

**Software One UK Ltd**  
1 Chamberlain Square Cs  
Birmingham  
B3 3AX

[www.gov.uk/browse/driving](http://www.gov.uk/browse/driving)  
[@dvlagovuk](https://twitter.com/dvlagovuk)

Our ref: PS/25/54  
Date: 15/07/2025

**CONTRACT REFERENCE NUMBER: PS/25/54**  
**CONTRACT TITLE: Provision of Customer Identity Platform**  
**FRAMEWORK REFERENCE NUMBER: RM6098 Technology Products and Associated Services 2**

Dear Sir/Madam,

On behalf of the Secretary of State for Transport, I accept your tender dated **2<sup>nd</sup> July** for the above contract. The attached contract details "Order Form", contract conditions and the Annexes set out the terms of the contract between **DVLA** and **Software One UK Ltd** for the provision of the deliverables set out in the Order Form.

We thank you for your co-operation to date and look forward to forging a successful working relationship.

You must be in possession of an official purchase order (PO), before commencing any work, or supplying any goods, under this contract. The PO Number for this contract will follow shortly. Invoices submitted to the Department **must quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures, as referenced in the Order Form.

**Please ensure invoices are sent to Unity Business Services (UBS) and not DVLA. Invoices received without the correct PO Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner **REDACTED** via **REDACTED@DVLA.gov.uk** to discuss arrangements for commencement of the contract.

Please complete the Supplier Details form at Annex A and return it to **REDACTED@DVLA.gov.uk**

Please confirm your acceptance of the Conditions by signing and returning the "Order Form", along with any requested Schedules/Annexes, within 7 days from the date of this Award Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The "Order Form" will be countersigned and will create a binding contract between the two named parties.

Yours sincerely,

**REDACTED** Head of IT Commercial  
Commercial Directorate  
**REDACTED** @dvla.gov.uk

**By authority of the Secretary of State for Transport**



**SUPPLIER DETAILS – ANNEX A**

<b>Supplier Name</b>	
<b>Supplier Address</b>	
<b>Post Code</b>	
<b>Country</b>	
<b>Telephone Number</b>	
<b>Mobile Number</b>	
<b>Account Manager Name</b>	
<b>Account Manager Email</b>	
<b>Business Email:</b> <i>(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)</i>	
<b>UK VAT Registered? Y/N</b>	
<b>UK VAT Registration Number</b>	
<b>If Non-UK Supplier, is Supply Type Goods or Services?</b>	
<b>DUNS Number</b>	
<b>BANK DETAILS</b>	
<b>Type of Account – Bank or Building Society?</b>	
<b>Confirm if account is - Business or Personal</b>	
<b>Bank/Building Society Name</b>	



<b>Supplier's Bank/Building Society Account Name</b> <i>(if different to Supplier Name)</i>	
<b>Sort Code</b>	
<b>Account Number</b>	
<b>Building Society Roll Number</b> <i>if applicable</i>	
<b>IBAN (international bank account number)</b> <i>if applicable</i>	
<b>SWIFT/BIC (International Bank Code)</b> <i>if applicable</i>	