

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	Con_24552
THE BUYER:	For and on behalf of Lord Chancellor for Justice duly authorised agent, on behalf of Judicial Appointments Commission
BUYER ADDRESS	Ministry of Justice 102 Petty France London SW1H 9AJ
THE SUPPLIER:	Forvis Mazars LLP
SUPPLIER ADDRESS:	30 Old Bailey, London, EC4M 7AU
REGISTRATION NUMBER:	OC308299
DUNS NUMBER:	738982813

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 9th December 2024.

It's issued under the Framework Contract with the reference number RM6188 for the provision of a Board Effectiveness Review for the Judicial Appointments Commission (JAC).

CALL-OFF LOT(S):

Lot 4: Other Independent Assurance

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

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1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6188**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6188**
 - o Joint Schedule 1 (Definitions)
 - o Joint Schedule 2 (Variation Form)
 - o Joint Schedule 3 (Insurance Requirements)
 - o Joint Schedule 4 (Commercially Sensitive Information)
 - o Joint Schedule 10 (Rectification Plan)
 - o Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6188**
 - o Call-Off Schedule 5 (Pricing Details)
 - o Call-Off Schedule 7 (Key Supplier Staff)
 - o Call-Off Schedule 9 (Security)
 - o Call-Off Schedule 10 (Exit Management)
 - o Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6188**
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **9th December 2024**

CALL-OFF EXPIRY DATE: **9th April 2025**

CALL-OFF INITIAL PERIOD: **4 months**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

SECURITY

Short form security requirements apply

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £40,000

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

A central purchase order number will be provided by the Authority. All invoices must be sent, quoting a valid purchase order number (PO Number) and Contract reference. You must be in receipt of a valid PO Number before submitting an invoice.

BUYER'S INVOICE ADDRESS:

SSCL

Ministry of Justice

APinvoices-MOJ-U@gov.sscl.com

Ministry of Justice

102 Petty France, London SW1H 9GL

BUYER'S ENVIRONMENTAL POLICY

Social Value Policy available online at:

[Social Value Policy](#)

Environmental Policy available online at:

[Ministry of Justice and the environment](#)

BUYER'S SECURITY POLICY

Available online at:

[Security Guidance \(justice.gov.uk\)](#)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

First Working Day of each month

PROGRESS MEETING FREQUENCY

Monthly progress meetings, with one initial inception meeting prior to work

commencing.

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT


The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]


CORE TERMS

Core Terms	 RM6188-Core-Terms.docx
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JOINT SCHEDULES




Joint Schedule 1 (Definitions)	 RM6188-Joint-Schedule-1-Definitions-.do
Joint Schedule 2 (Variation Form)	 RM6188-Joint-Schedule-2_-Variation-Form
Joint Schedule 3 (Insurance Requirements)	 RM6188-Joint-Schedule-3_-Insurance-Req
Joint Schedule 4 (Commercially Sensitive Information)	[REDACTED]
Joint Schedule 5 (Corporate Social Responsibility)	 RM6188-Joint-Schedule-5_-Corporate-Soc
Joint Schedule 10 (Rectification Plan)	 RM6188-Joint-Schedule-10_-Rectification-l
Joint Schedule 11 (Processing Data)	[REDACTED]

CALL-OFF SCHEDULES

Call-Off Schedule 4 (Call-Off Tender)	[REDACTED]
Call-Off Schedule 5 (Pricing Details)	[REDACTED]
Call-Off Schedule 7 (Key Supplier Staff)	 RM6188-Call-Off-Schedule-7_-Key-Suppli

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Call-Off Schedule 9 (Security)	 RM6188-Call-Off-Schedule-9_Security.doc
Call-Off Schedule 10 (Exit Management)	 RM6188-Call-Off-Schedule-10_Exit-Management.doc
Call-Off Schedule 20 (Call-Off Specification)	 RM6188-Call-Off-Schedule-20_Specification.doc