

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **ATAMIS ref: C214379**

**DHSC Legal Services 2023-24 Overflow
Arrangement: External Support from TLT LLP for
legal services and other ongoing matters**

THE BUYER: The Secretary of State for Health and Social Care,
acting as part of the Crown

BUYER ADDRESS Department for Health and Social Care (DHSC)
39 Victoria Street
London
SW1H 0EU

THE SUPPLIER: **TLT LLP**

SUPPLIER ADDRESS: One Redcliff Street, Bristol, BS1 6TP

REGISTRATION NUMBER: OC326165

DUNS NUMBER: 739281603

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 01 July 2023. It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):

Lot 1 – General Legal Advice and Services

Framework Schedule 6

Call-Off reference: DHSC Legal Services 2023-24 Overflow Arrangement

Crown Copyright 2018

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6179
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)

Call-Off Schedules for: Atamis ref: C214379

- Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 24 (Special Schedule)
5. CCS Core Terms (version 3.0.11)
 6. Joint Schedule 5 (Corporate Social Responsibility) RM6179

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 1st July 2023

CALL-OFF EXPIRY DATE: 31st March 2024

Framework Schedule 6

Call-Off reference: DHSC Legal Services 2023-24 Overflow Arrangement

Crown Copyright 2018

CALL-OFF INITIAL PERIOD: 1 July 2023 – 31 March 2024

CALL-OFF DELIVERABLES

The Buyer is entitled to 2 hours of free initial consultation and legal advice with each Order in accordance with Paragraph 5.2 of Framework Schedule 1 (Specification).

MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (version 3.0.11).

CONFIDENTIALITY

Nothing additional to the CCS Core Terms (version 3.0.11).

IPR

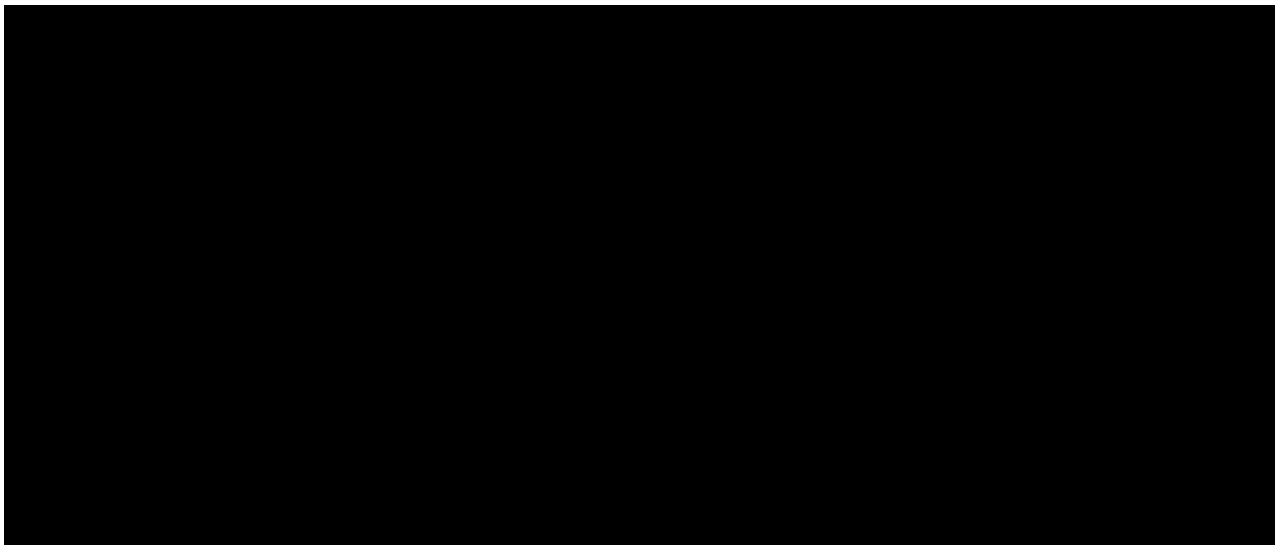
Nothing additional to the CCS Core Terms (version 3.0.11).

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

Liability capped at [REDACTED],

CALL-OFF CHARGES



VOLUME DISCOUNTS

Framework Ref: RM6179
Project Version: v1.0
Model Version: v3.7
81246138.1



REIMBURSABLE EXPENSES

[Redacted]

[Redacted]

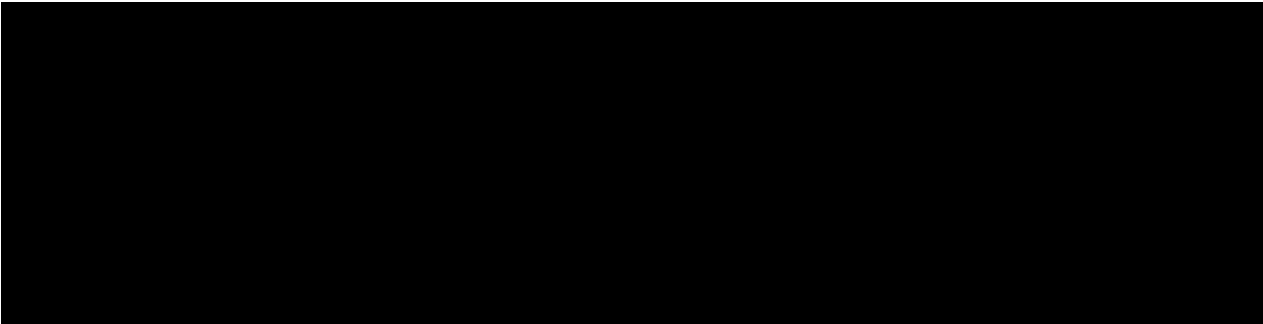
[Redacted]

[Redacted]

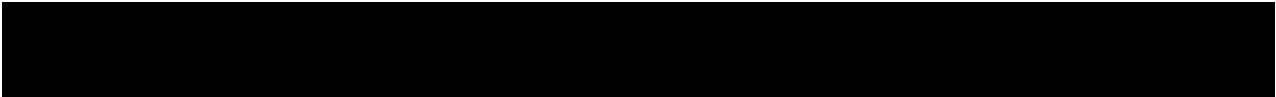
[Redacted]

[Redacted]

[Redacted]



Supplier to insert Bank Details:



BUYER'S INVOICING ADDRESS:

All draft invoices, after verified and approved by the "buyer". Once this has been complete, the "supplier" must be sending the invoice, quoting a valid purchase order number (PO Number) to:

Accounts Payable

██████████
██████████ Corporate Legal Services Budget Manager, Department for Health and Social Care (DHSC), Quarry House, Quarry Hill, Leeds, LS7 2UE

Draft invoices to be submitted for approval to ██████████ (as required).

Please also send to ██████████

Final invoices to be submitted as above bearing a valid PO number (if required)

BUYER'S AUTHORISED REPRESENTATIVE:

██████████
Corporate Legal Services Budget Manager

██████████
Department for Health and Social Care (DHSC), Quarry House, Quarry Hill, Leeds, LS7 2UE

██████████
Deputy Director

████████████████████████████████████████████████████████████████████████████████
CLG DHSC & Covid Inquiry, Commercial Law Group (CLG), Government Legal Department (GLD), 102 Petty France, London, SW1H 9AJ

██████████
Deputy Director

Framework Schedule 6

Call-Off reference: DHSC Legal Services 2023-24 Overflow Arrangement

Crown Copyright 2018

CLG DHSC & Covid Inquiry, Commercial Law Group (CLG), Government Legal Department (GLD), 102 Petty France, London, SW1H 9AJ

BUYER'S ENVIRONMENTAL POLICY

Available on request

BUYER'S SECURITY POLICY

Available on request

BUYER'S ICT POLICY

Available on request

SUPPLIER'S AUTHORISED REPRESENTATIVE

Name:

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT

The Supplier shall prepare at no cost to the Buyer a summary report setting out:

1. A brief update on the status of each matter on which the Supplier is instructed by the Buyer under this Call-Off Contract; and
2. A WIP report detailing:
 - 2.1. the charges billed to date on each matter;
 - 2.2. the work completed for each matter;
 - 2.3. the total spend to date across all matters.

PROGRESS REPORT FREQUENCY

The Supplier shall prepare progress reports "WIP's" upon request.

PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY

Framework Schedule 6

Call-Off reference: DHSC Legal Services 2023-24 Overflow Arrangement

Crown Copyright 2018

Review meetings shall take place monthly or as otherwise required by the Buyer Representative or such other person nominated by the Buyer Representative

KEY STAFF



KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not Applicable

ADDITIONAL INSURANCES

Not Applicable

GUARANTEE

Not applicable

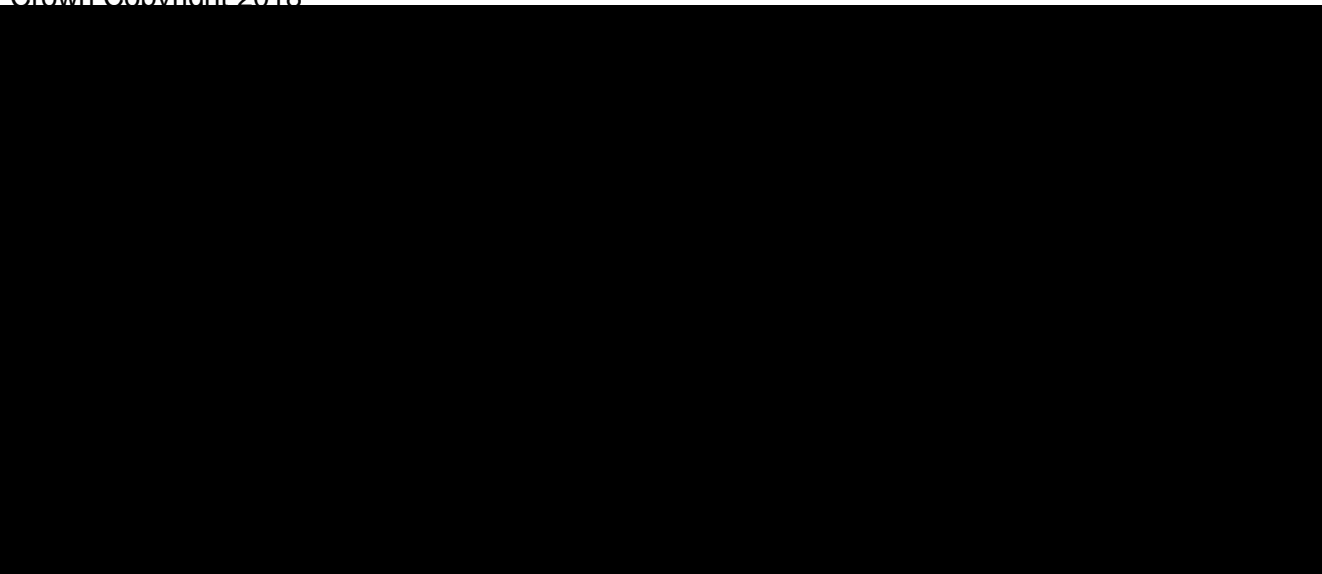
SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments established at Framework level.

Framework Schedule 6

Call-Off reference: DHSC Legal Services 2023-24 Overflow Arrangement

Crown Copyright 2018



Applicable Call-Off Schedules to be inserted here as PDF (see below)