

Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details		
This variation is between:	Defence Science and Technology Laboratory Redacted under FOIA 40 Personal Information And Emergent Crown Contract Office Furnishings Ltd Redacted under FOIA 40 Personal Information	
Contract name:	Furniture and Associated Services 2	
Contract reference number:	PA0000002326	
Details of Proposed Variation		
Variation initiated by:	Redacted under FOIA 40 Personal Information	
Variation number:	01	
Date variation is raised:	18/02/2025	
Proposed variation	Redacted under FOIA 26 Defence	
Reason for the variation:	Redacted under FOIA 26 Defence	
An Impact Assessment shall be provided within:	10 days	
Impact of Variation		
Likely impact of the proposed variation:	No impact to level of service provided.	
Outcome of Variation		
Contract variation:	This Contract detailed above is varied as follows: <ul style="list-style-type: none">• Clause 36• Annex A	
Financial variation:		Redacted under FOIA 21 Information accessible to applicant by other means
	Additional cost due to variation:	£ 0
		Redacted under FOIA 21 Information accessible to applicant by other means

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1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Buyer.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Buyer

Signature

Redacted under FOIA 40 Personal Information

Date

18/02/2025

Name (in Capitals)

Redacted under FOIA 40 Personal Information

Address

Redacted under FOIA 40 Personal Information

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

Redacted under FOIA 40 Personal Information

Date

21/02/2025

Name (in Capitals)

Redacted under FOIA 40 Personal Information

Address

Redacted under FOIA 40 Personal Information

Additional clause added to Core Terms v3.0.11

36.

RUSSIAN/BELARUSSIAN PRODUCTS AND/OR SERVICES

- 1.1 The Supplier shall, and shall procure that their Sub-contractors shall, notify the Buyer in writing as soon as they become aware that:
- 1.2 a. the Supplier Deliverables and/or Services contain any Russian/Belarusian products and/or services; or
- 1.3 b. that the Supplier or any part of the Supplier's supply chain is linked to entities who are constituted or organised under the law of Russia or Belarus, or under the control (full or partial) of a Russian/Belarusian person or entity. Please note that this does not include companies:
 - (1) registered in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement; and/or
 - (2) which have significant business operations in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement.
- 1.4 The Supplier shall, and shall procure that their Sub-contractors shall, include in such notification (or as soon as reasonably practicable following the notification) full details of the Russian products, services and/or entities and shall provide all reasonable assistance to the Authority to understand the nature, scope and impact of any such products, services and/or entities on the provision of the Contract Deliverables and/or Services.
- 1.5 The Buyer shall consider the notification and information provided by the Supplier and advise the Supplier in writing of any concerns the Buyer may have and/or any action which the Buyer will require the Supplier to take. The Supplier shall be required to submit a response to the concerns raised by the Buyer, including any plans to mitigate those concerns, within 14 business days of receipt of the Buyer's written concerns, for the Buyer's consideration.
- 1.6 The Supplier shall include provisions equivalent to those set out in this clause in all relevant Sub-contracts.

Annex A

Service Levels		
Service Level Performance Criterion	Key Indicator	Service Level Performance Measure
On-time delivery-Projects	A delivery report is to be included in the monthly reporting to the Dstl Project Manager, detailing the agreed delivery dates for each consignment within the report period and the actual delivery dates.	99% of agreed delivery dates have been met within the reporting period
On-time delivery-BAU	A delivery report is to be included in the monthly reporting to the Dstl Project Manager, detailing the agreed delivery dates for each consignment within the report period and the actual delivery dates.	99% of agreed delivery dates have been met within the reporting period
Stock availability	A stock availability report is to be included in the monthly reporting to the Dstl Project Manager, detailing the stock availability for each core item consignment ordered within the report period and the agreed availability for delivery dates.	95% of working from home stock available for standard delivery period at point of ordering within reporting period
Compliance against specification	A Compliance against Specification report is to be included in the monthly reporting to the Dstl Project Manager, detailing any non-compliance with specification raised by the Project Manager for delivered items within the report period	99% of items delivered within reporting period are compliant against specification

Service Levels		
Service Level Performance Criterion	Key Indicator	Service Level Performance Measure
Social Value [1] MAC 2.1 Create opportunities for entrepreneurship and help new organisations to grow, supporting economic growth and business creation.	% adherence to Fair Payment Code % of training attendees or forum/sharing platform members who feel their skills/knowledge was improved	95% of suppliers within terms 95% of their small business suppliers within 30 days and all other suppliers within 60 days. 95% of suppliers within 60 days.
Social Value [2] MAC 4.1 Deliver additional environmental benefits in the performance of the contract including working towards net zero greenhouse gas emissions.	30% Carbon intensity reduction from 2021 baseline by August 2027 Net Reduction in miles driven by company fleet	Percentage reviewed annually
Social Value [3] MAC 7.1 Demonstrate action to support health and wellbeing, including physical and mental health, in the contract workforce.	% of supply chain that have instilled the 6 standards in the mental health at work commitment	Percentage to be reviewed quarterly