



Purchase Order

Order No. P103240 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

MICRO PARTNERS LTD
 MINAVIL HOUSE
 EALING ROAD
 ALPERTON
 WEMBLEY
 HA0 4PZ

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 27th March 2017

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each	unless otherwise stated	per each carriage paid	carriage paid
				£	£
1	PO as attached quote. [REDACTED] [REDACTED] 32-port, [REDACTED] 8 port and [REDACTED] KVM dongles + 5 yr support		XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	20878.00
Standard Rate VAT (If Applicable)	4175.60
Total Value of Order	25053.60

D. Deliver To:
 XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)
Please email invoices to:
 [REDACTED]
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
5th April 2017	XXXXXXXX	*****	P001940

