



Innersummit c/o YBN
Tyne Wear
GATESHEAD
NE119DJ

Attn: **REDACTED TEXT**
REDACTED TEXT

Date: Wednesday 1 July 2020
Contract ref: CCHR20A36

Dear **REDACTED TEXT**,

Award of contract for the Provision Of Business Administrator L3 Apprenticeships

On behalf of Cabinet Office (the "Authority"), I am pleased to inform you that we would like to award this contract to you.

The call-off contract shall commence 6th day of July 2020 and the Expiry Date will be 5th January 2023. The total contract value shall not exceed £500,000.00 excluding VAT.

This procurement activity was a Rapid Award under Commercial Agreement RM6102 Apprenticeship Training Dynamic Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign a copy of the Call Off Order Form and forward to the Procurement Lead electronically by 15:00 on 3rd July 2020.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Cabinet Office

Name: **REDACTED TEXT**

Signature: **REDACTED TEXT**

Date: 01/07/2020