

Contracts Finder Notice

NHS Great Yarmouth and Waveney Clinical Commissioning Group (“the Commissioner” / “the CCG”) is undertaking a procurement process, that is supported by NHS Arden and Greater East Midlands Commissioning Support Unit, for Adult Community Services and Specialist Palliative Care Services

The in scope services included are:

- **Proactive Services** providing routine services with planned appointments and interventions within community settings, including GP surgeries, community facilities and patients own homes. Proactive services will support the delivery of educational and public awareness programmes and will link into public health initiatives such as smoking cessation and alternatives to A&E.
- **Reactive Services** will provide unplanned urgent or crisis care for people whose health or care needs have deteriorated placing them at risk of serious decline in their condition and/or being admitted as an emergency to hospital. These services will also support discharge from hospital e.g. the provision of a community IV therapy service. Reactive services should provide 7 day response and a consistent, appropriate and prompt response to need. Urgent care should be accessed through a single point, clinically triaged with urgent care needs being met in the most appropriate location i.e. patients own home, bed with care etc.
- **Bed Based Services** will be available to cover a range of varying needs, including admission avoidance, facilitated discharge, intermediate care and palliative care. Services will provide time limited clinical based bed provision, with robust clinical accountability in place.
- **Support and Enabling Services** include but are not limited to, community pharmacy support, home oxygen and wheelchair services and the management of community equipment. These services are integral to the delivery of health and care provision within the community, and must be responsive, adaptable and supportive.
- **Condition Specific Services** working closely with the acute trust and primary care to ensure consistency of care for patients and access to the right resource at the right time. These services will provide initiation of the specialist management of patients, specialist resource support and expert advice, highly complex case management and training for the local health and care community. An example of this would be services to patients with diabetes.

The CCG area has four distinct localities; Lowestoft, South Waveney, Gorleston and Great Yarmouth and Northern Villages. Wherever possible and where service need lends itself, these services will be configured around these communities across the acute trusts, community teams, GP practices and with close links to adult social care reablement services and the voluntary sector. Staffing will be organised to meet the demands of the population and will be flexible to allow staff to work across organisational boundaries and at all locations. Utilising an MDT approach teams will ensure appropriate case management and risk stratification.

In addition:

- **Specialist palliative care services** will be a community based, consultant led specialist palliative care service which complies with NICE and other guidelines. Essential components will include 7/7 working, specialist palliative care beds outside of an acute setting, acute hospital in reach, domiciliary care, outpatient care and day therapies. The service will also provide 24/7 support to patients, their families and carers and clinicians. The SPC service will be expected to work seamlessly across health and care services. Building and maintain good relationships with non-statutory, voluntary sector and patient involvement groups will be essential.

The CCG is seeking to offer one contract for the provision of all the Services. Bidders will be able to bid as whatever model is legally allowable. Bidders are encouraged to offer the most effective model, which will demonstrate the best use of capacity and capability in the system, in line with the tender requirements and evaluation criteria. The Preferred Bidder will also need to be an integral member of leading and mobilising the intended integrated care system and organisation.

The contract is offered for 5 years, with an option to extend for up to 2 years at the Commissioners discretion.

The service is a Schedule 3 Service and is being procured under the Light Touch Regime (LTR) of the Public Contract Regulations 2015.

This process being undertaken is described fully in the tender documentation, and has been designed under the LTR, utilising qualification, outline offer and dialogue, and final tender stages. Prospective respondents and bidders must ensure they read all the documentation published within e-procurement portal (Bravo) for all the relevant detail.

Please note there are financial thresholds applicable to this procurement. No bids over **£145.81m** costed for the 5 year period will be accepted. Full details of qualification requirements of respondents, and any nominated significant partners or subcontractors (as defined in the tender documentation), are provided in the tender documentation on Bravo. Value excludes CQUIN for Baseline. Please note that the extension period detailed will only be offered at the discretion of the Commissioners, and will only be offered on the same terms and conditions (subject to national and legal requirements) for the period allowable; the purpose of the extension clause included is not to commence any negotiation on scope of contract or cost (subject to national and legal requirements).

Full details of the qualification requirements of respondents are provided in the tender documentation on Bravo, including any requirements or rights reserved to seek guarantees as conditions precedent to contract award. The Service Specification can be found in the tender documentation on the Bravo Portal

The contract will run from 1/04/2019 – 31/03/2024 – with a discretionary option to extend for up to a further 2 years.

Providers wishing to submit a SQ to deliver this service need to log onto Arden & GEM CSUs procurement portal (Bravo); <https://ardengemcsu.bravosolution.co.uk/web/login.html>.

To register on the portal:

- » <https://ardengemcsu.bravosolution.co.uk/web/login.html>
- » From the portal Home Page, click the 'Click Here to Register' link
- » Accept the terms & conditions for using the portal
- » Complete your organisation & personal details
- » Choose a memorable username and submit
- » You will shortly be sent an email with your unique password, please treat this securely (if you lose it there is a 'Forgot my Password' link on the portal homepage)

Once registered, express interest by:

- » Logging into the Arden and GEM CSU e- tendering portal
- » Select response to advert and PQQ Project_1044
- » Select Open Access PQQ
- » Search for and access PQQ (**pqq_502 - Adult Community Services and Specialist Palliative Care Services - GYWCCG**) and view details
- » Click on the express interest link
- » Once you have expressed interest, access the My PQQs page where you can download documentation and construct your response

If you require technical support in submitting your expression of interest, please contact the BravoSolution help-desk on 0800 368 4850 or email help@bravosolution.co.uk (for non-urgent queries).

The deadline for responses to the SQ is 5pm Wednesday 18th July 2018.

Bidders should note that HVCCG retain absolute discretion as to whether to accept any offer following evaluation.

The CCG is not bound in any way to accept any and reserves the right to make no further contract award under this procurement process.

The CCG shall not be held liable for any liability or cost or expense incurred by any bidder in relation to this project whatsoever, including, without limitations, in relation to the preparation of their tender and any subsequent clarification or any legal or other expenses.

The CCG will incorporate a minimum ten day standstill period at the point information on the decision to award the contract is communicated to bidders. Any bidder wishing to appeal the decision to award the contract, or after the award of the contract appeal the contract, shall have the rights set out in Part 3 of the Public Contracts Regulations 2015.