# eLearning SpecificationH:\LDS_Flyer_New.jpg

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| Project Details | |
| Title | Social Value |
| Original Requestor | Ruth Roberts |
| Subject Matter Expert (SME) | Ruth Roberts / Rachel Ayers |
| Service Area | Resource Services |

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| Priority | |
| Proposed Delivery Date: | **March 2023** |

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| Proposed Requirement | | |
| Background information | Statutory Obligations  The Public Services (Social Value) Act 2012 places a responsibility on relevant public sector organisations to consider social value in service contracts, or where there is a service element in goods or works contracts. Implementation date was 31st January 2013 and as a result of The Act the focus within business processes, bids and tendering activity will no longer be solely upon financial metrics and measurements, but increasingly will also mean that procurement teams will need to consider the wider social impact that has been traditionally discharged through Corporate Social Responsibility or related activity that business may be doing.  The National Procurement Strategy for Local Government in England (2014) highlights the need for the Procurement function to be regarded as a key strategic component of Council development.  In addition, PPN-06-20 (Public Procurement Notice) issued in June 2020, sets out further requirements for taking account of social value in the award of Central Government contracts.  West Sussex Reset Plan  The West Sussex County Council [Reset Plan](https://www.westsussex.gov.uk/media/15262/reset_plan.pdf) sets out the four key priorities of WSCC between 2021 and 2025 and delivering Social Value will play an intrinsic role in achieving the outcomes within it.  To that end West Sussex County Council has launched its [Social Value Framework](http://teamspace.westsussex.gov.uk/teams/PCS/Strategic%20Contract%20Management%20Resources%20and%20Guides/Toolkits/Part%201%20Social%20Value%20Framework%202021%20FINAL%20v1.1.pdf) for embedding and realising Social Value through Procurement & Contract Management.  This stipulates that:   * We will actively consider Social Value as part of all procurement activities on a case by case basis. * Where appropriate, a minimum weighting of 10% will be allocated to Social Value. * We have committed to ensuring that by 2024/25, 80% of new tenders over the value of £500,000 will have social value criteria included within their evaluation. * Where Social Value is a requirement of the contract, we will require suppliers to report quantifiable social benefits against the themes of the Reset Plan   **It is vital staff are aware of their responsibilities under this framework.**  In particular:   * Within West Sussex County Council, there are over 200 staff that are involved in the direct commissioning of services. Many more staff will be involved in supporting this process, along with staff who are responsible for delivering services alongside providers who provide feedback about how these services are delivered. * All staff need to be aware of their responsibilities and how to feed into the process that helps the authority to develop social value criteria for suppliers to adhere to. | |
| What are you trying to change/increase/ improve? | **Detail for those relevant** | |
| **Knowledge** | * To gain a knowledge and understanding of how to apply Social Value when procuring goods and services * To gain a knowledge and understanding of how to ensure delivery and measurement of Social Value in subsequent contracts with Suppliers. |
| **Skills** | * To deliver and report on the additional benefits achievable through Social Value to support the success of the Reset Plan. * To deliver and report on the additional benefits achievable through Social Value to West Sussex residents, to ensure optimum value is achieved through WSCC contracts. |

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| Audience | | |
| Who are the target audience and their roles?  What are their responsibilities in relation to the subject? | Introductory program - All WSCC staff  Advanced program - All staff who are responsible in any part of their role for commissioning goods or services for WSCC and / or managing contracts between WSCC and suppliers. (approx. 300 staff) | |
| Audience Size (Approx.) |  | |
| Audience Sectors  (for L&D Gateway Access)  Put a cross in box of those relevant.  Please also describe/ breakdown audience clearly in area above. | **WSCC Staff**  (All WSCC members of staff, except Schools). |  |
| **PVI Sector**  (Foster Carers, Private Voluntary & Independent Sector, e.g. Care Home Staff). |  |
| **Other Government**  (Schools, Police, NHS, District & Borough Councils – any other public sector organisation) |  |
| **Public**  (users not part of above categories/organisations) |  |

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| Proposed Structure/Content | |
| Learning Outcomes | **If you apply what you have learnt in this module you will be able to:**  The objectives of the course are to:   * To understand roles and responsibilities under key legislation – Public Services (Social Value Act) 2012 together with subsequent Procurement Policy Notices (PPNs) issued by Central Government. * To understand the requirements of the West Sussex County Council Reset plan in relation to procurements and social value * To understand role and responsibilities under the West Sussex County Council Social Value Framework |
| Overview of Proposed Content (including sections, topics and a proposed order). | The first to be an introductory level program for all staff to ensure awareness of Social Value and the ability to identify possible opportunities to support the Reset PlanThe second level would be a more advanced E-learning program for Commissioning officers and Contract Managers who are required to have a full understanding of Social Value legislation, the WSCC Reset plan and Social Value Framework, and how to ensure delivery within WSCC contracts. |

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| Pre-Requisites and Dependencies | |
| Any pre-requisites  Learner needs to complete before taking the eLearning module/s? |  |
| [C:\Users\SCIB9260\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\Q2RB1DGJ\qOXqp[1].png](#_eLearning_Specification)Is this a  pre-requisite or dependency for another course? | To undertake the introductory before intermediate |

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| Completion and Certification | |
| [C:\Users\SCIB9260\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\Q2RB1DGJ\qOXqp[1].png](#_–_{Project_Title)Does the learner  need to refresh  the training?  How often? | No |
| Is the module pass/fail? | Complete Only |
| Proposed pass rate/criteria? | N/A |
| Can the learner retake quiz? How many times? | N/A |
| [C:\Users\SCIB9260\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\Q2RB1DGJ\qOXqp[1].png](#_–_{Project_Title)What if the learner  is unable to pass? | N/A |

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| Measuring Outcomes | | |
| How will we measure the outcomes? | **Level 1 Reaction**  To what degree participants react favourably to the  learning event | Initial reactions - evaluations must be rated 4.7 or higher  **Range**: 1= Very poor, 2 = Poor, 3 = Satisfactory, 4 = Good, 5 = Very good, 6 = Outstanding |
| **Level 2 Learning**  To what degree participants acquire the intended  knowledge, skills and attitudes based on their participation in  the leaning event | **Example of what we’d expect**   * Pre-assessment of skill level before the training programme   Summative or formative assessment at the end of the programme which demonstrates learning |
| **Level 3 Behaviour**  To what degree participants apply what they learned during training when they are back on the job | All delegates and their Line Managers will receive a survey to complete 3 months after training has been completed. This impact evaluation will demonstrate the benefit that the intervention has had on learner’s ability to demonstrate the desired outcomes of the intervention and do their job more effectively. The Provider will have access to this feedback. |
| **Level 4 Results**  To what degree the targeted outcomes occur as a result of the learning event and subsequent reinforcement | * Increase in number of contracts containing Social Value measures * Increase in Social Value measures being delivered to WSCC |