**Capita Resourcing Ltd**

**The Copyright Building**

**30 Berners Street**

**London**

**W1T 3LR**

Attn: **REDACTED TEXT**

**REDACTED TEXT**

Date: 28th July 2020

Contract ref: REDACTED TEXT

Dear Sir/Madam,

**Award of contract for the Provision of Recruitment for Principal Surveyors**

Further to your submission of a bid for the above Procurement, on behalf of the Department for Transport (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence Friday 31st July 2020 and the Expiry Date will be Friday 28th July 2023. There is no option to extend this contract. The total contract value shall be £11,560.00.00 (excluding VAT).

This procurement activity was a Call Off under Commercial Agreement RM6002 Permanent Recruitment Solutions, Lot 3 – General Recruitment Corporate, and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign a copy of the attached order form and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 14:00 on Thursday 30th July 2020. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Department for Transport

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| Name: **REDACTED TEXT** |  |
| Signature: **REDACTED TEXT** |  |
| Date: **30/07/2020**  |  |