



Border Force

## **AUTHORITY:**

**The Secretary of State for the Home Department  
acting through Border Force**

# **STATEMENT OF REQUIREMENTS**

**SUPPLY AND UPDATE  
OF  
ELECTRONIC CHARTS**

February 2025

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## DEFINITIONS

AVCS	Admiralty Vector Chart Service
BFMC	Border Force Maritime Command
Buyer	Border Force (BF)
Cutter	A Border Force Patrol vessel
ECDIS	Electronic Chart Display and Information System
ENC	Electronic Navigational Charts
IHO	International Hydrographic Organization
NSTR	Navigation Surveillance Tactical Radar
PLECDIS	Paperless ECDIS.
UKHO	UK Hydrographic Office
Vessel	A Border Force Cutter

## **Part A: GENERAL**

### **1. The Buyer**

- 1.1. Border Force is a law enforcement arm of the Home Office. It is responsible for handling the UK border control by implementing immigration and customs regulations and working with the wider Home Office on counter terrorism, organised crime, modern slavery and trafficking. It has six regions: North, Central, Heathrow, South, South East and Europe & International. It is responsible for operations 24 hours a day, 365 days a year at the UK's 140 seaports, airports, 200+ general aviation ports, postal depots and international rail network, including the Eurostar.
- 1.2. Border Force's mission is supported at sea and at its 140 seaports, by its Maritime Command. Border Force Maritime Command (BFMC) is the sole national maritime law enforcement capability the Government has for the UK. It exists to provide a maritime enforcement, surveillance, interdiction and interception capability, patrolling the UK's 10,000 miles of coastline, searching for all types of vessels, operating 24 hours a day and 365 days per year.
- 1.3. Border Force operates a fleet of five sea going Cutters, six Coastal Patrol Vessels (CPV), eleven Rigid Hulled Inflatable Boats (RHIB) and ten Tactical Water Craft (TWC).
- 1.4. The Cutter fleet operates in both UK National and International waters and consists of four Damen 4207 patrol vessels and one 49.7m Telkkä class vessel which are operated under the Maritime Coastguard Agency (MCA) Load Line Regulations. Each

Cutter carries slipway launched 7.5m RHIB, allowing for safe and speedy deployment and recovery in most sea conditions.

1.5. The primary roles of the Cutters are: -

1.5.1. To provide a mobile, flexible seaborne force capable of maintaining an effective deterrent against illegal immigration, smuggling and other breaches of the law administered by the Home Office Operational Directorate: Border Force both within and outside the territorial waters of the UK.

1.5.2. To increase maritime intelligence, undertake surveillance and improve international liaison in combating illegal immigration, the smuggling of drugs and movement of instruments of terrorism by sea;

1.5.3. To intercept suspect vessels in territorial and international waters; and

1.5.4. In addition to these primary responsibilities, Border Force also undertake tasks on behalf of the Ministry of Defence, Maritime and Coastguard Agency, National Crime Agency, Police and UK Fisheries Agencies.

## **2. Technology Background**

2.1. The Cutters currently operate a suite of Simrad Argus NSTR and Simrad PLECDIS, supported by a full folio of paper charts.

2.2. The Cutters are fitted with two Simrad Maris E900 Mk 15 19" Panel PC Type Approved ECDIS

2.3. The Buyer intends to move all of their Cutters and CPVs to paperless navigation during 2025.

2.4. The objective of this procurement is to provide ENC's and their updates required to support safe navigation by the Cutters. This is needed whilst a longer term 'pay as you go' approach is explored.

## **Part B: REQUIREMENTS**

### **3. General Requirements**

3.1. The objective of this specification is to provide UK Hydrographic Office approved Electronic Navigational Charts (ENC) and their weekly updates required to support safe navigation for a 12-month period per vessel.

3.2. The Supplier will include all supporting software, licences, software updates, access codes, encryption codes and encryption keys as applicable.

3.3. The Supplier will appoint a dedicated single point of contact for the Buyer for the duration of the contract.

3.4. The anticipated licence start dates are;

- |                     |               |
|---------------------|---------------|
| 3.4.1. HMC Seeker   | 30 April 2025 |
| 3.4.2. HMC Valiant  | 31 May 2025   |
| 3.4.3. HMC Searcher | 31 May 2025   |
| 3.4.4. HMC Vigilant | 30 June 2025  |

#### **4. Consideration and Constraints**

- 4.1. All chart updates issued by the UK Hydrographic Office (UKHO) during the contract period shall be available for download within 7 days of their issue by the UKHO.
- 4.2. All chart updates shall be capable of download using a 4G signal, and not require the full ENC base charts to be downloaded with each set of updates.

#### **5. Compliance**

- 5.1. The supplied ENC charts updates must comply with
  - 5.1.1. IHO S-52, "Specifications for Chart Content and Display Aspects of ECDIS"
  - 5.1.2. IHO S-57, "IHO Transfer Standard for Digital Hydrographic Data", and
  - 5.1.3. IHO S-63, "IHO Data Protection Scheme"

#### **6. Documentation**

- 6.1. All documentation, all technical drawings, signs, diagrams, training material and instructions shall be written and provided in English (UK) Language.
- 6.2. On, or before, delivery of the first vessel licence, one copy per Cutter of the full operator, maintainer and guidance documentation, along with installation instructions, in a Microsoft 365 accessible format, are to be supplied for the relevant Cutter.

#### **7. Training**

- 7.1. The Supplier shall provide user training with the first license purchased.
- 7.2. The training shall consist of organised activity imparting information and instructions to Inform the end user how to install and update all charts listed in Annex A.
- 7.3. The user training shall be delivered through online conferencing facilities for at least 8 persons.

#### **8. Support**

- 8.1. The supplier shall maintain a telephone based Technical Helpdesk that may be accessed between 08:30 and 17:00 UK time, Monday to Friday excluding Bank Holidays.

- 8.2. The Technical Helpdesk shall be contacted through a single phone number giving access to a point of contact able to give user friendly assistance to persons experiencing technical problems related to the Electronic Charts and their Updates.
- 8.3. The Supplier shall provide access to additional ENC areas through a standardised process, such that they are available to download within 72 hours of the request.

## **9. Acceptance**

- 9.1. Acceptance and payment will be issued after successful delivery installation and setting to work on each vessel.

## **10. Warranty**

- 10.1. Any hard copy or electronic material shall be subject to UK consumer rights (Consumer Rights Act 2015).

# **Part C: CHARGES, PAYMENTS & BIDDING**

## **11. Charges and Payment**

- 11.1. All invoices are to be submitted in GBP (Pounds Sterling). The vessels are qualifying ships under VAT Notice 744C and zero rated for VAT. Invoices should therefore not include VAT.
- 11.2. All invoicing will be in arrears and in the format requested by the Buyer
- 11.3. All invoice correspondence must be as per the instructions on the Buyer-issued Purchase Order (PO) document.
- 11.4. The Supplier will receive one (1) PO number for this requirement. This document may be amended by the Buyer, from time to time.
- 11.5. Upon issue of a PO by the Buyer, the Supplier may submit invoices to the email address provided in accordance with the line-items on the PO document ensuring that all mandatory data required by the Buyer is on the Invoice.
- 11.6. All invoices should be sent to either
  - 11.6.1. [hosupplierinvoices@homeoffice.gov.uk](mailto:hosupplierinvoices@homeoffice.gov.uk) or
  - 11.6.2. Home Office Shared Service Centre,  
PO Box 5015  
Newport  
NP20 9BB
- 11.7. For the invoice to be considered compliant, it must include;
  - 11.7.1. Invoice date;
  - 11.7.2. The Buyer's Purchase Order number;

- 11.7.3. Details of the Ordered Goods and Services provided;
  - 11.7.4. Full cost breakdown;
  - 11.7.5. VAT Registration number; and
  - 11.7.6. any such other documentation as may reasonably be required by the Buyer to substantiate the invoice.
- 11.8. The Buyer reserves the right to withhold payment from the Supplier, in part or in full, should any, specified or otherwise, condition as expressed in this Statement of Requirements, not be successfully met by the Supplier.

## 12. Bidding

- 12.1. This opportunity is to be considered as a Below-Threshold Procurement in accordance with Pt.4, Ch. 8 of the PCR2015 procurement regulations and as such will be based around the Request for Quotation (RFQ) process.
- 12.2. All quotations shall be in GBP (Pounds Sterling). The vessels are qualifying ships under VAT Notice 744C and zero rated for VAT. Quotes should therefore not include VAT.
- 12.3. The Supplier shall provide the cost per vessel for a set of ENC and weekly updates for the 12-month period of each licence, to support safe navigation for all chart areas listed in Annex A, based on the four vessels and dates listed at 3.4 above.
- 12.3.1. Please use the template at Annex C to submit your quotation.
  - 12.3.2. Bidders must enter their prices for evaluation in the boxes within the template.
- 12.4. The Supplier shall provide a facility to purchase additional Electronic Charts in addition to those listed in Annex A.
- 12.4.1. Please use the template at Annex D to state the price(s) for additional charts
  - 12.4.2. The offered price(s) for additional charts will not be part of the evaluation but should remain valid until the end of the contract period.
- 12.5. This opportunity will be let using the UK Government Short Form Terms and Conditions for Goods and Services (<https://www.gov.uk/government/publications/the-short-form-contract>). The Supplier shall confirm, upon submission of their itemised quotations, that they accept these Terms and Conditions.
- 12.6. Suppliers are to submit compliant quotations, following the instructions in this document, to [MaritimeProcurement@homeoffice.gov.uk](mailto:MaritimeProcurement@homeoffice.gov.uk) as per the timings stated in the Contracts Finder advert quoting “**Project\_1007 - Supply and Support of Electronic Charts**”.
- 12.7. When submitting their quotation and responses, the Supplier shall confirm they will comply with all sections of this Statement of Requirements.

12.8. Suppliers should use the template at Annex B to confirm their acceptance of the contract Terms and Conditions, and that they will comply with all sections of this Statement of Requirements.

### 13. Bid Scoring

13.1. This procurement is being conducted with both a Technical and Price assessment.

13.2. Weightings have been established against each evaluation criteria to reflect their relative importance.

13.3. The Price Criteria is weighted at 90% and the Technical Criteria is weighted at 10%. These are added together to give the overall evaluation score.

13.4. The Technical Criteria is further broken down and weightings have been applied to each of the questions, as shown in section 14 below.

13.5. If two or more suppliers achieve the same overall score, this will be deemed a tie.

13.6. In this event, the decision as to who shall be the preferred Supplier will be determined by the Supplier offering the lowest price.

13.7. If two or more tied Suppliers offer the same price, the preferred Supplier will be determined by the highest quality score against the answers given to question 14.1.

### 14. Technical Criteria Assessment Questions (maximum of 10% in total)

Please use the template at Annex B to submit your responses.

Bidders must enter their responses to all Technical Questions in the boxes within the template, there is one box for each option.

#### 14.1. Response Times (maximum 4% for score of 100)

14.1.1. What response time does your Technical Helpdesk have?

- |   |             |
|---|-------------|
| 14.1.1.1. Immediate direct telephone contact                  | [Score 100] |
| 14.1.1.2. Message service with less than 1 hour call back.    | [Score 75]  |
| 14.1.1.3. Message service with same day call back.            | [Score 50]  |
| 14.1.1.4. Message service with next day, or later, call back. | [Score 25]  |
| 14.1.1.5. No response time stated                             | [Score 0]   |

#### 14.2. Update Method (maximum 3% for score of 100)

14.2.1. By what method are updates provided?

- |   |             |
|---|-------------|
| 14.2.1.1. Online download of updates only,<br>accessed directly by the operators. | [Score 100] |
|---|-------------|



- 14.2.1.2. Online download of updates only,  
issued by the Supplier. [Score 75]
- 14.2.1.3. Online download of full chart cell for each update. [Score 50]
- 14.2.1.4. Media disc by post. [Score 25]
- 14.2.1.5. No method stated [Score 0]

14.3. **Additional Purchase** (maximum 3% for score of 100)

14.3.1. What is the process for the purchase of additional charts?

- 14.3.1.1. The buyer can self-download online  
for immediate activation of cell. [Score 100]
- 14.3.1.2. Telephone request for immediate activation of cell  
during the hours of 08:30 and 17:00 UK [Score 75]
- 14.3.1.3. Telephone request for next day activation of cell  
during the hours of 08:30 and 17:00 UK [Score 50]
- 14.3.1.4. Telephone request for more than 48-hour activation  
of cell during the hours of 08:30 and 17:00 UK [Score 25]
- 14.3.1.5. No process stated [Score 0]

## **Annex A - Charts required**

<b><u>Part</u></b>	<b><u>Title</u></b>
BE3VLBNK	Flemish Banks
DE121000	North Sea - German Part
FR367350	Boulogne-sur-Mer to Dunkerque
FR368240	Appr Dieppe West Pas de Calais
FR368570	Pointe de Barfleur to Fecamp
FR369300	Ile de Batz to Heaux-de-Brehat
FR369400	The Casquets
FR369410	Fosse Centrale
FR369660	Heaux-de-Brehat to Cap Levi
GB100160	British Isles
GB201121	St. Georges Chan And North Chan
GB201128	Banks West Of The Hebrides
GB201239	Orkney And Shetland Islands
GB20219A	Butt Of Lewis Foinaven Oilfield
GB202635	Scotland - West Coast
GB202649	Celtic Sea - Western Approaches
GB202675	English Channel
GB2A2182	North Sea - South
GB2C2182	Frigg Gas Field To Farne Is
GB300044	Ben Head To Ringmore Pt
GB300105	Cromer Knoll - The Outer Banks
GB300106	Cromer To Smiths Knoll
GB300107	Approaches To The River Humber
GB300108	Approaches To The Wash
GB300115	Wick To Brora
GB300121	Flamborough Head To Withernsea
GB300129	Whitby To Flamborough Head
GB300134	Runswick Bay
GB300152	River Tyne To River Tees
GB300156	Beadnell Point - The River Tyne
GB300160	Eyemouth To The Farne Islands
GB300175	Fife Ness To St Abbs Head
GB300190	Montrose Bay To St Andrews Bay
GB300210	Newburgh To Gourdon
GB300213	Fraserburgh To Collieston
GB300222	Craig Head To Troup Head
GB300223	Dunrobin Point To Buckie
GB300266	North Sea - Sheet 11
GB300268	North Sea - Sheet 9 & 10
GB300273	North Sea - Sheet 7
GB300291	N Sea-Offshore Charts - Sheet 4
GB300442	English Channel - West
GB300734	Isle Of May To Inchkeith
GB300777	Penzance To Falmouth

GB301076	Stackpole Head To Burry Holms
GB301119	Forty Mile Ground
GB301148	Isles Of Scilly To Lands End
GB301149	Pendeen To Trevoise Head
GB301152	Nash Point To Sand Point
GB301156	Rumps Point To Knap Head
GB301164	Hartland Pt To Morte Bay
GB301165	Worms Head To Porlock
GB301178	Appr To The Bristol Channel
GB301183	Thames Estuary - Outer Part
GB301187	Outer Silver Pit
GB301191	Barmade Bank - Eastermost Rough
GB301192	Saint Abbs Head-The River Tyne
GB301233	N Apps To The Shetland Islands
GB301234	NW Apps To The Orkney Islands
GB301267	Falmouth To Looe
GB301320	Morecambe Bay To Douglas
GB301346	Solway Firth And Approaches
GB301407	Montrose Bank - North East Bank
GB301409	Smith Bank To Aberdeen Bank
GB301411	Irish Sea -Central
GB301468	Arklow To The Skerries Islands
GB301478	The Smalls To Milford Haven
GB301504	Horne & Wren Gas Fields
GB301543	Caister Point To Thorpe Ness
GB301607	Thames Estuary - Southern Part
GB301610	Dover Strait
GB301613	Eddystone Rocks To Berry Head
GB301770	Stanton Banks
GB301778	Stanton To Passage Of Tiree
GB301785	North Minch - Northern Part
GB301787	Carnsore Pt To Kilmichael Pt
GB301794	North Minch - Southern Part
GB301795	The Little Minch
GB301796	Barra Head To Hawes Bank
GB301942	Fair Isle Bank To Wick
GB301954	Cape Wrath To Pentland Firth
GB301970	Caernarfon Bay
GB301971	Cardigan Bay - Northern Part
GB301972	Cardigan Bay - Central Part
GB301973	Cardigan Bay - Southern Part
GB301975	Thames Estuary - Northern Part
GB301977	Carmel Head To Trwyn Dinmor
GB301978	Great Ormes Head To Liverpool
GB301981	Approaches To Preston
GB302045	Outer Approaches To The Solent
GB302052	Orford Ness To The Naze
GB302093	Southern Appr To North Channel

GB302094	Kirkcudbright-Mull Of Galloway
GB302126	Approaches To Firth Of Clyde
GB302131	Firth Of Clyde And Loch Fyne
GB302162	Pentland Firth And Approaches
GB302168	Approaches To The Sound Of Jura
GB302169	Approaches To The Firth Of Lorn
GB302171	Sound Of Mull And Approaches
GB302198	North Channel Southern Part
GB302199	Northern Channel Northern Part
GB302207	Point Of Ardnamurchan
GB302208	Mallaig To Canna Harbour
GB302209	Inner Sound
GB302210	Approaches To Inner Sound
GB302249	Orkney Islands West
GB302250	Orkney Islands East
GB302451	Newhaven to Dungeness
GB302454	English Channel - Central
GB302565	W Entrance Incl Isl Of Scilly
GB302615	Bill Of Portland - Christchurch
GB302720	Flannan Isles To Rona
GB302721	Boreray To Isle Of Lewis
GB302722	South Uist To Saint Kilda
GB302723	Western App To North Channel
GB302798	Lough Foyle To Mull Of Kintyre
GB302811	Sheep Haven To Lough Foyle
GB303281	Shetland Islands - NW Sheet
GB303282	Shetland Islands - NE
GB303283	Shetland Islands - South
GB303315	Lyme Bay
GB31652A	Bognor Regis to Burrow Head
GB32450A	English Channel - East
GB400026	Tor Bay
GB400323	Dover Strait (Eastern Part)
GB400536	Newhaven to Rye Bay
GB400737	Rosyth To Kincardine
GB40108A	Wells-Next-The-Sea
GB401185	River Thames - Sea Reach
GB401404	Loch Ryan
GB401479	River Tay - Dundee To Perth
GB401481	Scotland - East - River Tay
GB401606	Fishermans Gat to Princess Chan
GB401609	Knock John Channel to Sea Reach
GB40162A	Approaches to Milford Haven
GB40162B	Tenby & Saundersfoot with Appr
GB40164A	Barnstaple and Bideford
GB40164B	Lundy
GB401791	Caledonian Corpach to Inverness
GB401828	Dover to North Foreland

GB40182A	Isles of Scilly
GB40184A	Approaches to Falmouth
GB40186A	Appr Padstow R Camel Wadebridge
GB40186D	St Ives Bay
GB401892	Dover Strait (Western Part)
GB40202A	Dodman Point to Looe Bay
GB40202J	Whitsand Bay to Yealm Head
GB40204A	Salcombe to Crabrock Point
GB40224A	Bill of Portland to Anvil Point
GB40224B	Approaches Portland & Weymouth
GB40224F	Poole Bay
GB402326	Loch Crinan To Firth Of Loran
GB402343	Apprs Gulf of Corryvreckan
GB402379	Loch Linnhe - Central Part
GB402386	Firth Of Lorn - Southern Part
GB402387	Firth Of Lorn - Northern Part
GB402388	Loch Etive and Approaches
GB402392	Sound Of Mull Western Entrance
GB402394	West Coast - Loch Sunart
GB402396	Sound Of Jura - Southern Part
GB402397	Sound Of Jura - Northern Part
GB40242A	Western Approaches the Solent
GB40242B	The Solent & Southampton Water
GB40242C	Eastern Approaches the Solent
GB40244A	Approaches to Shoreham
GB402475	Sound of Gigha
GB402476	West Loch Tarbert
GB402481	Sound Of Islay
GB402498	Inner Sound Southern Part
GB402500	Approaches To Ullapool
GB402515	Ard More Mangersta To Tiumpan
GB402534	Sound of Rasaay
GB402617	Scotland Sound of Iona
GB402652	Loch Na Keal and Loch Tuath
GB402770	Sound of Barra
GB402771	Scotland Loch Scridain
GB40286A	Rivers Colne and Blackwater
GB402904	Usinish To Eigneig Mhor
GB40302A	Appr Felixstowe Harwich Ipswich
GB40302B	Sunk Precautionary Area
GB40304A	Appr Great Yarmouth & Lowestoft
GB40304B	Approaches to Lowestoft
GB40342A	The Wash
GB40344A	Spurn Head to Grimsby
GB40344B	Immingham to Humber Bridge
GB40344E	Humber Bridge to Goole
GB40346A	Approaches to the River Humber
GB40348A	Bridlington Bay

GB40362B	Approaches to Whitby
GB40362C	Runswick Bay
GB40364A	Approaches to Tees Bay
GB40366A	The River Tyne and Approaches
GB403746	Loch Long and Loch Goil
GB403750	Rivers Crouch and Roach
GB40384A	Berwick-upon-Tweed Farne Is
GB40484A	Appr to Leith and Burntisland
GB40484B	Granton and Burntisland
GB40484H	Airth to Stirling
GB40502A	Approaches to Aberdeen
GB40504A	Approaches to Peterhead
GB40582A	Fraserburgh Approaches
GB40584A	Cromarty Bank to Invergordon
GB40584B	Invergordon to Dingwall
GB40584C	Inverness Firth
GB40584D	Appr Cromarty & Inverness Firth
GB40622A	Moul of Eswick to Helliness
GB40622B	Clift Sound Appr Scalloway
GB40622C	Bay of Quendale
GB40623A	Fair Isle
GB40642A	East App Yell Colgrave Bluemull
GB40642B	Yell Sound
GB40642C	Stepping Stone to Lunna Ness
GB40644A	Ronas Voe
GB40644B	Ura Firth
GB40644C	Vaila Sound and Gruting Voe
GB40644E	Swarbacks Minn
GB40682A	Southern Approaches Scapa Flow
GB40682B	Scapa Flow and Approaches
GB40684A	Approaches to Kirkwall
GB40684B	Sds Rapness Faray Eday Sanday
GB40684C	Pierowall Road and Approaches
GB40702A	Approaches to Lochinver
GB40702B	Eddrachillis Bay
GB40702C	Approaches to Kinlochbervie
GB40722A	Approaches to Stornoway
GB40722C	Summer Isles
GB40722D	Rubha Reidh to Gruinard Bay
GB40734A	Loch Duich and Loch Long
GB40734B	Loch Alsh and Approaches
GB40734F	Loch Kishorn and Loch Carron
GB40736A	Loch Hourn
GB40736B	Loch Nevis
GB40742A	Loch Maddy to Loch Resort
GB40742C	Loch Snizort
GB40744A	Barra Head to Greian Head
GB40780C	Loch Linnie - Northern Part

GB40781A	Sound of Mull
GB40781G	Loch Linnhe - Southern Part
GB40782A	Pladda to Saltcoats
GB40782B	Brodict
GB40782C	Ardrossan to Farland Head
GB40782D	Ardrossan to Inchmarnock
GB40782E	Inchmarnock Water
GB40782F	Little Cumbrae Island Inverkip
GB40782G	Lower Loch Fyne
GB40782H	Kyles of Bute
GB40782K	Gareloch
GB40782L	Approaches to the River Clyde
GB40782M	River Clyde
GB40782N	Upper Loch Fyne
GB40785A	Sanda Island
GB40786B	Rathlin Sound
GB40802A	Belfast Lough
GB40804A	Strangford Lough
GB40805A	Carlingford Lough
GB40806A	Anglesey Approaches to Holyhead
GB40822A	Morecambe Bay and Approaches
GB40823A	Saint Bees Head to Silloth
GB40826A	Approaches to the River Dee
GB40826C	Approaches to Liverpool
GB40826D	Manchester Ship Canal R Mersey
GB40826F	Conwy Bay and Approaches
GB40828A	Menai Strait
GB40842C	Approaches to Porthmadog
GB40844A	Barmouth
GB40844B	Aberdovey
GB40846A	Aberporth
GB40846B	Approaches to Cardigan
GB40846C	Newport Bay
GB40846D	Ramsey Sound
GB40862A	Approaches to Porthcawl
GB40862B	Swansea Bay
GB40863A	Avonmouth Sharpness Hock Cliff
GB40864A	Barry and Cardiff Roads
GB40864B	Weston Bay to Avonmouth
GB410100	Channel Islands - NE Approaches
GB410200	Channel Islands - NW Approaches
GB42474C	Gunna Sound

## **Annex B - Template for Question Responses**

Bidder responses to Technical Questions and acceptance of terms should be submitted using this template.

Question Number	Question, Options and Weighting	Score (max 100)	Bidder Offer
-----------------	---------------------------------	-----------------	--------------

12. Bidding  
(Mandatory, bidder must confirm)

Tick to Confirm
-----------------

12.5	The Supplier shall confirm that they accept the UK Government Short Form Terms and Conditions for Goods and Services.	Pass /Fail	
12.6	The Supplier shall confirm they will comply with all sections of this Statement of Requirements.	Pass /Fail	

14. Technical Criteria Assessment Questions  
(10% in total)

**14.1. Response Times**  
(maximum 4% for score of 100)

14.1.1.	What response time does your Technical Helpdesk have?		Tick one
14.1.1.1.	Immediate direct telephone contact	100	
14.1.1.2.	Message service with less than 1 hour call back.	75	
14.1.1.3.	Message service with same day call back.	50	
14.1.1.4.	Message service with next day, or later, call back.	25	
14.1.1.5.	No response time stated	0	

**14.2. Update Method**  
(maximum 3% for score of 100)

14.2.1.	By what method are updates provided?		Tick one
14.2.1.1.	Online download of updates only accessed directly by the operators.	100	
14.2.1.2.	Online download of updates only, issued by the Supplier.	75	
14.2.1.3.	Online download of full chart cell for each update.	50	
14.2.1.4.	Media disc by post only	25	
14.2.1.5.	No method stated	0	



**14.3. Additional Purchase**

(maximum 3% for score of 100)

14.3.1. What is the process for the purchase of additional charts?

Tick one

- 14.3.1.1. The buyer can self-download online for immediate activation of cell.
- 14.3.1.2. Telephone request for immediate activation of cell during the hours of 08:30 and 17:00 UK
- 14.3.1.3. Telephone request for next day activation of cell during the hours of 08:30 and 17:00 UK
- 14.3.1.4. Telephone request for more than 48-hour activation of cell during the hours of 08:30 and 17:00 UK
- 14.3.1.5. No process stated

100	
75	
50	
25	
0	

## **Annex C - Template for Price Quotations**

Price quotations should be submitted using this template by completing each 'Price offered' column.

The vessels are qualifying ships under VAT Notice 744C and zero rated for VAT. Quotes should therefore not include VAT.

### **Vessels**

Covering requirements in section 3. General Requirements.

<b>Vessel</b>	<b>Anticipated licence start dates</b>	<b>Licence Period</b>	<b>Price offered (GBP)</b>
HMC Seeker	30 April 2025	12-months	£
HMC Valiant	31 May 2025	12-months	£
HMC Searcher	31 May 2025	12-months	£
HMC Vigilant	30 June 2025	12-months	£

### **Technical Helpdesk**

If the Technical Helpdesk is priced separately from the above vessel prices, please state the total price for the contract period (1 April 2025 – 29 June 2026) below.

<b>Requirement</b>	<b>Summary Description</b>	<b>Price offered (GBP)</b>
8. Support	A telephone based Technical Helpdesk that may be accessed between 08:30 and 17:00 UK time, Monday to Friday excluding Bank Holidays.	£

### **Tender Price**

The total price of the bid comprising the vessel licences and the Technical Helpdesk. Please enter your calculation of the total price and enter in the box below. This value will be the evaluated Tender Price.

<b>Requirement</b>	<b>Summary Description</b>	<b>Price offered (GBP)</b>
Tender Price	Total bid price for evaluation, comprising four vessels plus Technical Helpdesk <i>but excluding any additional charts costs.</i> <b><i>Do not include VAT.</i></b>	£

### **Evaluation Price Criteria Scoring**

The pricing scores are allocated relative to the lowest compliant Tender Price.

The lowest total is awarded 100% of the marks available **for Pricing**.

All other bids that are compliant will receive a proportionate mark lower than the full 100%, reducing to zero where the bid is 100% above, or more, than the lowest bid.

$$\text{Price Score} = \frac{\text{Lowest Tender Price}}{\text{Tender Price}} \times 90\%$$

## **Annex D – Template for Additional Chart Prices**

As stated in requirement 12.4, “The Supplier shall provide a facility to purchase additional Electronic Charts in addition to those listed in Annex A.”.

As stated in 12.4.2 “The price(s) for additional charts will not be part of the evaluation.” **but should remain valid until the end of the contract period.**

Please use the table below to state the price(s) for additional Electronic Navigational Charts. Please extend the table as required. Quotes should not include VAT.

Item	Description	Price per Chart (valid until 31 May 2026)
1.		£
2.		£
3.		£
4.		£
5.		£
6.		£
7.		£
8.		£
9.		£
10.		£