



Department
for Transport

Acclaim Contracts Limited
Acclaim House
8 Robert Way
Wickford
Essex, SS11 8DD

Department for Transport
Group Commercial Services
Commercial Associate
2/29 Great Minster House
33 Horseferry Road
London
SW1P 4DR

Direct line: [REDACTED]
[REDACTED]@dft.gsi.gov.uk

Web site: www.dft.gov.uk

13 June 2018

Dear [REDACTED],

Plantroom 15 Roof Re-waterproofing Works at the International Maritime Organization – DfT Contract No: PPRO 004/090/0035

1. On behalf of the Secretary of State for Transport, I am writing to accept your quote for Acclaim Contracts Limited to undertake the Plantroom 15 Roof Re-waterproofing works at the International Maritime Organization building at 4 Albert Embankment, London.
2. The form of contract to be let is under NEC4 Engineering and Construction Option A (ECC) and will have an operative period for the duration of the works between the **11 June – 20 July 2018 inclusive**.
3. The scope of the works was detailed in the ITT issued by DfT 3 April 2018 and confirmed by your quote submitted via DfT's AWARD Portal on 24 April 2018.
4. The Firm Price for this Contract is **£48,740.00** exclusive of VAT. No weekend or out of hours working is anticipated, but if the need arises liaise in advance with the Project Manager ([REDACTED]@fgould.com).
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices. Please ensure a draft copy of any invoice is first submitted to the Contract Manager ([REDACTED]@mcga.gov.uk) for approval, before a hard copy is sent to:

Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea, SA7 0EA

6. Invoices received without approval by the Contract Manager, or without the correct PO number will be returned to you and will delay receipt of payment.

7. Please sign and return a duplicate of this letter of engagement.

Yours sincerely,

[Redacted signature]

[Redacted name]
by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for the Plantroom 15 Roof Re-waterproofing Works at the International Maritime Organization – DfT Contract No: PPRO 004/090/0035

Signed: [Redacted]

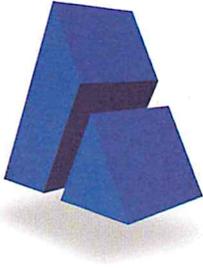
Date: 13/6/18

Name: [Redacted]

Status: *Contracts Manager.*

Please also confirm the following details on company headed paper:

- 1) Full Legal Title of firm and any trading as style names if applicable:
- 2) Full address company is registered at
- 3) Companies House registration number if applicable
- 4) Telephone and fax numbers
- 5) Generic email address e.g. info@, finance@ or sales@
- 6) Contact name
- 7) VAT number – if applicable
- 8) Banking details – sort and account numbers and the name the payments need to be made payable to
- 9) IBAN and Swift banking details if known
- 10) Full name and address of bank where the account is held
- 11) Address of for remittances – if different from registered address



ACCLAIM CONTRACTS

Roofing and Building Contractors

Full Legal Title: Acclaim Contracts Limited

Company Registered Address: Acclaim Contracts Limited
8 Robert Way
Wickford
Essex
SS11 8DD

Companies House Number: 1795766

Telephone & Fax Numbers: Tel: 01268 [REDACTED]
Fax: 01268 [REDACTED]

Generic Email Address: info@acclaimcontracts.co.uk

Main Contact Name and Tel: [REDACTED]

VAT Number: 368 7053 24

Account Number: [REDACTED]
Sort Code: [REDACTED]

IBAN / Swift: N/A

Bank Details: [REDACTED]

Remittance Address: As above.
[REDACTED]@acclaimcontracts.co.uk
[REDACTED]@acclaimcontracts.co.uk



Acclaim Contracts Limited

Acclaim House, 8 Robert Way, Wickford, Essex SS11 8DD

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