORIDE (CCl<sub>4</sub>)** – Production has stopped.

**1,1,1-TRICHLOROETHANE (C<sub>2</sub>H<sub>3</sub>Cl<sub>3</sub>)** – Production has stopped.

**METHYL BROMIDE (CH<sub>3</sub>Br)** – **Production limits apply.**

## **Schedule 4 ( Pricing Matrix)**

(Schedule 4 FATS/D&E Day Rates are as per the supplier

