



Department
for Education

Level 1, 2 St Paul's Place
125 Norfolk Street
Sheffield
S1 2FJ

IFF Research
5th Floor, St Magnus House
3 Lower Thames St
London,
EC3R 6HD

1st May 2019

Dear [REDACTED],

**RESEARCH PROJECT: Longitudinal Study of Local Authority Child and Family
Social Workers in England**
PROJECT REFERENCE: EOR/SBU/2017/026

Please find attached a Variation of Agreement for this Research Contract.

I would be grateful if you could sign and date a copy for and on behalf of your organisation and return it to me.

A copy of the Variation will be returned to your organisation once it has been signed for and on behalf of the Department.

Yours sincerely,

[REDACTED]

Children's Social Care Analysis and Research

VARIATION TO THE CONTRACT WITH: IFF Research

CONTRACT NUMBER: EOR/SBU/ 2017/026

CONTRACT DATE: 2 May 2018

VARIATION NUMBER: 2

REASON

The Department asked the Contractor to add a question into wave one of the survey about subject studied at University prior to undertaking a social work qualification. This was not included in the Contractor's original workplan for the survey and thus requires additional funding for coding of the responses.

An additional budget of [REDACTED] has been agreed to cover the coding of this question and will be paid in the invoice due at the end of June 2019.

SCHEDULE TWO

Amendments are marked in *highlighted font below*.

Table of payments

Project Milestone	Payment Amount £ excluding VAT	Payment Date
Project scoping and Initial exploratory qualitative phase	[REDACTED]	End of August 2018
Year 1 design survey and start online fieldwork	[REDACTED]	End of November 2018
Year 1 survey fieldwork complete and interim report delivered	[REDACTED]	End of February 2019
Year 1 Qualitative research and telephone top ups complete. Review of year 1 sample sizes and response rates	[REDACTED]	End of March 2019
Year 1 final report, design of infographic and planning for Year 2	[REDACTED]	End of June 2019
Dissemination of Year 1 findings. Year 2 design survey and start online fieldwork	[REDACTED]	End of September 2019
Year 2 survey fieldwork complete and Interim report	[REDACTED]	End of December 2019
Year 2 qualitative research completed	[REDACTED]	End of February 2020
Year 2 final report. Review of year 2 sample sizes and response rates	[REDACTED]	End of March 2020

Dissemination of Year 2 findings and planning for Year 3	██████	End of June 2020
Year 3 design survey and start online fieldwork	██████	End of September 2020
Year 3 survey fieldwork complete and Interim report	██████	End of December 2020
Year 3 qualitative research completed	██████	End of February 2021
Year 3 final report. Review of year 3 sample sizes and response rates	██████	End of March 2021
Dissemination of Year 3 findings and planning for Year 4	██████	End of June 2021
Year 4 design survey and start online fieldwork	██████	End of September 2021
Year 4 survey fieldwork complete and Interim report	██████	End of December 2021
Year 4 qualitative research	██████	End of Febaury 2022
Year 4 final report. Review of year 4 sample sizes and response rates	██████	End of March 2022
Dissemination of Year 4 findings and planning for Year 5	██████	End of June 2022
Year 5 design survey and start online fieldwork	██████	End of September 2022
Year 5 survey fieldwork complete and Interim report	██████	End of December 2022
Year 5 qualitative research	██████	End of February 2023
Year 5 final report. Dissemination of Year 5 findings	██████	End of March 2023

Expenditure for the financial year 2018-2019 shall not exceed **£155,960** exclusive of VAT.
Expenditure for the financial year 2019-2020 shall not exceed **£129,151** exclusive of VAT.
Expenditure for the financial year 2020-2021 shall not exceed **£ 99,629** exclusive of VAT.
Expenditure for the financial year 2021-2022 shall not exceed **£ 85,675** exclusive of VAT.
Expenditure for the financial year 2022-2023 shall not exceed **£ 77,441** exclusive of VAT.

Total project expenditure shall not exceed **£547,856** exclusive of VAT.

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

**Authorised to sign for and on behalf of
the Secretary of State for Education**

Signature

[Redacted Signature Box]

Date

07/06/19

Name in Capitals

[Redacted Name]

Position and Address

HEAD OF RESEARCH
DFE
AGORA BUILDING
CUMBERLAND PLACE
NOTTINGHAM
NG1 6HJ.

**Authorised to sign for and on behalf of
the Contractor**

Signature

[Redacted Signature Box]

Date

14/05/2019

Name in Capitals

[Redacted Name]

Position and Address

Director
5th Floor, Magnus House
3 Lower Thames Street
London
EC3R 6HD