



Department for Transport

Costaki Costi MCIPS
Department for Transport
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Tel: 07977 435445
Email: Costaki.costi@dft.gov.uk

Web site: www.dft.gov.uk

Tuesday, 02 April 2024

**Knowledge Transfer Network Ltd
(KTN)**

Suite 218, Business Design Centre
52 Upper St,
London
N1 0QH

FAO: [REDACTED]

SENT ELECTRONICALLY

CONTRACT AWARD NOTICE

DfT Reference: **TPPD3009 - Infrastructure Industry Innovation Partnership (i3P)**

Dear [REDACTED]

On behalf of the Secretary of State for Transport, I am writing to accept your quotation for membership of the i3P partnership for a one-year period, beginning on 01/04/2024 and terminating on 31/03/2025. The firm annual subscription fee for this membership agreement is £30,000.00 excl. VAT, as set out in the collaboration agreement.

The Infrastructure Industry Innovation Partnership (i3P) is a Knowledge Transfer Network (KTN) programme that has been established to develop, share and promote innovation across the infrastructure industry and to provide strategic direction for innovation investment.

The following documents constitute a binding agreement between you, KTN (the supplier), and the Department for Transport (the client):

- Signed i3P collaboration agreement for client and supply chain investor members.

You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: SSa.invoice@sharedservicesarvato.co.uk

Or post:

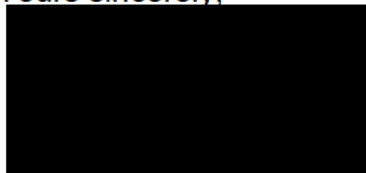
**Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**


Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this agreement is [REDACTED] | [REDACTED] [@dft.gov.uk](mailto:[REDACTED]@dft.gov.uk)

Please acknowledge receipt of this letter and return a counter-signed copy of the i3P collaboration agreement within 5 working days of issue of this letter.

Yours sincerely,

A large black rectangular box redacting the signature of the Contract Manager.

 **MCIPS**
DfT Commercial Manager
Group Commercial Directorate
By authority of the Secretary of State for Transport