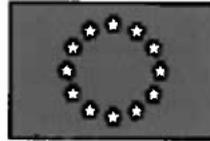




Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development  
Europe investing in rural areas



Natural England  
Suite D  
Unex House  
Bourges Boulevard  
Peterborough  
PE1 1NG

Tel: 020 802 [REDACTED]

[REDACTED]  
Promar International  
Alpha Building  
London Road  
Stapeley  
Nantwich  
CW5 7JW

18<sup>th</sup> September 2018

**COMMERCIAL IN CONFIDENCE**  
**Farm Advice Framework (contract ECM\_6695)**

<b>Farm Advice Framework Theme:</b>	<b>Air Quality</b>
<b>Mini-Contract Title:</b>	<b>Agriculture Ammonia Emission Reduction Events &amp; Case Studies</b>
<b>Mini-Contract Reference:</b>	<b>FAFNE/AQEN002</b>

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of CSF advice in the England Lot will commence on 19/09/2018. Activities and payment details are summarised below.

**Table 1**

<b>Activity Type</b>	<b>Delivery Deadline</b>	<b>Funding Source (RDPE or GiA)</b>	<b>No. of Units</b>	<b>Unit Cost (£s exc VAT)</b>	<b>Total Cost (£s exc VAT)</b>
Activity 2c: Combined On-Farm Walk with Workshop/Meeting Capacity 10	13/03/2019	RDPE	[REDACTED]	[REDACTED]	[REDACTED]
Activity 2c: Combined On-Farm Walk with Workshop/Meeting Capacity 15	13/03/2019	RDPE	[REDACTED]	[REDACTED]	[REDACTED]

Activity 2c: Combined On-Farm Walk with Workshop/Meeting Capacity 25	13/03/2019	RDPE	██████████	██████████	██████████
Activity 2e Optional Activity Demonstration equipment	13/03/2019	RDPE	██████████	██████████	██████████
Activity 2e Optional Activity Additional Advisor	13/03/2019	RDPE	██████████	██████████	██████████
Activity 2a: Workshop/Meeting Capacity 15	07/12/2018	RDPE	██████████	██████████	██████████
Activity 4b: Technical Guidance and Advice Materials - Expert	30/01/2019	RDPE	██████████	██████████	██████████
<b>Grand Total</b>					<b>£74,350</b>

1. the mini-tender specification dated 29/08/2018 issued by Natural England.
2. the mini-tender submission of the Service Provider submitted to Natural England on 11/09/2018.
3. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 24/04/2019 (within 6 weeks of the mini-contract delivery end date).

Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.

**ON BEHALF OF NATURAL ENGLAND**

By (capitals): ██████████  
 ██████████  
 Signature:

Title: **Defra Group Commercial**

Date: 18 September 2018

**ON BEHALF OF PROMAR INTERNATIONAL**

By (capitals):  
 ██████████  
 Signature:

Title: ██████████ *Emmanuel*

Date: *26/9/18.*

**Annex A: Delivery Milestones**

<b>Deadline</b>	<b>Activity</b>
W/C 17/09/2018	Inception meeting and Delivery begins
10/10/2018	Supplier delivery plan (methodology all venues and dates) to be agreed and signed off by Natural England Contract Manager.
10/10/2018	Venue and date for pig & poultry event confirmed by Supplier. Draft invitation flyers produced by Suppliers and submitted to Natural England.
18/10/2018	Pig and Poultry invitation flyers finalised.
05/11/2018	Supplier to submit first draft of first 2 case studies on pig or poultry
16/11/2018	First 2 case studies on pigs and poultry to be finalised and 300 copies of each printed.
07/12/2018	Pig & poultry event delivered
10/12/2018	Venues and dates for Dairy and Arable events confirmed by Supplier. Draft invitation flyers produced by Suppliers and submitted to Natural England.
17/12/2018	Dairy and Arable invitation flyers finalised.
03/01/2019	Supplier to submit first drafts of 3 Dairy or Arable case studies to Natural England.
11/01/2019	Suppliers start to mail out invites for the Dairy and Arable events – invites to be sent 14 days ahead of event.
14/01/2019	3 Dairy or Arable case studies to be finalised and 300 copies of each printed.
28/01/2019	Suppliers to submit first drafts of remaining 5 Dairy and Arable case studies to Natural England.
01/02/2019	Delivery of 5 dairy demonstration events and 2 arable/mixed events to begin.
14/02/2019	Remaining 5 case studies to be finalised and 300 copies printed of each
13/03/2019	Delivery 5 dairy events and 2 arable events to be completed.
17/03/2019	Final summary report completed
28/04//2019	Final claim submitted

**Please note:** claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a *monthly* basis.