# SCHEDULE 25

## DEFFORM 532 (Edn 10/19) Personal Data Particulars

This Form forms part of the Contract and must be completed and attached to each Contract containing DEFCON 532B.

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| **Data Controller** | The Data Controller is the Secretary of State for Defence (the Authority). <br><br> The Personal Data will be provided by: <br><br> *Nominated representatives of The Armour Centre (ARMCEN), Bovington* <br><br> *REDACTED* |
| **Data Processor** | The Data Processor is the Service Provider. <br><br> The Personal Data will be processed at: <br><br> *TBC* |
| **Data Subjects** | The Personal Data to be processed under the Contract concern the following Data Subjects or categories of Data Subjects: *[please specify]* <br><br> *Crown Servants.* |
| **Categories of Data** | The Personal Data to be processed under the Contract concern the following categories of data: <br><br> *Name, address, telephone number, DOB.* |
| **Special Categories of data (if appropriate)** | The Personal Data to be processed under the Contract concern the following Special Categories of data: <br><br> *N/A* |
| **Subject matter of the processing** | The processing activities to be performed under the contract are as follows: <br><br> *Nominal rolls, training records, joining instructions, training progress, end of course reporting (all held in TAFMIS).* |
| **Nature and the purposes of the Processing** | The Personal Data to be processed under the Contract will be processed as follows: <br><br> *N/A.* |
| **Technical and organisational measures** | The following technical and organisational measures to safeguard the Personal Data are required for the performance of this Contract: <br><br> *Authorised access, data processed on closed/restricted systems, access via password onto TAFMIS.* |
| **Instructions for disposal of Personal Data** | The disposal instructions for the Personal Data to be processed under the Contract are as follows (where Disposal Instructions are available at the commencement of Contract): |

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| | *N/A* |
| **Date from which Personal Data is to be processed** | Where the date from which the Personal Data will be processed is different from the Contract commencement date this should be specified here:<br><br>*Contract Award.* |

The capitalised terms used in this form shall have the same meanings as in the General Data Protection Regulations.