

DEFFORM 47 Annex P - Health and Safety Compliance Questionnaire

1	CONTRACTOR DETAILS - Name of Company, Address, Tel No., Fax No
2	Will the Contract be managed at the above address? Yes/No If no, where will it be managed?
3	What is the name, position, phone number and qualifications of the individual or organisation responsible for providing advice and co-ordinating on health and safety matters.
4	What is the name, position, qualifications and phone number of the person managing this Contract?
5	In servicing this Contract, confirm that the Policy for 'Safety, Health, Environmental Protection and Sustainable Development in the Ministry of Defence' as issued by The Secretary Of State (S of S) for Defence is understood and will be implemented

The Tenderer is required to answer the following questions for both their own company and to demonstrate how they will assess a subcontractor or overseas yard against the question (provide supporting documented evidence, where appropriate, and provide the full document reference against the appropriate question).

7	Regarding this Contract, what health and safety training has been, or will be, given to employees? Attach copy of a training plan.
8	Attach your latest Company accident statistics for the past 5 (five) years, providing a detailed breakdown by type, severity and frequency and the result of any investigations. Please pay particular attention and provide detail if there have been any deaths or serious injuries regarding causes, rectification procedures, any investigations, prosecutions, etc. Where a work package will be undertaken by a third party contracted yard/company please supply the criteria by which an assessment will be made.
9	Attach procedures for investigating accidents and incidents and making necessary improvements and or changes to procedures or infrastructure.
10	Attach details of the systems that have been developed and implemented for ensuring health and safety for the duration of this Contract. This shall include; <ul style="list-style-type: none"> a) Procedures and methods of completing risk assessments and implementing suitable controls. b) Emergency recovery provisions for operations such as, but not limited to, working at height and entry into confined spaces. c) The provision and supply of all necessary PPE d) Arrangements for monitoring the effectiveness of these systems.
11	Permit to Work Systems, attach copies of procedures and copies of Permits that would be utilised within the UK. For a third party contracted yard/company please indicate how P to W will be administered.

12	Attach details of your procedures used to assess and continuously monitor the competence and health and safety record of Subcontractors you may engage.
15	Attach details of your procedures for managing substances hazardous to health used on this Contract and confirm that the substances have been assessed and procedures conform to the COSHH Regulations.
17	Attach details of procedures used to monitor, record and implement the control of prohibited and restricted materials and how these procedures will be imposed upon a third party contracted yard/company to ensure full disclosure for communication with the Authority of their use and how you would incorporate the details into updates of an Inventory of Hazardous Materials (IHM) for a ship.
18	Attach details of emergency procedures for fire, flood, accident, or any other incident that could occur whilst employed on this Contract and what criteria will be used to assess these procedures for a third party contracted yard/company.
19	Attach details of procedures that will be employed to ensure the safe conduct of visitors while visiting any part of the site used on this Contract.
20	Attach details of safety briefings and protective equipment that will be provided to visitors whilst visiting any part of the site used on this Contract.
21	Attach details of security procedures employed for all visitors, employees and subcontractors whilst visiting any part of the site used on this Contract, including control of entry and mustering procedures for access to the ship.
22	Attach details of arrangements for the control and use of mechanical lifting appliances and operations. This could range from lifting strops and shackles, tower cranes and tail lifts on trucks, to overhead cranes and gantries. The arrangements should include, but not be limited to, testing, certification, and marking, of equipment and the retention of records, training and use by suitably qualified personnel, lift risk assessments, and guidance notes for the use of equipment to minimise risks associated with operations. Detail how these procedures will be assessed for a third party contracted yard/company.
23	Attach details of waste disposal procedures and identify the methods for disposal of hazardous waste, and confirm that these are in accordance with the Hazardous Waste Regulations (HWR). Detail how these procedures will be assessed for a third party contracted yard/company.
24	Attach details of procedures used to communicate with staff, subcontractors and any others for both standard operations and emergency situations. This shall include items such as, but not limited to, communication plans, notices, state boards, broadcast systems, etc. Detail how these procedures will be assessed for a third party contracted yard/company.
25	Attach details of the arrangements in place for the appropriate provision of First Aid; taking account of both the activities taking place and the number of employees (and others) that may be on site at any time. Detail how these procedures will be assessed for a third party contracted yard/company.
26	Attach details of the procedures in place for the control and management of the environment, including, but not limited to, an Environmental Management Plan, control and monitoring of discharges to water, disposal of waste, control, monitoring and reporting of environmental incidents. Detail how these procedures

	will be assessed for a third party contracted yard/company.
27	Attach details of arrangements for auditing safety and environmental procedures, both internal and external, and how findings are processed and acted upon. Detail the regime that will be employed to audit a third party contracted yard/company.
28	Is there any additional information that will assist in the assessment of your capabilities to carry out this contract in relation to health, safety and the environment?