

Sevenoaks Town Council Insurance Tender Additional Information:

1. Sevenoaks Town Council Wage Analysis 2017/18

	Gross Salary + E'ers NI Contributions	No. of Posts Full & Part Time
1 Administration	£590,341.29	19
2 Manual	£183,665.21	11

2. Sevenoaks Town Council Income 2017/18

	£
1 Precept	£1,029,625.00
2 Other Income	£502,449.00
Total Income	£1,532,074.00

Breakdown of other income for insurance purposes on a separate sheet

3. Sevenoaks Town Council Cash Holding Anlysis:

Cash received is banked at least weekly by an assigned member of staff.
Less than £3,000 is kept on site at any point in time following events.

Annual £36,000

**Sevenoaks Town Council
Income 2017/18**

	Rental Income £	Revenue £
<u>Sevenoaks Vine Area - Hollybush Lane, Sevenoaks, TN13 3UH</u>		
The Pavilion	3,090	
Vine Café		92,939
<u>Open Spaces - Plymouth Drive, Sevenoaks, TN13 3RP</u>		
Lettings & Hire		18,435
Raleys car park permits		1,000
Log sales		1,200
Rugby Football club	3,750	-
Sevenoaks Clarendon Lawn Tennis Association	412	-
Allotments		4037
<u>Cemetery - 194 Seal Rd, Sevenoaks, TN14 5AA</u>		
Lodge		-
Chapel and grounds		72,000
<u>Council Offices - Bradbourne Vale Rd, Sevenoaks, TN13 3QG</u>		
Chamber		13904
Other income (public events, activities, grants)		158,712
Saturday Market rental		23,650
Wednesday Market rental		21,152
Blighs market		17,762
Street Lighting recharges		7,056
<u>Community centre - Otford Rd, Sevenoaks, TN14 5DN</u>		
Hall hire		61,329
Sevenoaks Day Nursery	1,500	
<u>Raley's centre - TN13 3RP</u>		
Barnies creche		-
Gym		-
Indoor Cricket School		-
<u>Greatness Park, Mill Lane, Sevenoaks, TN14 5BU</u>		
Greatness football pavilion	521	-
Total income	<u>9,273</u>	<u>493,176</u>
Per Budget 2017/18		502,449