Seaton Valley Council

A Community Council

Specification Guidelines - Floral Planting Specification 2026-2028

Contract Reference: SVC-FP-001A-2026

1. Introduction

This specification defines the required services for the supply, installation and maintenance of floral planting across the five villages of Seaton Valley. The Council is transitioning from annual bedding to a predominantly perennial scheme to improve sustainability, biodiversity and long-term value. Additional information is provided in Appendix 1.0 Planting Locations and Quantities.

2. Objectives

- · Reduce waste and environmental impact.
- Increase perennial planting and biodiversity.
- Provide attractive, well-maintained planting across all villages.
- Deliver reliable year-round maintenance.

3. Scope of Works

3.1 Plant Supply and Installation

- Supply and install perennial plants, annual bedding and wildflower mixes.
- Ensure peat-free compost and pollinator-friendly species.
- Prepare all beds, including soil improvement where required.
- Install wildflower swathes at designated areas.

3.2 Maintenance Requirements

- Minimum weekly watering during the growing season, increasing as needed depending on weather.
- Feeding, weeding, deadheading and litter removal.
- Replacement of plant losses due to failure (excluding vandalism/theft).
- Winter maintenance including soil improvement and bed preparation.

3.3 Frequency

- March-October: Every 3-4 weeks for perennials; annual beds as required.
- November–February: Minimum twice (every two months).

4. Sub-Lots

- A. Seaton Delaval
- B. Seghill
- C. New Hartley
- D. Holywell
- E. Seaton Sluice

- F. All villages combined planting only
- G. Annual beds (all villages)
- H. Perennial beds (all villages)
- I. Wildflower areas
- J. Maintenance only (all villages)

5. Standards

The contractor must comply with relevant horticultural best practice, including BS 4428:1989 (Code of Practice for General Landscape Operations). In addition to:

- High-quality plants and materials.
- Sustainable sourcing and waste minimisation.
- Safe working practices compliant with legislation.
- Clear communication with Council officers.

6. Reporting

Contractor to provide monthly maintenance reports during March – October and one winter report during November – February. In addition to:

- Report issues promptly.
- Seasonal updates and maintenance logs.

7. Council Responsibilities

- Provide site access.
- Provide signage for fallow beds where applicable.

8. Contractor Responsibilities

- Provide labour, equipment and transport.
- Ensure insurance and safety compliance.
- · Attend site meetings when required.

9. Phasing Options

Contractors may propose:

- 100% transition in Year 1,
- Phased approach (75%, 50%, etc.) with supporting cost breakdown.

10. Completion and Handover

Ensure all beds are left in good condition at end of contract period.

11. Evaluation Criteria and Weightings

Bids will be evaluated in accordance with the following criteria and weightings. All submissions must address these criteria clearly and directly.

Scoring Scale (0-5)

- 0 Unacceptable: Fails to meet requirement; significant concerns.
- 1 Poor: Serious weaknesses; insufficient evidence.
- 2 Adequate: Meets minimum requirement but lacks detail.
- 3 Good: Meets requirement with clear supporting evidence.
- 4 Very Good: Strong proposal with added value.
- 5 Excellent: Outstanding proposal with exceptional evidence.

Criteria and Weighting	Assessment Based On:
	overall value for money
	clarity and transparency of pricing
Price – 40%	whole-life cost implications
	• phasing cost options (100%, 75%, 50%)
	proportionality of costs to the scope of work
Quality of Plants, Materials and	suitability and quality of proposed plant species
Method – 20%	compost, soil preparation and installation standards
	planting methodology
	assurance of plant health and establishment
Environmental Sustainability – 12%	peat-free, pollinator-friendly and sustainable planting practices
	minimisation of waste
	water efficiency
	contribution to biodiversity
Design Approach – 10%	visual impact and layout
	year-round interest (including winter structure)
	sensory elements where appropriate
	consideration of village character
Experience and Capability – 8%	evidence of similar contracts delivered
	horticultural competence and team skills
	references or examples of recent work
Maintenance Methodology – 5%	clarity and feasibility of maintenance schedule
	watering, feeding, deadheading and winter preparation
	responsiveness to issues or seasonal conditions
Communication and Contract	contractor's approach to liaison with SVCC
Management – 3%	proposed reporting arrangements
	ability to provide updates and respond to queries
Safety and Compliance – 2%	health and safety systems
	risk assessments
	employee and public liability insurance
	evidence of competent staff and safe working practices

SVC-FP-001A-2026 Appendix 1.0 Planting Locations and Quantities

NOTE: Quantities are indicative and may vary by +/- 10% depending on plant availability.

	VILLAGE	LOCATION	BED LOCATION	WHAT/3/WORDS	BED NUMBER	STATUS	QUANTITY GUIDE	SPRING/SUMMER SPECIES	WINTER SPECIES	QUANTITY GUIDE	SIZE
Presenting Sound S					Seaton Delay	val					
Centre Roundabout Bed growt.windmill.webcams SD-01 NewTender 500 Annuals - Stand Out Bed Domant 4.m2						Dresently	500	Cosmos Apollo Mixed	Poly Crescendo Orange	33 0	
Seaton Delaval (Sub-lot A)			Centre Roundabout Bed	growl.windmill.webcams	SD-01		000	Cosmos Apollo Filixod	Black tulips	170	
Seaton Delaval (Sub-lot A)						New Tender	500	Annuals - Stand Out Bed	Dormant		44m2
Seaton Delaval (Sub-lot A)					Г	Dragantly	500	Carenium Dantland Miss/Annuals	Wollflauer Curar Duah Miyad	500	
Avenue Head	O atom Dalamal			split.gliders.dolls	SD-02				•	500	12 5m2
External Roundabout Beds Review of the property Sou Geranium Pentland Mix Waltflower - Sugar Rush Mixed Sou Sou Review of the presentation Sou Sou Review of the presentation Sou Review of the prese		Avenue Head									12.01112
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			External Roundabout Beds							500	12.01112
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Now										500	
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Raised Planters Agentum			Tower Head		SH-02	Presently	50	Gazania Kiss Frosty Flame Mix	Wallflower - Sugar Rush Mixed		
Seghill (Sub-lot B) Main Street Raised Planters Raised Planters Trips.yards.cheeks SH-04 Raised Planters Trips.yards.cheeks SH-04 Presentty SH-05 Presentty SH-05 Presentty SH-05 Presentty SH-06 Presentty SH-07 Presentty SH-07 Presentty SH-08 Presentty Presentty SH-08 Presentty Presenty Presentty Presentty Presentty Presentty Presentty Presen			Remove								
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				New Hartle	еу					
	Dit O - +		h fan han fallan		Presently	100	Gazania Kiss Frosty Flame Mix	Wallflower - Sugar Rush Mixed	100	\top
	Pit Cart		before.hopefully.ocean	NH-01	New Tender	10	Perenni			3.25m2
	Bus Stop	Dorchester ct side	restored.effort.denoting	NH-02	Presently	150	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	150	
	240 010				New Tender	21	Perenni	al Bed		5. 7 5m2
					Dragantly	150	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	150	
	Bus Stop	Chipchase ct side	bachelor.sprayer.clocking	NH-03	Presently New Tender	21	Perenni		150	5. 7 5m2
New Hartley					146W Telluci	21	Perenni	at Deu		3.731112
(Sub-lot C)	Roundabout	Middle Location	aware.singer.verbs	NH-04	New Tender	20	Perenni	al Bed		7.0m2
		Estate of		NII 05	Presently	40	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	40	
	D-vit.	Exit bed	boods of a colds.	NH-05	New Tender	9	Lavenders/ w	hite and blue		1.75m2
	Park	Exit bed	hurls.crisp.whites	NH-06	Presently	40	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	40	
		Exit bed		NH-06	New Tender	9	Lavenders/ w	hite and blue		1.5m2
					D	470		Data O	450	
	Nove Dod	Onnasita Mamarial Cardan	duon - mondelo atrile-	NIII 07	Presently	170	Cosmos Apollo Mixed	Poly Crescendo Orange	150	
	New Bed	Opposite Memorial Garden	drape.models.strike	NH-07	New Tender	220	Annuals - Stand Out Bed	Black tulips Dormant	150	20m2
				Holywell		220	Annuals - Stand Out Bed	Dormant		20M2
				Hotywett	Presently	200	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	200	
		Bottle bank side	firms.vaulting.meanwhile	HW-01	New Tender	25	Perenni		200	8.75m2
	Bates Entrance	Church side	donor.straddled.constrain		Presently	200	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	200	0.751112
				HW-02	New Tender	25	Perenni		200	10.0m2
		Lights side	housework.accordian.light	HW-03	Presently	50	Gazania Kiss Frosty Flame Mix	Wallflower - Sugar Rush Mixed	150	
					New Tender		Perennial Be	. (
	Tilmouth	Woodland walk side constrain.astoun			Presently	50	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	50	
			constrain.astounded.awake	HW-04	New Tender		Perennial Be	(
					Presently	50	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	50	
					New Tender		Perennial Be	d (In Bloom)		
Holywell	0	Habara Badasa	di deallere en lada en	104/05	Presently		Peren	nials	150	
(Sub-lot D)	Coppergate	Holywell pizza	digitally.vessel.dogs	HW-05	New Tender		Perenni	al Bed		4.8m2
		Centre mound bed	cunning.hazelnuts.backswing	HW-06	Presently	65 0	Cosmos Apollo Mixed	Poly Crescendo Orange	600	
					New Tender	65 0	Annuals - Stand Out Bed	Dormant		14. 7 5m2
		Earsdon side dislodge.miles.nev	disladge miles never	HW-07	Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
			uistouge.iiiites.iievei	1144-07	New Tender	7 5	Perenni	al Bed		17.75m2
	Holywell Village	Villiage side	side slightly.gravel.wriggled H	HW-08	Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
			0	1144 00	New Tender	7 5	Perenni			16.0m2
		Gate bed memorial side	jiggle.videos.shifting	HW-09	Presently		Peren		35 0	
		Jiss and Mornor and Jiss and J					Perennial Be	,		\vdash
		Gate bed villiage side	shirtless.minerals.skims	HW-10	Presently		Peren		300	\vdash
		-			I		Perennial Be	a (IU RIOOM)		

				Seaton Slu	ice					
	Astley Villas		barn.pipe.atom	SS-01	Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	25 0	
	Asiley Villas		barri.pipe.atorri	33-01	New Tender	40	Perenni	ial Bed		9.25m2
				Dunganatha	200	Occasio Kies Frank Flore Miss	Malifiance Course Bush Missed	200	_	
	Fountian Head		friend.land.ready	SS-02	Presently	25	Gazania Kiss Frosty Flame Mix	Wallflower - Sugar Rush Mixed	200	0.5=0
					New Tender	25	Perenni	lat Bed		8.5m2
					B		Occasion Asselled Missell	Poly Crescendo Orange	600	
	Chip Shop		rash.parks.combining	SS-03	Presently	600	Cosmos Apollo Mixed	Black tulips	17 5	
					New Tender	30	Grasses and St	one Chippings		15m2
	Ochiltree Court		export.into.purple	SS-04	Presently	150	Gazania Kiss Frosty Flame Mix	Wallflower - Sugar Rush Mixed	150	
					New Tender		Remove a	nd Stone		4.75m2
					Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
			guard.blues.arrow	SS-05	New Tender		Remove initially add nev			10.5m2
		Beresford Road Whitley Bay End			Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	250	
			loft.shack.feels	SS-06	New Tender		Rem	-		10.75m2
			market.script.torch	00.07	Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	25 0	
Seaton Sluice				SS-07	New Tender		Rem	ove		11.0m2
(Sub-lot E)			weds.sunset.bunk	SS-08	Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	25 0	
					New Tender		Rem	ove		10.5m2
			scout.meal.exists	SS-0 9	Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	25 0	
					New Tender		Rem	ove		10.5m2
	Bereeford Road		filer.snake.play deaf.exchanges.pushed	SS-10 SS-11	Presently	25 0	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	25 0	
	Delesiola Noda				New Tender		Remove initially add nev	v Perennial Bed in 2028		11.0 m2
					Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
					New Tender		Rem			10. 5m2
			awards.worker.gravy	SS-12	Presently	200	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	200	
			awards.worker.gravy		New Tender		Rem			11.0m2
			groom.frame.shapes	SS-13	Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
			0.00	55 .5	New Tender		Rem			11.5m2
			badge.broken.good	SS-14	Presently	200	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	200	
					New Tender		Remove initially add nev			11.0 m2
			region.happy.whites	SS-15	Presently	300	Geranium Pentland Mix	Wallflower - Sugar Rush Mixed	300	
			3		New Tender		Rem	ove		11.0 m2
	West Terrace	Within Park	laying.swung.cracks	SS-16	New Tender	600	Annuals - Stand Out Bed	Dormant		25-3 0 m2

ADDITIONAL FEATURES

WHAT	QUANTITY GUIDE	SPECIES GUIDE
	400	Petunia Multiflora grand Rapids
Tours Dienters (v0)	28 0	Begonia Tuberous Non Stop Joy Yellow
Tower Planters (x8)	28 0	Alysum Deep Purple
	240	Dichondra Silver Surfer
	450	Petunia Multiflora grand Rapids
Barrier Planters (x90)	360	Begonia Tuberous Non Stop Joy Yellow
Barrier Planters (X90)	360	Alysum Deep Purple
	360	Dichondra Silver Surfer
Hancsing Dooksto	9 0	Petunia Multiflora grand Rapids
Hangging Baskets (x18)	60	Dichondra Silver Surfer
(X10)	60	Begonia Tuberous Non Stop Joy Yellow
Village Entrance Planters (x14)	40	Perennials
Valley Planters (x10)	20	Lavender

Wild Flower Swathes

Seaton Delaval	1. Wheatridge, 2. Whitton Place and corner of fontburn
Seghill	1.The Blake, 2. Infront of Playpark Deneside, 3. Entrance to mares Close
New Hartley	 Entrance to NH near pit cart 2. Bristol street behind bus stop - two ends not middle
Holywell	1. Opposite St Marys Church 2. Chollerford Mews 3. Righthand side of picnic area 4. Two corners of Earsdon Lane.
Seaton Sluice	1. Sunken Garden 2. West Terrace Park 3. Old End of Beresford Road + plant bulbs

New Additions Summarised

Add new bed in Seaton Delaval for main stand out bed - Location Whitton/A192					
Remove Barras Avenue/School Triange and relocate tower planter					
Seghill Stand out bed middle brick planter					
Seaton Sluice remove all 11 beds on Beresford whilst road workings etc. Plan to add wild flower swathe and bulbs in their place					
Add new Stand out bed in West Terrace Park					

CONSIDERATIONS AND OPTIONS

To help manage transition to the new planting schemes, and mitigate the likely increase in cost over the initial one-to-two-year period, the council is willing to consider a phased approach to the transition. This could include planting all beds but only filling a percentage of the available space in year one, and the remaining space in year two. Bids may include options for phasing such as:

	Year 1 Planting Options		Year 2 Planting Options			
100%	75%	50%	Maintenance Only	25%	5 0 %	