

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	PS/25/77
THE BUYER:	Driver and Vehicle Licensing Agency (DVLA)
BUYER ADDRESS	Longview Road, Swansea, SA6 7JL
THE SUPPLIER:	Specialist Computer Centres PLC
SUPPLIER ADDRESS:	James House, Warwick Rd, Birmingham, B11 2LE
REGISTRATION NUMBER:	01428210
DUNS NUMBER:	22-772-0521
SID4GOV ID:	REDACTED

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in Signature panel

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties) including Annex 5 – Optional Terms for Bronze Contracts
 - Call-Off Schedules for RM6098
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services) including Annexes A to E
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery) amended for a Bronze Contract as per paragraph 10 of Part A of that Schedule.
 - Call-Off Schedule 9 (Security) – Part A
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 01/11/25

CALL-OFF EXPIRY DATE: 31/10/26

CALL-OFF INITIAL PERIOD: 12 Months

CALL-OFF DELIVERABLES

This Contract is specifically for a 12-month renewal of support and maintenance of OpenText Enterprise and Rightfax Gateway software (version 20.2 and above) as detailed in the below table:

Actual id	Name	Qty	Serial No.
REDACTED	Enterprise Suite Edition (Redundant) - ASM	1	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - (Redundant) - RightFax - ASM	3	REDACTED
REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Enterprise Suite Edition - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - RightFax - ASM	4	REDACTED
REDACTED	Enterprise Shared DB - RightFax - ASM	1	REDACTED
REDACTED	Business Integration - ASM	1	REDACTED
REDACTED	Additional DDC - NON FOIP - RightFax - ASM	3	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Enterprise Suite Edition Redundant - ASM	1	REDACTED
REDACTED	FOIP Enable an Existing DDC - (Redundant) - RightFax - ASM	1	REDACTED
REDACTED	Additional DDC - FOIP Enabled - (Redundant) - RightFax -ASM	3	REDACTED
REDACTED	Integration Module (Redundant) - ASM	1	REDACTED
REDACTED	Enterprise Shared DB (Redundant) - RightFax -ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED
REDACTED	Fax Gateway 908, 8 Channel ISDN - UK Edition - ASM	1	REDACTED

See full details in Call-Off Schedule 20 (Call-Off Specification)

LOCATION FOR DELIVERY

Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL

DATES FOR DELIVERY

Support and Maintenance Contract must be in place to commence 01/11/25

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is
£15,967.56

CALL-OFF CHARGES

£15,967.56

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoice payments will be via BACS

BUYER'S INVOICE ADDRESS:

Email: SSa.invoice@Ubusinessservices.co.uk

Invoice Procedures embedded below:



**Appendix C -
Invoicing Procedure**

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

Commercial Practitioner

REDACTED

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

BUYER'S ENVIRONMENTAL POLICY

Embedded below



dvla011-corporate-environmental-policy.p

BUYER'S SECURITY POLICY

None

SUPPLIER'S AUTHORISED REPRESENTATIVE:

REDACTED

Commercial Services Director

REDACTED

James House, Warwick Road, Birmingham, B11 2LE

SUPPLIER'S CONTRACT MANAGER

REDACTED

Framework & Public Sector Key Pursuit Manager

REDACTED

SCC, James House, Warwick Road, Birmingham, B11 2LE

PROGRESS REPORT FREQUENCY

Not Applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

To be agreed with successful supplier following contract award

KEY SUBCONTRACTOR(S)

OpenText

COMMERCIALLY SENSITIVE INFORMATION

To be agreed with successful supplier on contract award

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT
Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Commercial Services Director	Role:	Commercial Practitioner
Date:	22-10-25	Date:	22 nd October 2025