



Department
for Environment
Food & Rural Affairs



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FARMING AND WILDLIFE ADVISORY GROUP SW LIMITED
HAWKRIDGE HOUSE
SUMMERFIELD WAY
WELLINGTON
SOMERSET
TA21 9JE

21st October 2021

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ecm_62683)

| | |
|---|--|
| Farm and Land Management Advice Framework Theme: | Catchment Sensitive Farming – Soils and Nutrients |
| Mini-Contract Title: | Lot 7: South West Catchment Sensitive Farming Programme of Advice |
| Mini-Contract Reference: | FaLMACSFWSW005 |

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming – Soils and Nutrients in the South West Lot 7 will commence on 25th October 2021. Activities and payment details are summarised below.

Table 1

| Activity Type | Delivery Deadline | Funding Source (RDPE or GiA) | No. of Units | Unit Cost (£s exc VAT) | Total Cost (£s exc VAT) |
|--|--------------------------|-------------------------------------|---------------------|-------------------------------|--------------------------------|
| WQ1/B: Nutrient Management Plan | 10/03/2022 | GiA | 7 | [REDACTED] | [REDACTED] |
| WQ1/H: Soil Husbandry | 10/03/2022 | GiA | 5 | [REDACTED] | [REDACTED] |
| WQ1/Q: Soil and Nutrient Management Plan | 10/03/2022 | GiA | 15 | [REDACTED] | [REDACTED] |
| WQ1/U: Assessment and Monitoring of Soil Health | 30/11/2021 | GiA | 9 | [REDACTED] | [REDACTED] |

| | | | | | |
|---|------------|-----|----|---|---------------|
| WQ1a/M1: Standard Soil Sampling with no interpretation for Standard Agricultural Soil Analysis | 10/03/2022 | GiA | 16 | ■ | ■ |
| WQ1a/M2: Standard Soil Sampling Certificate with Interpretation for standard agricultural soil analysis | 10/03/2022 | GiA | 1 | ■ | ■ |
| WQ1a/M5: Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations | 10/03/2022 | GiA | 4 | ■ | ■ |
| WQ1a/M6: Standard Soil Sampling, assessment of soil biological activity/soil health with no interpretation, for agricultural soil. | 30/11/2021 | GiA | 9 | ■ | ■ |
| Grand Total | | | | | 31,645 |

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 22nd September 2021
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 6th October 2021
4. the delivery milestones as set out in Annex A to this Work Order.

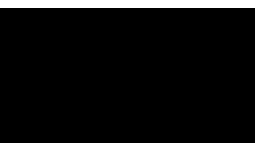
If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by **28/04/2022** (within 6 weeks of the mini-contract delivery end date).

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely



Category Officer
Defra group Commercial

Annex A: Delivery Milestones

| Deadline | Activity |
|------------|--|
| 25/10/21 | Delivery to commence. |
| 30/11/21 | All 9 WQ1/U visits completed. All 9 WQ1/M6 sampling (required for the above activity) completed. This equates to 25% of the contract visits. |
| 15/12/21 | All 9 WQ1/U reports completed to the required standard and submitted to Natural England and the farmer. |
| 31/01/22 | 50% of activities (visits and reports of the required standard) completed. |
| 18/03/22 | 100% of activities (visits and reports of the required standard) completed. All sampling completed. |
| 28/04/2022 | Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM). |

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED] efra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED] fwagsw.org.uk
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

| Data Processing descriptor | Narrative |
|--|---|
| Identity of the Controller and Processor | The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1. |
| Subject matter of the processing | The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide. |
| Duration of the processing | Duration of the contract |
| Nature and purposes of the processing | The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals. |
| Type of Personal Data | Name, address, date of birth, NI number, telephone number, email address. |
| Categories of Data Subject | Members of the public in the person of farmers who will be the recipients of advice. |
| Data Processing descriptor | Narrative |