# PART B: Direct award Order Form Template

#### Section A

CALL-OFF REFERENCE: BTNS200791

THE BUYER: Department for Environment, Food and Rural Affairs

BUYER ADDRESS LONDON NOBEL HOUSE, 17 Smith Square, London,

SW1P 3JR

SUPPLIER REFERENCE RM3808-L2-BT0007-A\_Service Offer

THE SUPPLIER: BRITISH TELECOMMUNICATIONS PLC

SUPPLIER ADDRESS: 81, NEWGATE STREET, LONDON, EC1A 7AJ

REGISTRATION NUMBER: 01800000

**DUNS NUMBER**: 22 701 5716

SID4GOV ID: NA

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and the date will be the date on which the final Party has signed the Contract.

It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

Note: The Buyers reference number for this contract is ecm\_61866.

#### CALL-OFF LOT(S):

Lot 2

#### Section B

#### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM3808

Framework Ref: RM3808 Project Version: v1.1

Model Version: v3.2 (BT\_May21)

#### Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown Copyright 2018

3. The following Schedules in equal order of precedence:

Joint Schedules for framework reference number RM3808

- o Joint Schedule 2 (Variation Form)
- o Joint Schedule 3 (Insurance Requirements)
- o Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
   Joint Schedule 7 (Financial Difficulties)
- o Joint Schedule 10 (Rectification Plan)
- o Joint Schedule 11 (Processing Data)
- Call-Off Schedules for BTNS200791 Call-Off reference number
  - o Call-Off Schedule 1 (Transparency Reports)
  - o Call-Off Schedule 2 (Staff Transfer)
  - o Call-Off Schedule 6 (ICT Services)
  - o Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
  - o Call-Off Schedule 9 (Security)
  - o Call-Off Schedule 11 (Installation Works)
  - o Call-Off Schedule 14 (Service Levels)
- 4. CCS Core Terms (version 3. 0.4)
- 5. Joint Schedule 5 (Corporate Social Responsibility)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### Section C

#### CALL-OFF SPECIAL TERMS

Not applicable to RM3808-L2-BT0007-A Service Offer

CALL-OFF START DATE is the date on which the final Party has signed the Contract.

CALL-OFF EXPIRY DATE is the date on which the Initial Period of the Contract ends.

CALL-OFF INITIAL PERIOD

22.10 months

#### CALL-OFF OPTIONAL EXTENSION PERIOD None

#### CALL-OFF SERVICE PERIOD

22.10 months

"Service Period" means the period starting on the Call-Off Start Date and ending on the Call-Off Expiry Date or Call-Off Optional Extension Period, as applicable.

#### MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

Any applicable Minimum Period of Notice will be shown in the RM3808-L2-BT0007-A\_Service Offer.

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Model Version: v3.2 (BT\_May21)

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CATALOGUE SERVICE OFFER REFERENCE: RM3808-L2-BT0007-A\_Service Offer

Offer

#### Section D

#### CALL-OFF DELIVERABLES

2 x CARE-OSP A85S62-K9 - iNcare Onsite Services 24x7x4.

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £37,156.72

Estimated Charges in the first 12 months of the Contract. The Buyer must always provide a figure here.

# CALL-OFF CHARGES



#### Total Call-Off Contract Charges - £37,156.72

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

#### Section E

#### REIMBURSABLE EXPENSES

Not Applicable.

#### PAYMENT METHOD

BACS

#### BT ONEBILL NUMBER

Please complete

#### BUYER'S INVOICE ADDRESS:

Name: SSCL

Role: Payment Authority

E-mail address -

Address - Nobel House, 2 Smith Square, SW1P 3GE

Framework Ref: RM3808 Project Version: v1.1

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Name - Role - Email address -

Address - Suite D | Unex House | Bourges Boulevard | Peterborough | PE1 1NG

#### Section F

#### BUYER'S ENVIRONMENTAL POLICY

Not Applicable.

#### ADDITIONAL INSURANCES

Not Applicable.

#### **GUARANTEE**

Not Applicable.

#### SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

#### STAFF TRANSFER

Not Applicable.

#### **QUALITY PLAN**

Not Applicable.

#### MAINTENANCE OF ICT ENVIRONMENT

Not Applicable.

#### BUSINESS CONTINUITY AND DISASTER RECOVERY

See BT Business Continuity & Disaster Recovery Plan attached.



### SECURITY REQUIREMENTS

See BT Security Management Plan attached



#### **BUYER'S SECURITY POLICY**

See BT Security Management Plan

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Model Version: v3.2 (BT\_May21)

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# INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

See BT Security Management Plan

#### **CLUSTERING**

Not Applicable

#### SERVICE LEVELS AND SERVICE CREDITS

Where applicable, this will be shown in the BT Service Offer, section 4 of RM3808-L2-BT0007-A\_Service Offer

#### Section G

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

Name:
Role:
Tel:
Email address:

Address: BT Centre, 81 Newgate Street, London EC1A 7AJ

#### SUPPLIER'S CONTRACT MANAGER

Name:
Role:
Tel:
Email address:

Address: BT Centre, 81 Newgate Street, London EC1A 7AJ

#### Section H

# PROGRESS REPORT FREQUENCY

Not Applicable

#### PROGRESS MEETING FREQUENCY

Not Applicable

# OPERATIONAL BOARD

Not Applicable

#### **KEY STAFF**

Not Applicable

#### KEY SUBCONTRACTOR(S)

Not Applicable

#### COMMERCIALLY SENSITIVE INFORMATION

RM3808-L2-BT0007-A\_Service Offer (RM3808-L2-BT0007-R\_Price Card) data

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Model Version: v3.2 (BT\_May21)

# Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown Copyright 2018

"The Service Description, Conditions on the Customer, Outline Implementation Plan & Service Level Agreement applicable to the delivery of the Service and the associated pricing are as set out in the Supplier's Service Offer with reference code RM3808-L2-BT0007-A\_Service Offer (RM3808-L2-BT0007-R\_Price Card)".

The Buyer consents to the transfer to and processing of data in the UK.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	07/07/2021	Date:	07/07/2021

Framework Ref: RM3808 Project Version: v1.1

Model Version: v3.2 (BT\_May21)