

Swansea Vale,  
Swansea  
SA7 OEA.

Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

Invoices received without the correct Purchase Order Number are likely be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter. You may contact the Contract Manager, **REDACTED** at **REDACTED** to discuss any matters relating to the commencement of the Contract.

**REDACTED**

**REDACTED** Commercial Relationship Advisor for  
Roads Places Environment & Future Mobility

By authority of the Secretary of State for Transport

**REDACTED**  
**REDACTED** Date: ... (

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Department

for Transport

**REDACTED**

Commercial Relationship Advisor for  
Roads, Places Environment &  
Future Mobility

Jaguar LandRover Ltd

REDACTED

Via Email

Department for Transport  
Group Commercial Directorate  
Great Minster House  
38 Horseferry Road,  
Westminster,  
London SW1P 4DR

REDACTED

Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our Ref: TRSSIOI 52

Date 04/08/2021

## OFFICIAL

Dear REDACTED,

Contract Number TRSS10152 Supply of pans from Jaguar Land Rover Ltd

1. On behalf of the Secretary of State for Transport I am authorised to accept the call off contract for the above contract title at the price/rates quoted.
2. The document listed below forms a binding contract between you and this Department.
  - (i) Call off order form
3. The contract will be commencing on 01 August 2021, ending on 31 July 2023.
4. The firm price for the contract will be £60,000.00 excluding VAT this amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

Accounts Payable,  
DfT Shared Service  
Centre, 5 Sandringham  
Park,