**Pre-market Engagement**

**Contract for the Provision of Corporate Occupational Health and Wellbeing and Employee Assistance Programme Services for Essex County Council**

Essex County Council (ECC) is at an early stage in the development of procuring its Corporate Occupational Health and Wellbeing and Employee Assistance Programme Services, and prior to formulating any formal procurement opportunity, seeks input from the market. The council’s current contract is due to expire on 13th September 2023. No date has been set yet for the tender process to commence.

As part of this process the Council is conducting a pre-market engagement exercise, to gather information, improve our understanding of the current market and how services are provided. This will help shape the requirement.

This exercise will provide an opportunity for the Council to obtain insight into how potential providers might approach the delivery of the services in question. It also gives useful early insight into the likely level of interest from that market.

Any information gathered will not be considered in any future tender evaluation exercise. Participation or non-participation in this pre-procurement market engagement shall not prevent any supplier/provider participating in a potential procurement process nor is it intended that any information supplied shall place any supplier/provider at an advantage in any forthcoming procurement process.

**Pre-Market Engagement Questions**

Interested parties can provide responses to all or some of the questions. Please feel free to provide additional information regarding services offered which you think the Council would find useful in relation to this exercise.

Interested Parties should note that any responses received during this exercise will be treated as confidential information and it is the intention of the Council not to share this information with any third parties.

Answers to questions submitted should be no more than 500 words per question and should be submitted to [sophie.jarrett@essex.gov.uk](mailto:sophie.jarrett@essex.gov.uk), no later than 5:00p.m. on 28/02/2023.

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| Question 1: What is your approach to getting to know and understand an organisation so you can provide the highest standard of service and methods used to assess organisational health risks? |
| Response 1: |
| Question 2: What steps do you take to ensure that the service you provide for a client remains relevant and effective now and, in the future, including supporting emerging health needs, challenges and innovation? |
| Response 2: |
| Question 3: How do you adapt your services to changes in workstyles e.g., hybrid working? |
| Response 3: |
| Question 4: How do you ensure the quality of all the services delivered? |
| Response 4: |
| Question 5: How do you track data and identify trends, ensuring quality and efficiency? |
| Response 5: |
| Question 6: What specialist services do you provide? E.g., supporting needs such as neurodiversity, Long Covid, menopause and fertility. |
| Response 6: |