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Procurement and Logistics Department

Plymouth Hospitals NHS Trust

Ground Floor NU Building

Brest Road, Derriford

Crownhill, Plymouth

PL6 5YE

Tel: 0845 155 8155

www.plymouthhospitals.nhs.uk

Date: 25/09/2015

Dear Sir/Madam

RE: Tender for the Provision of a Neurophysiology Telemetry System Replacement

Tender reference number: T15/10/01

Period of contract: 5 years

Plymouth Hospitals NHS Trust(here after referred to as the ‘Authority’) is issuing an invitation to tender ("ITT") in connection with a competitive procurement of Neurophysiology Telemetry System Replacement.

Offers are invited subject to the NHS Terms and Conditions of Contract and those specific terms detailed within this tender documentation.

The Authority does not bind itself to accept the lowest or any offer and reserves the right to accept an offer either in whole or in part, each item being for this purpose treated as offered separately. TheAuthorityreserves the right to award contracts for the Provision of Neurophysiology Telemetry System arising out of this procurement process to more than one supplier.

This Invitation to Offer package comprises the following documents (if any of these documents are missing please contact me immediately):

1. Output based specification Neurophysiology Telemetry System (including the following documents)
   1. Evaluation Criteria
   2. PPQ Extended Form
   3. Eligibility Questionnaire
   4. Technical Specification
   5. Demonstration Evaluation Form
   6. Financial Response Table
   7. SYSCON – Supply of a System IT
   8. SSCON – Provision of Support Services
   9. Form of Offer
   10. Certificate of Non-Collusion
   11. Deed of Guarantee

The following documents will comprise of your offer:

1. Output based specification Neurophysiology Telemetry System (including the following documents)
   1. PPQ Extended Form
   2. Eligibility Questionnaire
   3. Technical Specification
   4. Demonstration Evaluation Forms (completed by PHNT staff)
   5. Financial Response Table
   6. Form of Offer
   7. Certificate of Non-Collusion
   8. Deed of Guarantee

I would like to draw your attention to the following important points when completing and submitting your offer:

1. All offers must be written in English.

2. All offers must be submitted in accordance with the documentation provided herein. This  must not be amended in any way.

3. All documents are available from, and offers must be loaded to the Authority’s eSourcing system, Tactica: -

[https://tactica-live.advanced365.com/login.asp](https://web.nhs.net/OWA/redir.aspx?C=n8SM7xtVFE6UkJHAucoNCWK3QknN7tBIJYIzIp6eNuOSMtZAkpHr1jzTyz-9fwHVITCE8iX6iwA.&URL=https%3a%2f%2ftactica-live.advanced365.com%2flogin.asp)

4. Offers must be complete and fully uploaded and available on Tactica by the closing date of 12:00 on Wednesday 4th November 2015.

If you have any queries relating to this ITT, please see the contact details set out in Section A of the ITT.

Yours faithfully

Lee Pester MCIPS

Category Manager

[lee.pester@nhs.net](mailto:lee.pester@nhs.net)

Tel: 01752 432059