**REDACTED**

**REDACTED**

Attn:  **REDACTED**

**REDACTED**  Date**: 01/04/2022**

Contract ref**: CCZX21A74**

Dear **REDACTED**,

**Award of contract for the supply of Recruitment of Two Posts for Crown Commercial Service**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Services (the “Authority”), I am pleased to inform you that we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 30th day of September 2021 and the Expiry Date will be 31st day of August 2022. The total contract value shall be **REDACTED** including all extension options.

This procurement activity was a Direct Award under Commercial Agreement RM6002 Permanent Recruitment Solutions, Lot 6: Executive Search – Digital, Data and Technology (DDaT) and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 14:00 Monday 04 April 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of **Crown Commercial Services** | |
| Name: **REDACTED** |  |
|  |  |
| Date: 01/04/2022 |  |