

*Procurement & Commercial Services*



**Project Reference : FE1544**

**Provision of Patient Transport Ambulance**

**April – September 2017**

**Supplier Opportunity Details**

DOCUMENT CONTROL

**Project reference**

**Publication history**

**February 2017**

**Amendments issued since publication**

**Date** **Text affected**

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**Background**

At Salisbury District Hospital (SDH), Salisbury NHS Foundation Trust provides a range of clinical care, which includes general acute and emergency services, to approximately 225,000 people in Wiltshire, Dorset and Hampshire. Specialist services, such as burns, plastic surgery, cleft lip and palate, genetics and rehabilitation, extend to a much wider population of more than three million people. Trust staff provide outpatient clinics in other locations in Dorset and Hampshire. Specialist staff hold outreach clinics in hospitals within the Wessex area and, in total, the Trust employed 3,890 staff at 30 September 2014. This includes full and part-time staff.

**This Procurement**

The Trust is seeking to appoint a supplier to provide a dedicated Patient Transport Ambulance to operate under the direct management of the Hospital.

The successful provider shall :

- Provide a dedicated, double crewed vehicle seven days a week, for the period 01 April 2017 to 30 September 2017. This may be extended beyond that period dependant on funding.
- The vehicle shall be under the direct instruction of the Hospital’s Facilities Department, Emergency Department and Discharge Coordinators during this period.
- The hours of service shall be 1100 to 2300 daily.
- The principle operating area will be southern Wiltshire and surround areas of Hampshire and Dorset, although the Hospital shall be able to assign further trips where necessary.
- The vehicle will be able to handle both wheelchairs and stretchers.
- All crew shall be appropriately qualified, DBS checked, and experienced, and the Trust shall have the right to require proof of such.
- The service shall be provided by the Supplier without subcontracting.

This Contract will be let under standard NHS Terms (copy provided with tender pack). Also included within the Tender pack is a summary of previous monthly activity for this service. This information is provided as indicative only and should not be viewed as exhaustive.

**Procurement Conditions of Participation**

**Procurement Process & Timetable**

|   |                         |
|---|-------------------------|
| Advertised via Contracts Finder                     | Wednesday 01 March 2017 |
| Last day for Clarification Questions or Site Visits | Wednesday 15 March 2017 |
| Closing Date for Completed Responses                | Friday 24 March 2017    |
| Preferred Bidder Notified                           | w/c 27 March 2017       |

|  |            |
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| Contract Completed and Service Commences | April 2017 |
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This Opportunity is being advertised via the Cabinet Office Contracts Finder Website.

Salisbury NHS Foundation Trust uses the Bravo NHS Portal for advertising opportunities and managing supplier responses. **All bidder participation must be via this Portal**, and we do not accept quotations, clarification questions, or other communications outside of the Portal.

If you wish to respond to a published opportunity :

Go to [https://nhs.bravosolution.co.uk/nhs\\_collaborative/web/login.html](https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)

Click on “Current Opportunities”

Select the Opportunity you are interested in, and view the attached documents.

To participate, click on [Login or Register to Participate](#) and follow the instructions.

**ALL BIDDERS must comply fully with the Trust’s Suppliers Code of Conduct** which is published as part of the tender documentation on the Bravo portal. **BIDDERS MUST NOT** make direct contact with any Trust staff member, or engaged consultancy, without going via SFT Procurement & Commercial Services. The Trust reserves the right to exclude bids where this process has not been followed.

**Simon Dennis**

**Strategic Procurement Manager – Procurement & Commercial Services**

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