

20 August 2020

Plans/Furniture/SOR

Annex A –Type 7 desk measurements

Annex B –Type 1 and 7 desk breakdowns

Annex C – Herman Miller Assembly Instructions

STATEMENT OF REQUIREMENT FOR THE PURCHASE OF BESPOKE OFFICE DESKS TO ACHIEVE COMPATIBILITY WITH EXISTING FURNITURE.

Scope

1. Current stocks of specialist desks used within the building, have been depleted and as such additional desks are required to enable further rationalisation of the office spaces. New bespoke office desks are required to support the uplift and move of several teams in the building. The aim of this proposal is to procure new furniture to satisfy the needs of the planned future expansion of existing Business Units within the building, formally approved enhancements, and to provide additional stock to enable replacement through wear and tear.

Background

3. The building has been entirely fitted with bespoke Herman Miller furniture. The furniture currently available in the Catalogue is not compatible with the existing Herman Miller desks and any additional desk component purchased will not be interchangeable with them.

Detailed Requirements by Desk Type.

4. Office desks must meet the following standards:

a. **Straight Desk (Type 1).** Must meet the following:

- 2000mm x 800mm with 450mm x 800mm return desk on 1 leg.
- Height adjustable twist legs (not pin).
- Desk up screens (Buru (grey) fabric) and 800mm return screen.
- Horizontal and vertical wire rack cable management system consisting of cable riser floor to workstation and stepped wire rack cable management system.
- 28 mm thick MFC work surface, light grey 8Q and Silver under structure.
- Quantity required: 32

b. **Curved Desk (Type 7).** Must meet the following:

- Single standalone 120-degree workstation.
- For measurements please see Annex A.
- Desk up screens (Buru (grey) fabric).

- Horizontal and vertical wire rack cable management system consisting of cable riser floor to workstation and stepped wire rack cable management system.
- 28 mm thick MFC work surface, light grey 8Q and Silver under structure.
- Quantity required: 10

Mandatory Requirements and Constraints

5. Furniture procured for use within the building must be interchangeable with the existing Herman Miller furniture. It is common practice to assemble desks in specific team groupings; this may not be a permanent arrangement but will depend upon the tasks and priorities at any given time. Use of alternative office furniture would require significant modification of the standard office furniture product to comply with the building's requirements. This would attract an additional charge which could be significant for the furniture redesign required; it would not offer good "value for money".

The desks must have the following features: -

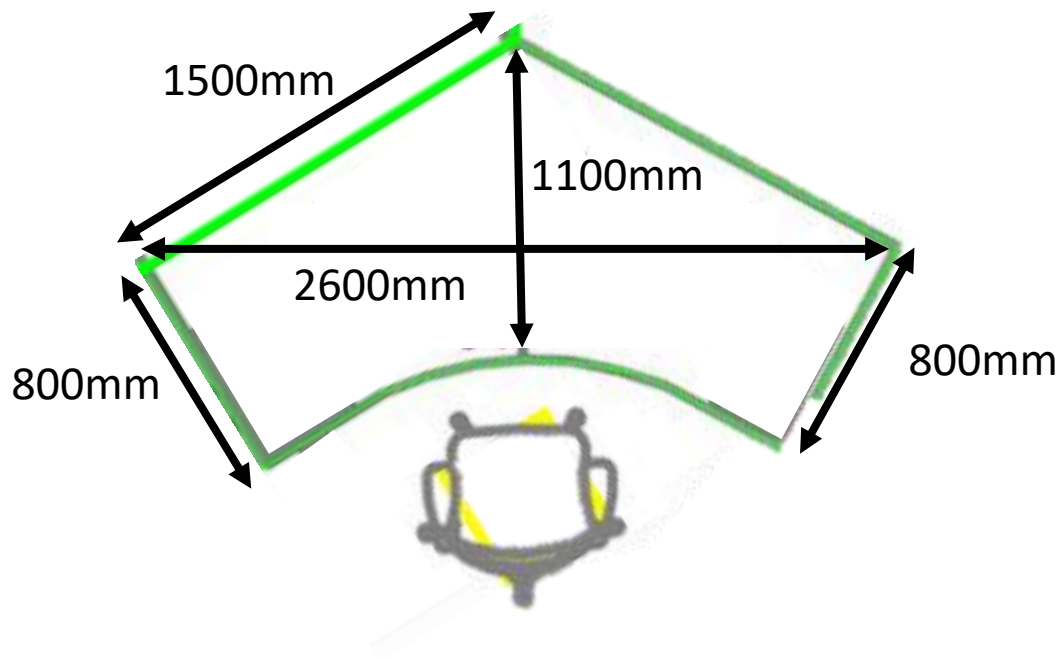
- a. New desks will need to meet the same dimensions as the current Herman Miller desks used in the building. This will allow the desks to be interchangeable and fully compatible, such that they could be used in any desk "pod" arrangement and provide sufficient work surface to accommodate multiple IT.
- b. Current building furniture has a bespoke cable management system, unique to the Herman Miller furniture and were a bespoke design provided by Herman Miller. This provides a secure tray to be attached to the underside of each desk as per current desk configuration such that existing in-house cables can be used, no matter what desk combination is used.
- c. Desks must be delivered in flat-pack form as they will be constructed for use as and when required

6. We must ensure commonality of desks and desk components within the building. This option would present the best "value for money" approach. Moreover, it would present a means by which replacement furniture could be obtained using the government mandated Crown Commercial Service Supplier List.

Signed

Building Executive.

Annex A
Type 7 desk measurements

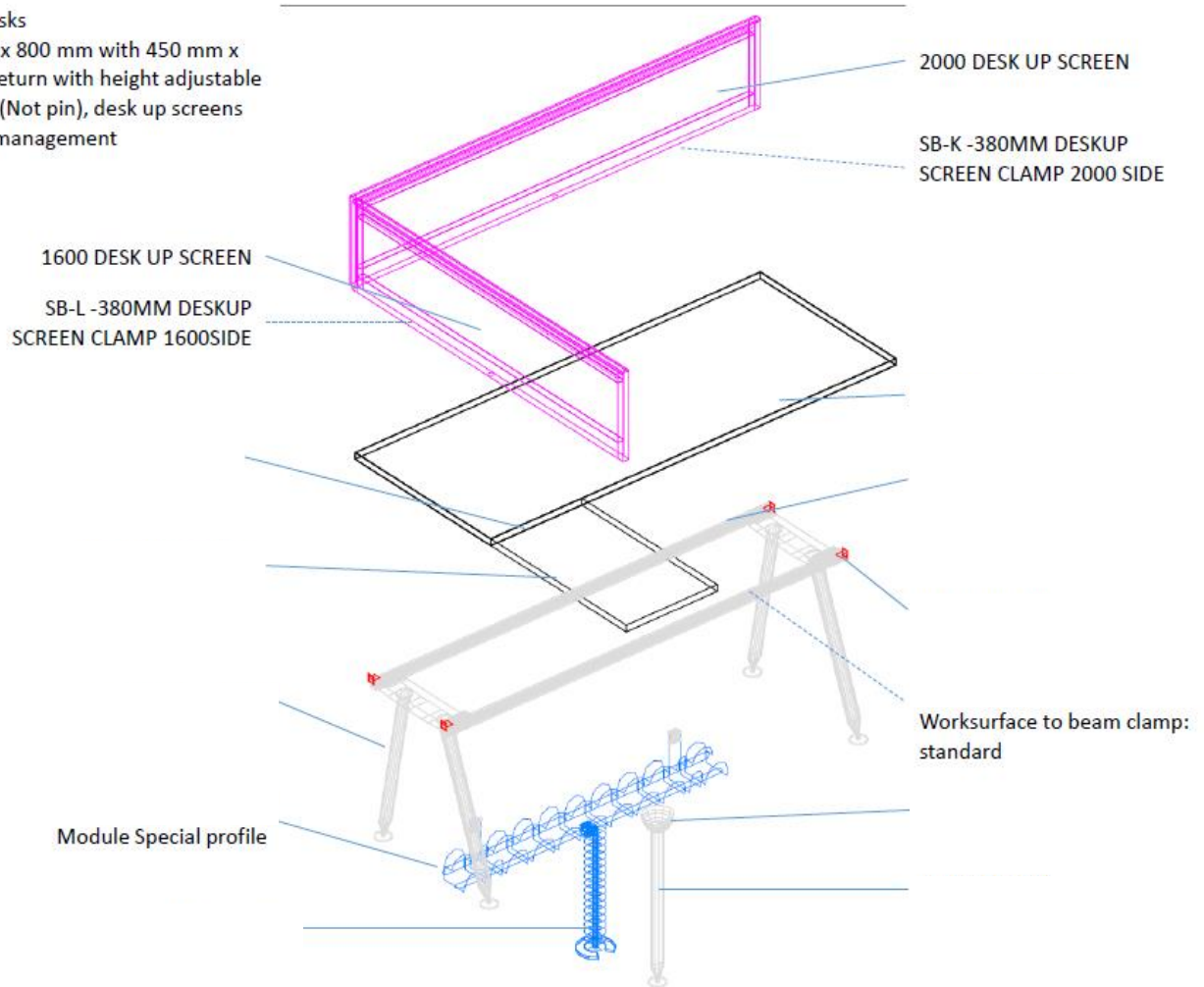


Annex B

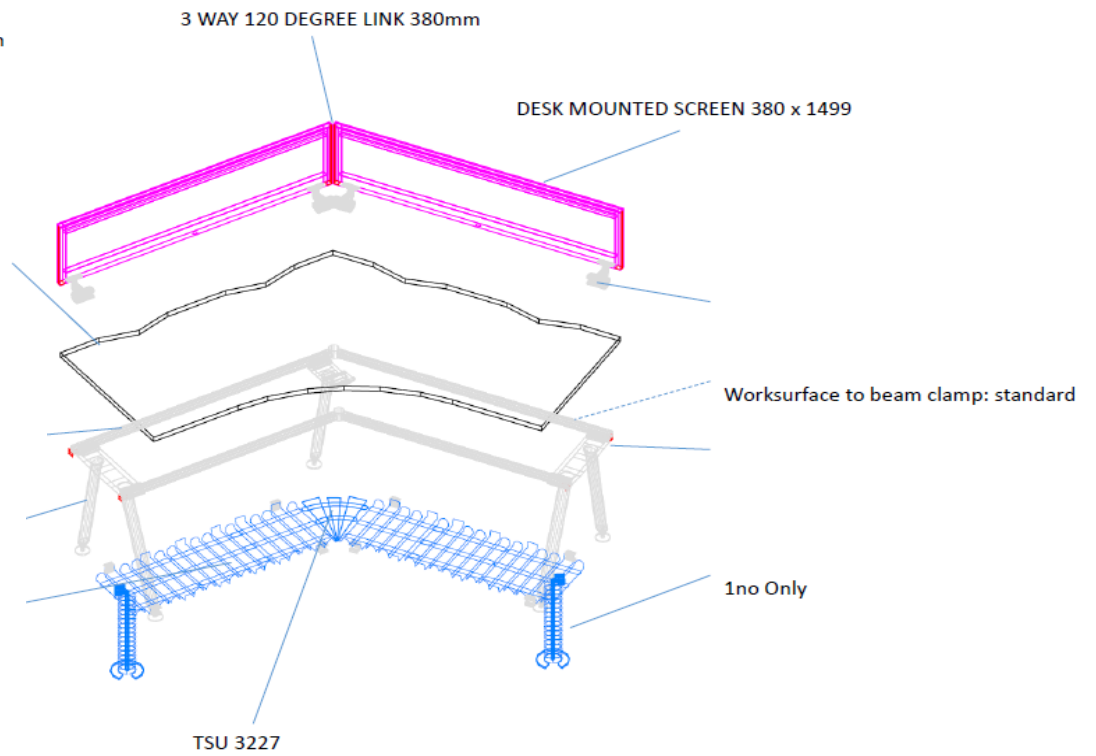
Type 1 and 7 desk breakdowns

Type 1 Desks

2000 mm x 800 mm with 450 mm x 800 mm return with height adjustable twist legs (Not pin), desk up screens and wire management



Type 7 Desks
Single stand alone 120 degree
workstation. 1500mm by wide with
oval legs, desk up screens and
horizontal and vertical wire
management



Annex C
Herman Miller Desk Installation Guide.
(Embedded document)

