



PA Consulting Services Limited  
123 Buckingham Palace Road  
London  
SW1W 9SR

Wednesday 27th September 2017

Dear Sirs,

**Contract Title: Provision of Consultancy for the Independent Body Setup**  
**Contract Reference: CCFI17A24**  
**Contract Period: Three (3) month period from Wednesday 27<sup>th</sup> September 2017 – Tuesday 26<sup>th</sup> Decemeber 2017 with an option to extend for up to a further three (3) months.**

**Contract for the provision of consultancy services by PA Consulting Services Limited as Supplier to HM Treasury as Customer pursuant to the ConsultancyONE Framework Agreement (RM 1502) dated 18 February 2013 between the Minister for the Cabinet Office acting through Crown Commercial Service as the Authority and the Supplier. We refer to the above-mentioned ConsultancyONE Framework Agreement (the “Framework Agreement”).**

For the purposes of this Letter of Appointment:

- capitalised terms and expressions used in this Letter of Appointment have the same meanings given to them in or pursuant to the Call-Off Terms attached to this Letter of Appointment unless the context otherwise requires;
- references to Appendices are references to the appendices to this Letter of Appointment; and
- the Appendices shall form part of this Letter of Appointment.

This Letter of Appointment constitutes an Order for the provision by you to us of the Contract Services (specified in Appendix 1) from the Effective Date (specified in Appendix 1) on the basis of the Day Rates / Contract Charges (set out in Appendix 2) and, save as varied and / or supplemented pursuant to the provisions (set out in Appendix 3) in accordance with the Call-Off Terms.

This Order is placed under Lot number 1 – Multi-Specialism Programme Delivery of the Framework Agreement.

For the avoidance of doubt the contract value will not exceed £450,000.00 exc. VAT

The Supplier's Representative with overall responsibility for the supply of the Contract Services is REDACTED and the Key Personnel assigned to the supply of the Contract Services are REDACTED, REDACTED, REDACTED, REDACTED.

The Customer's Representative for the purpose of the Contract and any disputes in relation to the Contract shall be escalated to REDACTED.

The main base location of the Services will be carried out at HM Treasury, 1 Horse Guards Road, London, SW1A 2HQ. Travel and subsistence to be charged at HM Treasury rates if any work is required at locations not covered by this main base location.

For the purposes of the Contract, the address of each Party is:

- for the Customer:

HM Treasury  
Horse Guards Road  
Westminster  
London  
SW1A 2HQ  
For the attention of: REDACTED, Policy Advisor  
Tel: REDACTED  
Email: REDACTED

- for the Supplier:

PA Consulting Services Limited  
123 Buckingham Palace Road  
London  
SW1W 9SR  
For the attention of: REDACTED  
Tel: REDACTED  
Email: REDACTED

The Customer hereby confirms that the applicable law for this contract shall be the laws of England & Wales and, if necessary, an appropriate alternative clause in the Call-Off Terms shall be activated accordingly. Where the laws of Scotland/Northern Ireland have been stipulated, all references hereafter in this Letter of Appointment or in the attached Call-Off Terms to legislation or regulations shall be read as if mention had been made of the Scottish/Northern Irish equivalent. Further, this Letter of Appointment and the attached Call-Off Terms shall be construed as closely to the intention of the original wording as the chosen law so permits.

**Please return the Letter of Appointment with the acknowledgement signed by the appropriate authorised signatory within your organisation.**

**You should be aware that by signing and returning this Letter of Appointment you will have entered into a legally binding contract with us to supply the Contract Services specified in Appendix 1 and represent and warrant that you have carried out a conflict check in relation to such contract that revealed no conflicts of interest.**

Yours faithfully,

For and on behalf of HM Treasury

I hereby confirm receipt of the above Letter of Appointment and the agreement of PA Consulting Services LLP to provide to HM Treasury the Contract Services as specified in the Letter of Appointment in accordance with its terms.

**Supplier Signatory**

Signed:

Date: REDACTED

REDACTED

Name: REDACTED

Status: REDACTED

**Customer Signatory**

Signed: REDACTED

Date: REDACTED

Name: REDACTED

Status: REDACTED