

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **[REDACTED] - Commercial Legal Support for HM Courts and Tribunals Service Procurement Projects**

THE BUYER: **HM Courts and Tribunals Service (HMCTS)**

BUYER ADDRESS
102 Petty France
London
SW1H 9AJ
United Kingdom

THE SUPPLIER: Browne Jacobson LLP

SUPPLIER ADDRESS: Mowbray House, Castle Meadow Road
Nottingham, NG2 1BJ

REGISTRATION NUMBER: OC306448

DUNS NUMBER: 737471594

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **27/02/2023**.

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):

Lot 1 – General Legal Advice and Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. Framework Special Terms The following Schedules in equal order of precedence:
 - Joint Schedules for RM6179
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **Commercial Legal Support for HM Courts and Tribunals Service Procurement Projects**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6179
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS **None**

CALL-OFF START DATE: **28th February 2023**

CALL-OFF EXPIRY DATE: **30th November 2026**

CALL-OFF DELIVERABLES

[REDACTED]

See details in Call-Off Schedule 20 (Call-Off Specification)

MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (version 3.0.11)

CONFIDENTIALITY

Nothing additional to the CCS Core Terms (version 3.0.11).

IPR

Nothing additional to the CCS Core Terms (version 3.0.11)

MAXIMUM LIABILITY

[REDACTED]

CALL-OFF CHARGES

[REDACTED]

REIMBURSABLE EXPENSES

[REDACTED]

DISBURSEMENTS

[REDACTED]

ADDITIONAL TRAINING CHARGE

[REDACTED]

SECONDMENT CHARGE

Not applicable

PAYMENT METHOD

[REDACTED]

BUYER'S INVOICING ADDRESS:

[REDACTED]

APinvoices-CTS-U@gov.sscl.com

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available on request

BUYER'S SECURITY POLICY
Available on request

BUYER'S ICT POLICY
Available on request

SUPPLIER'S AUTHORISED REPRESENTATIVE
[REDACTED]

SUPPLIER'S FRAMEWORK MANAGER
[REDACTED]

PROGRESS REPORT

See the Specification in Call-Off Schedule 20 with details to be agreed with Supplier

PROGRESS REPORT FREQUENCY
[REDACTED]

KEY STAFF
[REDACTED]

COMMERCIALLY SENSITIVE INFORMATION
Supplier's Commercially Sensitive Information

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES
Not applicable

GUARANTEE
Not applicable

SOCIAL VALUE COMMITMENT
The Supplier shall, in providing the Deliverables and performing its obligations under the Call-Off Contract, comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]

Schedules:

Call-Off Schedules

[REDACTED]

Joint Schedules:

[REDACTED]