

# SCHEDULE 4 - CHANGE CONTROL

## Contract Change Note

<b>Contract Change Note Number</b>	CCN1
<b>Contract Reference Number &amp; Title</b>	CQC PS0 48
<b>Variation Title</b>	Additional Professional Services for the Delivery of the Intelligence Hub
<b>Number of Pages</b>	

WHEREAS the Contractor and the Authority entered into a Contract for the supply of Intelligence Hub dated 11/02/2016 (the "Original Contract") and now wish to amend the Original Contract

IT IS AGREED as follows

1. The Original Contract shall be amended as set out in this Change Control Notice:

<b>Change Requestor / Originator</b>	Brian Porteous, CQC	
<b>Summary of Change</b>	The change is to provide training and mentoring to CQC Staff in the skills relevant to the implementation and maintenance of a Data Warehouse.	
<b>Reason for Change</b>	The purpose of the training/coaching is to increase the capacity within the team to mitigate against the impact of any further resource issues including resource departure and higher priority activities.	
<b>Revised Contract Price</b>	<b>Original Contract Value</b>	£83,200 ex VAT
	<b>Previous Contract Changes</b>	£0
	<b>Contract Change Note 1</b>	£12,800
	<b>New Contract Value</b>	£96,000
<b>Revised Payment Schedule</b>		
<b>Revised Specification (See Annex 1 for Details)</b>		
<b>Revised Contract Period</b>	End Date 31 <sup>st</sup> December 2016	
<b>Change in Contract Manager(s)</b>	N/A	
<b>Other Changes</b>		

2. Save as herein amended all other terms of the Original Contract shall remain effective.

3. This Change Control Notice shall take effect from the date on which both the Authority and the Contractor have communicated acceptance of its terms.

**Annexe 2**

The contract has provided initial training, mentorship during tasks and review of deliverables. The aim is to further diversify this knowledge within the team focusing on the new Analyst Team Leader and Senior Analysts joining the project.

The additional requirement is for Training and mentoring to be delivered in line with the initial delivery to provide consistency of approach as follows :-

<b>Initiative</b>	<b>Activity</b>	<b>Days (effort)</b>
Developer Technical Training	SSIS template training	
Developer Technical Training	Deliver data warehouse Fundamentals course	
Developer Technical Training	Training and Advice on using bus matrix and star designs.	
iHub Detailed design	Advice and mentoring for SSIS (SQL Server Integration Services) ETL (Extract Transfer and Load).	
iHub Detailed design	Advice and mentoring for Data Warehouse Design elements.	
<b>Total effort</b>		

**For and on behalf of the Supplier:**

<b>Name and Title</b>	
<b>Signature</b>	
<b>Date</b>	

**For and on behalf of the Customer:**

<b>Name and Title</b>		
<b>Signature</b>		
<b>Date</b>		