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CUSTOMER:	ECAS_n0027k1m
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SOFTWARE VERSION:	9.11.2
ORGANISATION:	ENOTICES
COUNTRY:	EU
PHONE:	/
E-mail:	sharon.west@uksbs.co.uk
NOTIFICATION TECHNICAL:	/
NOTIFICATION PUBLICATION:	/

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

UK Research and Innovation
Polaris House, North Star Avenue
Swindon
SN2 1FL
United Kingdom
Contact person: Sharon West
E-mail: professionalservices@uksbs.co.uk
NUTS code: UK

Internet address(es):

Main address: <https://www.uksbs.co.uk>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at:
www.contractsfinder.service.gov.uk/Search

Additional information can be obtained from another address:

UK Shared Business Services Limited
Polaris House, North Star Avenue
Swindon
SN2 1FF
United Kingdom
E-mail: professionalservices@uksbs.co.uk
NUTS code: UK

Internet address(es):

Main address: <https://gpsesourcing.cabinetoffice.gov.uk/emptoris>

Tenders or requests to participate must be submitted electronically via: <https://gpsesourcing.cabinetoffice.gov.uk/emptoris>

I.4) **Type of the contracting authority**

Body governed by public law

I.5) **Main activity**

Other activity: Research

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

CS19272 UK Research and Innovation - Science and Technology Facilities Council : Provision of Intellectual Property (IP) Services

Reference number: CS19272

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- II.1.2) **Main CPV code**
79100000
- II.1.3) **Type of contract**
Services
- II.1.4) **Short description:**
This contract relates to the provision of Intellectual Property (IP) services for the Science and Technology, Facilities Council's (STFC) a part of UK Research and Innovations IP in particular, patent services such as drafting, filing and renewals management and trade mark filing and renewals.
STFC Innovations Ltd (STFC's Technology Transfer Company) is responsible for management and commercialisation of the Science and Technology, Facilities Council (STFC) IP portfolio and requires access to services and advice offered by patent agents/attorneys on a range of issues and questions that arise in the course of STFC Innovations Ltd.'s business activities and the management and exploitation of STFC's intellectual property.
- II.1.5) **Estimated total value**
Value excluding VAT: 2 500 000.00 GBP
- II.1.6) **Information about lots**
This contract is divided into lots: yes
Tenders may be submitted for all lots
Maximum number of lots that may be awarded to one tenderer: 2
- II.2) **Description**
- II.2.1) **Title:**
Southern England and Wales
Lot No: 1
- II.2.2) **Additional CPV code(s)**
79100000
- II.2.3) **Place of performance**
NUTS code: UK
Main site or place of performance:
UK
- II.2.4) **Description of the procurement:**
UKRI STFC has a requirement to procure the provision of Intellectual Property (IP) services. STFC holds a wealth of Intellectual Property (IP) generated from the know-how of over 2,000 engineers and scientists which is crucial to the design, build and operation of the UK National Laboratories. This IP exists in the form of patents, industrial designs and copyright in our papers, processes and software, developed through research done at our world leading, large scale experimental facilities based across three sites in UK; Daresbury Laboratory (DL) near Warrington, UK Astronomy Technology Centre (UK ATC) in Edinburgh and Rutherford Appleton Laboratory (RAL), Didcot, Oxfordshire.
The central aspect of STFC Innovations Ltd.'s IP process is to ensure that the correct protection is put in place for each of our opportunities. These may result in a patent or, as appropriate, another protection is more valid on a basis of cost, relevance or defensibility. STFC Innovations Ltd. takes a holistic approach to managing and exploiting STFC's intellectual property and know-how; and develops strategies for the management and exploitation to optimise the commercialisation and return on potential business opportunities.
All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts). This procurement will be managed electronically

via 3 / 7 the Crown Commercial Service's e-sourcing suite. To participate in this procurement, participants shall first be registered on the e-sourcing suite. If bidders have not yet registered on the e-sourcing suite, this can be done online at <https://gpsoesourcing.cabinetoffice.gov.uk/emptoris> by following the link 'Supplier eSourcingRegistration'. Please note that, to register, bidders must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

Note: registration may take some time, please ensure that you allow a sufficient amount of time to register. Full instruction for registration and use of the system can be found at <https://www.gov.uk/government/publications/esourcing-g-tool-guidance-for-suppliers> Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing ExpressionOfInterest@crowncommercial.gov.uk. Your email must clearly state: the name and reference number for the procurement you wish to register for, name of the registered Bidder; name and contact details for the registered individual sending the email.

Crown Commercial Service will process the email and then enable the Bidder to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done. The Sourcing documents can then be accessed on the eSourcing Suite at: <https://gpsoesourcing.cabinetoffice.gov.uk> using the instructions detailed in the Specification documents within Contracts Finder.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event.

Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service Helpdesk: Telephone: 0345 010 3503

Training documents to support Bidders to utilise Emptoris CCS eSourcing are available in the Contracts Finder Tender documents section.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

II.2.6) **Estimated value**

Value excluding VAT: 2 000 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 18/11/2019

End: 18/11/2022

This contract is subject to renewal: yes

Description of renewals:

This requirement has the option to extend on an annual basis for a further 2 years (3+1+1).

For the avoidance of doubt, the total value for LOT 1 should the full 5 years be utilised shall be between £1,200,000.00 excluding VAT (One million, two hundred thousand pounds) and £2,000,000.00 excluding VAT (Two million pounds)

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Northern England and Scotland

Lot No: 2

II.2.2) **Additional CPV code(s)**

79100000

II.2.3) **Place of performance**

NUTS code: UK

Main site or place of performance:

UK

II.2.4) **Description of the procurement:**

UKRI STFC has a requirement to procure the provision of Intellectual Property (IP) services. STFC holds a wealth of Intellectual Property (IP) generated from the know-how of over 2,000 engineers and scientists which is crucial to the design, build and operation of the UK National Laboratories. This IP exists in the form of patents, industrial designs and copyright in our papers, processes and software, developed through research done at our world leading, large scale experimental facilities based across three sites in UK; Daresbury Laboratory (DL) near Warrington, UK Astronomy Technology Centre (UK ATC) in Edinburgh and Rutherford Appleton Laboratory (RAL), Didcot, Oxfordshire.

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II.2.5) Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80.00

Price - Weighting: 20.00

II.2.6) Estimated value

Value excluding VAT: 500 000.00 GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start: 18/11/2019

End: 18/11/2022

This contract is subject to renewal: yes

Description of renewals:

This Contract shall be for a period of 3 years with option to extend on an annual basis for a further 2 years(3+1+1) from commencement of the Contract.

For the avoidance of doubt, the total value for LOT 2 should the full 5 years be utilised shall be between £300,000.00 excluding VAT (three hundred thousand pounds) and £500,000.00 excluding VAT (five hundred thousand pounds)

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Open procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 04/10/2019
Local time: 13:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 3 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**
Date: 04/10/2019
Local time: 14:00
Place:
Electronic

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about electronic workflows**
Electronic invoicing will be accepted
- VI.3) **Additional information:**
The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by any Supplier.

If the Contracting Authority decides to enter into Contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

UK Research and Innovation UK Shared Business Services Ltd are able to accept unstructured electronic invoicing, information and formalities necessary for evaluating if requirements are met:

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5. (Threshold amounts)

The sourcing documents can be accessed using the instructions detailed in I.3

Closing date and time for Bidder to request RFP documents: Friday 4th October 2019 @ 13:00hrs GMT

Closing date and time for Bidder to submit their response ('the deadline'): Friday 4th October 2019@14 :00hrs GMT

This contract has been sub-divided into LOTS

VI.4) **Procedures for review**

VI.4.1) **Review body**

UK Shared Business Services Limited
Polaris House, North Star Avenue
Swindon
SN2 1FF
United Kingdom
E-mail: policy@uksbs.co.uk

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

UK Shared Business Services Limited
Polaris House, North Star Avenue
Swindon
SN2 1FF
United Kingdom
E-mail: policy@uksbs.co.uk

VI.5) **Date of dispatch of this notice:**

27/08/2019