SCHEDULE G

SUPPLIER’S COMMERCIALLY SENSITIVE INFORMATION

*To be completed as part of the response to the ITN.*

# Tenderer’s Sensitive Information

This list shall be agreed in consultation with the Authority and the Supplier and may be reviewed and amended by agreement. The Authority shall review the list before the publication of any information.

|  |
| --- |
| ITT Ref No: PDP/002 |
| Description of Tenderer’s Sensitive Information: |
| Cross Reference(s) to location of Sensitive Information in Tender: |
| Explanation of Sensitivity: |
| Details of potential harm resulting from disclosure: |
| Period of Confidence (if applicable):  |
| Contact Details for Transparency / Freedom of Information matters:Name: Position: Address: Telephone Number: Email Address:  |

**Annex A to Schedule G - Publishable Performance Information**

1. Within three (3) months from FOC the Supplier shall provide to the Authority for its approval (such approval shall not be unreasonably withheld or delayed) a draft Publishable Performance Information KPI Data Report consistent with the content requirements of DEFFORM 539B.

2. If the Authority rejects any draft Publishable Performance Information the Supplier shall submit a revised version of the relevant KPI Data Report for further approval by the Authority with five (5) business days of receipt of any notice or rejection, taking account of any recommendations for revision and improvement to the report provided by the Authority. This process shall be repeated until the parties have an agreed version of the Publishable Performance Information.

 3. The Supplier shall provide an accurate and up-to-date version of the KPI Data Report to the Authority for each quarter at the frequency referred to in the agreed DEFFORM 539B.

4. Any dispute in connection with the preparation and/or approval of Publishable Performance Information, other than under clause 2 of this Annex, shall be resolved in accordance with the dispute resolution procedure provided for in the Agreement.

 5. The requirements of this Annex are in addition to any other reporting requirements in the Agreement.

# Publishable Performance Information - Key Performance Indicator Data Report

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **KPI Description\*** | **Rating Thresholds** | **Frequency of Measurement** | **Quarter and Year\*** | **Average for Reporting Period** | **Rating\*** | **Comment\*** |
| KPI 1 Agility- Responsiveness to all Taskings | Good\*:       |       |       |       |       |       |
| Approaching Target:      |
| Requires Improvement:       |
| Inadequate:      |
| KPI 2 Quality | Good\*:       |       |       |       |       |       |
| Approaching Target:       |
| Requires Improvement:       |
| Inadequate:       |
| KPI 4 Data Monitoring and Control  | Good\*:       |       |       |       |       |       |
| Approaching Target:       |
| Requires Improvement:       |
| Inadequate:       |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **KPI Description\*** | **Rating Thresholds** | **Frequency of Measurement** | **Quarter and Year\*** | **Average for Reporting Period** | **Rating\*** | **Comment\*** |
| Social Value KPI to be inserted once agreed. | Good\*:       |       |       |       |       |       |
| Approaching Target:       |
| Requires Improvement:       |
| Inadequate:       |

\*Publishable fields. Please note, of the four Rating Thresholds, only the ‘Good’ threshold is published.

Please see the [DEFFORM 539B Explanatory Notes](https://www.kid.mod.uk/maincontent/business/commercial/downloads/defforms/expl_not/539B_expln.pdf) for guidance on completing the KPI Data Report.